



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168

info@tamcsd.org ♦ www.tamcsd.org

TCSD PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING MINUTES

FRIDAY, JULY 19, 2024, 3:00 P.M.

1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 3:03 P.M. on Friday, July 19, 2024, by Chair Rosenblatt.

2. ROLL CALL

Commissioners:

Present: Valerie Jordan, Michael Wisner, Vice-Chair Keon, and Chair Erin Rosenblatt.

Absent: Michael Bogart

Staff Present: General Manager Garrett Toy, Assistant General Manager (AGM) Alan Shear

Others Present: Steve Levine, resident

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S: P. KEON/M. WISNER

AYES: 4

NAYS: 0

ABSENT: 1

4. PUBLIC EXPRESSION

Chair Rosenblatt invited public expression on non-agenda items.

Steve Levine indicated he was speaking as a resident and not a Board member. Mr. Levine mentioned the community survey discussion at the recent Board meeting. He suggested the survey results on the dogs off leash in a designated area were unclear and recommended the Commission research the issue more. He suggested the Commission look into the parking rules around Eastwood Park. Park goers disregarded posted rules and suggested the Commission to come up with ways to enforce violations.

Chair Rosenblatt closed public comment.

5. REGULAR BUSINESS

A. Discuss possible follow-up actions from the joint meeting with the TCSD Board including goals & priorities.

Vice-Chair Keon summarized the discussion, specifically mentioning the following:

- PARC should take the initiative on issues
- Reviewing the goals and priorities is recommended
- PARC's focus on parks allows the Board to focus on solid waste and wastewater issues
- PARC serves as a conduit of the community.
- The Commission should update the Board monthly and schedule an annual joint meeting with the Board.

- PARC should be involved with the Community Center master planning process to provide ideas and a shared vision
- The predictability of the Commission's meeting schedule is important. Meetings should take place on the same day of the month and not be dependent on the availability of all five Commissioners

GM Toy discussed the Master Plan process and the goals of the community center property space.

The Commission will discuss the following at the next meeting:

- Review the Commission's current goals and priorities and come back with proposed changes
- Discuss ideas on the Master Plan
- Create a schedule of Commissioners attending the monthly Board meetings

The Commission asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

B. Discuss results of the community survey

Commissioner Jordan reviewed the results and disagreed with many of the conclusions. Specifically, she stated that the wording of the question inquiring about a "centrally located park" was misleading and she disagreed with the conclusion of the question related to dogs under voice control in a specific, designated area. The question was ambiguous. Was the language in the question of a "designated area" referring to the entire park? She views the results that a majority of respondents agree that there should be a designated area for dogs off-lease under voice control. Vice-Chair Keon stated that there should be more concrete information on what people meant and what they want regarding the issue.

GM Toy summarized the Board's discussion on dogs and parking and that they are not planning to take any action on those issues as this time. However, the Commission can always make recommendations to the Board.

The Commission suggested the following:

- Review the signage at Eastwood Park on how to report an issue/concern
- Invite the Humane Society to host a class on how to manage dog space
- Erect a fence between the parking lot on Glenwood Avenue and the park

Commissioner Jordan will review the current signage and return to the next meeting with ideas.

Chair Rosenblatt invited public expression. There was none.

C. Discuss PARC's role with TCSD's marketing/communications efforts regarding sponsored activities such as the speaker series and/or future events/activities

The Commission discussed other possible marketing/communication efforts to promote events such as a door hanger with a QR code for the newsletter, posters in high-visible/trafficked areas and creating a “welcome packet” to Tam Valley. Camille Esposito, Events and Communications Coordinator, will attend the next PARC meeting to discuss potential marketing and communications efforts in more detail.

The Commission asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

- D. Discuss/consider future presentations to the Board
Vice-Chair Keon and Commissioner Jordan will attend the 8/14 Board meeting and Commissioner Wisner will attend the 9/11 Board meeting.
- E. Discuss/consider PARC regular and special meeting schedules
The next regularly scheduled meeting of PARC, 8/9, is cancelled. A special meeting is scheduled for 8/8 at 3:30pm
- F. Commissioner reports
None provided
- G. GM report
GM Toy provided an update TCSD projects, parks, events and activities, and the budget. He specifically mentioned the recently refurbished picnic tables.

The Commission asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

6. CONSENT CALENDAR

- A. Approve minutes of June 7 & 12, 2024 meetings

MOTION TO APPROVE THE CONSENT CALENDAR

M/S: M. WISNER/V. JORDAN

AYES: 4

NAYS: 0

ABSENT: 1

7. FUTURE PARC AGENDA ITEMS (July 12th meeting)

- A. Eastwood Park signage
- B. Community Center Master Plan process
- C. Revised goals and priorities
- D. Flamingo Park project
- E. Events calendar for 2024
- F. Marketing and communication efforts

Next meeting of the Commission will be a special meeting at the Tam Community Center on August 8, 2024, at 3:30pm

8. ADJOURNMENT

MOTION TO ADJOURN

M/S: P. KEON/M. WISNER

AYES: 4

NAYS: 0

ABSENT: 1

MEETING ADJOURNED AT 4:53 P.M.

Approved by Commission on: 8/8/24