



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING MINUTES

FRIDAY, APRIL 19, 2024, 3:00 PM

1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 3:07pm on Friday, April 19, 2024, by Chair Rosenblatt.

2. ROLL CALL

Commissioners:

Michael Bogart, Valerie Jordan, Michael Wisner, and Chair Erin Rosenblatt were present.

Vice-Chair Pam Keon was absent.

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear

Others in attendance: Jim Kasper John Byrne Barry.

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S: E. ROSENBLATT/M. WISNER

AYES: 4

NAYS: 0

ABSENT: 1

4. PUBLIC EXPRESSION

Chair Rosenblatt invited public expression on non-agenda items. There was none.

5. REGULAR BUSINESS

A. Discuss preliminary Park and Recreation operating budget for FY24-25.

GM Toy summarized the Board's budget process and timeline for adoption. The Commission requested the most current Measure A Worksheet.

The Commission asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

B. Discuss/consider possible park improvements to be considered as part of the preliminary FY24-25 Parks and Recreation capital improvement budget

GM Toy summarized the Parks and Recreation capital project information proposed for FY24-25. The Commission had previously expressed an interest in proposing specific park/facility improvements to the Board. The Commission recommended the following for inclusion in the budget:

-\$5,000 – PARC reserves/events

-\$20,000 – picnic tables

- \$15,000 – fence/shrubs along the street side at Flamingo Park
- add a bench at Kay Park
- improve existing parking facilities at Eastwood Park
- add a trash can at Kott Park

The Commission asked questions of staff.

Chair Rosenblatt invited public expression.

Jim Kasper mentioned the expense for tree removal/vegetation management, work currently performed by the Fire District, is not recognized in the budget. He would like the budget to reflect that expenditure.

No other further comments.

- C. Discuss/consider implementation strategy for PARC goals and priorities
This item is continued to the May 24th PARC meeting.

- D. Receive update on speaker series

Commissioner Wisner stated that he has a tentative speaker series through the end of 2024. The proposed schedule is as follows: end of July; end of September; end of November; and end of December. They will take place at either the Cabin or Community Center. One of the topics will be a writing workshop and another topic will be a discussion on toxins in the world/water testing given by the head of the Environmental Working Group (EWG).

John Byrne Barry is also included as one of the speakers in the series to discuss his new book. That event is tentatively scheduled for June 9th at 4:00.

Chair Rosenblatt invited public expression. There was none.

- E. Commissioner Reports

Commissioner Jordan stated that reaching out to pickleball websites to update their Eastwood Park information is still ongoing. Vice-Chair Keon provided a written report on her update given to the Board at their April 10 meeting.

- F. Discuss PARC having a “booth” at Creekside Fridays and other TCSD events

Chair Rosenblatt suggested moving away from the music at events. This will make it easier and more effective to approach people and talk, which can include promoting the newsletter. She also suggested having a QR code posted at the table to allow people to sign up for the newsletter. Finally, it was suggested to include in the newsletter that Commissioners will be available at events.

- G. GM report

GM Toy provided an overview on general improvements, budget process, maintenance, and/or repair projects in park facilities. He specifically mentioned the recently concluded Earth Day event.

Commissioners asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

6. CONSENT CALENDAR

A. Approve minutes of March 15, 2024 meeting

MOTION TO APPROVE THE CONSENT CALENDAR

M/S: E. ROSENBLATT/V. JORDAN

AYES: 4

NAYS: 0

ABSENT: 1

7. FUTURE PARC AGENDA ITEMS

A. Update from Girl Scout Troop 10461 regarding their proposed Silver Award project for Kay Park

B. Update on speaker series

Next meeting of the Commission will be a special meeting at the Tam Community Center on May 24, 2024, at 2:00 P.M.

8. ADJOURNMENT

MOTION TO ADJOURN

M/S: E. ROSENBLATT/M. WISNER

AYES: 4

NAYS: 0

ABSENT: 1

MEETING ADJOURNED AT 4:31 P.M.

Approved by Commission on: 5/24/24