



Consent Item 6A

TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD PARKS AND RECREATION COMMISSION (PARC) REGULAR MEETING MINUTES

FRIDAY, JANUARY 12, 2024, 3:00 PM

1. **CALL TO ORDER**

The Parks and Recreation Commission (PARC) Regular Meeting was called to order at 3:00pm on Friday, January 12, 2024, by Vice-Chair Keon.

2. **ROLL CALL**

Commissioners:

Michael Bogart, Valerie Jordan, Michael Wisner, Vice-Chair Pam Keon, and Chair Erin Rosenblatt (arrived late)

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear

3. **APPROVE AGENDA**

MOTION TO APPROVE THE AGENDA

M/S: P. KEON/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

4. **PUBLIC EXPRESSION**

Chair Rosenblatt invited public expression on non-agenda items. There was none.

5. **REGULAR BUSINESS**

A. Review and discuss status of goals and priorities

Vice-Chair Keon summarized the revised Goals and Priorities for Parks and Recreation Commission (PARC). She specified that the goals and priorities are grounded in existing TCSD policies, as well as the directives given by the TCSD Board of Directors.

GM Toy reviewed the individual items listed in the Goals section. Explicitly, the first bullet point to review existing Parks and Recreation policies, the Commission wants to review all appropriate policies at subsequent meetings. The Commission would like to invite key TCSD staff relevant to the management of TCSD facilities to attend a PARC meeting every six months. The point to review the annual calendar of current events is on this meeting agenda. While the following items have been completed:

-Evaluate usage of the parks and other TCSD facilities

-Conduct onsite inspections of each park and other recreational asset

Finally, to fulfill the point to elicit the perspectives and priorities of each Board member, a joint meeting with PARC and the Board will be scheduled in the future.

The Commission asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

B. Receive Ad-Hoc Subcommittee Reports

Commissioners Bogart and Wisner will report on the field visit to Kott Park and Hawk Hill at the February PARC meeting.

C. Review 2024 Calendar of TCSD Events

GM Toy reviewed the upcoming calendar of events for 2024.

The Commission asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

D. Discuss/consider PARC sponsored events/activities/classes

GM Toy summarized previous discussions of PARC members discussing the creation of new programs, such as a speaker series or seminars on gardening. A PARC commissioner would coordinate the program and staff would assist with marketing and the availability of the facility.

Commissioner Bogart has stated an interest in starting a quarterly gardening seminar. Commissioner Wisner has voiced an interest in a speaker series and will provide a proposed list of topics and a calendar to a subsequent PARC meeting.

Chair Rosenblatt invited public expression. There was none.

E. Discuss possible events/activities/projects to include in the community survey

The Commission discussed possible content for the community survey. The Board indicated it would like to survey the community regarding new and/or previously offered TCSD events and activities. The discussion will continue at a special PARC meeting in January when the survey consultant is scheduled to attend.

Chair Rosenblatt invited public expression. There was none.

F. GM report on projects and budget process

GM Toy provided an overview on general improvements, budget process, maintenance, and/or repair projects in park facilities.

Commissioners asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

6. CONSENT CALENDAR

A. Approve minutes of December 8, 2023 meeting

Vice-Chair Keon had clarifying changes to the minutes.

MOTION TO APPROVE THE CONSENT CALENDAR

M/S: V. JORDAN/P. KEON

AYES: 5

NAYS: 0

ABSENT: 0

7. FUTURE PARC AGENDA ITEMS

- A. Meeting to discuss the community survey content
- B. Potential park project(s) of the Boy Scouts
- C. Commissioner Wisner's proposed speaker series outline
- D. Ad Hoc Subcommittee Report

Next meeting of the Commission will be a special meeting at the Tam Community Center on January 19, 2024, at 3:00 P.M.

8. ADJOURNMENT

MOTION TO ADJOURN

M/S: P. KEON/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

MEETING ADJOURNED AT 4:37 P.M.

Approved by Commission on: 2/16/24