



## TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168  
info@tamcsd.org ♦ www.tamcsd.org

### **TCSO PARKS AND RECREATION COMMISSION (PARC) REGULAR MEETING MINUTES THURSDAY, JUNE 5, 2025, 3:00 P.M.**

#### **1. CALL TO ORDER**

The Parks and Recreation Commission (PARC) Regular Meeting was called to order at 3:02 P.M. on Thursday, June 5, 2025, by Chair Rosenblatt.

#### **2. ROLL CALL**

Commissioners:

Present: Michael Bogart, Dave Hafferty, Valerie Jordan, Vice-Chair Pam Keon, and Chair Erin Rosenblatt

Staff Present: General Manager Garrett Toy, Assistant General Manager (AGM) Alan Shear, and Events and Communications Coordinator, Camille Esposito

#### **3. APPROVE AGENDA**

**MOTION TO APPROVE THE AGENDA**

**M/S: D. HAFFERTY/ V. JORDAN**

**AYES: 5**

**NAYS: 0**

**ABSENT: 0**

#### **4. PUBLIC EXPRESSION**

Chair Rosenblatt invited public expression on non-agenda items.

Tam Valley resident Mihesh Kharkar stated that he has lived in Tam Valley for 27 years and Southern Marin for 50 years and spoke on wanting to contribute more to the community.

Tam Valley resident Jim Kasper spoke on the Fire Hazard Severity Zone maps recently updated by the State Fire Marshal. He distributed materials displaying the Tam Valley Community Center is in a "High" hazard severity zone according to both the State Responsibility Areas (SRA) and Local Responsibility Areas (LRA).

Chair Rosenblatt closed public comment.

#### **5. REGULAR BUSINESS**

- A. Consider PARC work/activity plan including but not limited to, upcoming events such as the Speaker Series, alternate schedule for events, TCSO communications (e.g. survey, newsletter), proposed budget for FY25-26, proposed capital projects (e.g. Eastwood Park playground), and/or goals & priorities for 2025

Events and Communications Coordinator Esposito reviewed the subscription data for the TCSO newsletter that was included in the agenda packet. She also stated the website allows people to sign up for the newsletter and access the newsletter archives. Esposito mentioned that she is working on

creating a welcome packet for new Tam Valley residents to include materials on parks, events, volunteering, and Firewise information.

Events and Communications Coordinator Esposito then reviewed and discussed the survey on the Speaker Series. Specifically, she mentioned the purpose of the survey, how it was designed, and that it will be distributed via the website and newsletter. The survey is intended to provide valuable feedback and whether there is continued interest in the series.

GM Toy summarized the recent decision by the Board regarding an alternative summer events schedule. This is due to the uncertainty surrounding upcoming events at the Community Center related to the pending use permit application with the County. He mentioned that seven Creekside Friday events will take place at the Cabin this summer. The music will be mostly acoustic, and there be no food or alcohol sales at any of the events.

GM Toy discussed the proposed budget for FY25-26, including park improvement projects. He specifically mentioned that the operating and capital budget proposals from the commission would be included in the proposed Parks and Recreation budget. The PARC-related budget recommendations include:

- \$35,000 for a part-time recreation employee
- \$25,000 shade structure for Kay Park
- \$15,000 Flamingo Park/Rock Garden improvements
- \$8,000 replacement rings in play structure at Eastwood Park
- \$5,000 for speaker series/PARC events
- Funding for a Cabin masterplan
- Project funding to paint the interior and exterior of the Community Center

The commission asked questions of staff.

Chair Rosenblatt invited public expression.

Jim Kasper suggested a Speaker Series topic of Firesafe Marin to speak on “Exploring Fire Hazard Severity Zones” and “Zone Zero”, which refers to a five-foot ember-resistant zone around structures, aimed at enhancing fire safety in high-risk areas.

Chair Rosenblatt closed public expression.

**B. Discuss the Board’s 2025 goals and priorities**

GM Toy summarized the Board’s 2025 goals and priorities. At the next PARC meeting, the commission will discuss the role they want to play in the goals that impact PARC-related activities.

The goals under discussion will be:

- Develop plan for Cabin improvements and integrate into the Community Center Masterplan
- Focus on website improvements to make it more user friendly and easier to navigate

- Activate community support for and participation in TCSD projects/programs/events including volunteer efforts and fundraising.
- Create more opportunities to collaborate with the Tam Valley Business Community

C. Discuss upcoming park and facility improvements including the shade canopy in Kay Park and the Community Center

GM Toy summarized the history of the shade structure project at Kay Park, including a recent discussion with the TCSD Board about the project. The shade structure project is in the proposed FY25-26 CIP budget. It was suggested that PARC recommend approval of the project during the next update to the Board.

Commissioner Hafferty mentioned a recent conversation with several nannies who populate Kay Park during the day. The nannies asked if the picnic tables would be covered under the shade structure.

Commissioner Bogart conveyed the importance of communicating to the residents that the tree designated for removal is a safety hazard and the need for its removal.

Chair Rosenblatt invited public expression. There was none

**MOTION TO RECOMMEND TO THE BOARD OF DIRECTORS APPROVAL OF THE SHADE STRUCTURE PROJECT IN KAY PARK AS INCLUDED IN THE FY25-26 CIP BUDGET**

**M/S: D. HAFFERTY/E. ROSENBLATT**

**AYES: 5**

**NAYS: 0**

**ABSENT: 0**

GM Toy provided an update on the project to paint the exterior of the Community Center. Recent work has begun to remove dry rot from the back patio area and replace the kitchen window. He asked if there was interest from any commissioners in serving as an ad hoc subcommittee to recommend to the Board a paint color for the building exterior and trim.

Vice-Chair Keon and Commissioner Jordan volunteered to serve on the ad hoc subcommittee.

D. Discuss improvements to the Rock Garden at Flamingo

GM Toy mentioned the County Flood Control's capital project to reinforce the levee structure against rodent intrusion. Considering the project is at least two years away from construction in 2027, the commission decided to move forward with discussing possible improvement projects. The projects included:

- a freestanding mural near the fence
- a new bench
- move/design/layout the rocks
- install planters

The commission discussed the mural, particularly potential muralists. After an extensive discussion as to the most efficient and effective way to solicit muralists, several commissioners were tasked with contacting individual artists to possibly create the mural.

The commission asked questions of staff.

The next steps for this project are for the following commissioners to contact muralists and report back to PARC.

- Vice-Chair Keon to contact Nance Miller
- Chair Rosenblatt to contact Lindsey Vera
- Commissioner Bogart to contact Tam High School

The commission will host an open house community event to solicit feedback for the proposed improvement projects for the Rock Garden at Flamingo.

Chair Rosenblatt invited public expression. There was none

Commissioner Hafferty left at 4:43 P.M.

E. Commissioner Reports

Vice-Chair Keon stated the next Speaker Series event is June 10 with author Janna Barkin discussing and advocating for the rights of transgender youth. The event will be promoted in MVConnect and the Chamber of Commerce newsletter. Also, the next Garden Talk is scheduled for July 12.

F. GM report

GM Toy provided an update on TCSD projects, parks, events and activities, and the budget. He also updated the status of the two commissioner terms that recently expired. One application has been received, and the applicant will be interviewed by the Board at an upcoming meeting.

Chair Rosenblatt invited public expression. There was none.

G. Discuss next report to the TCSD Board

Chair Rosenblatt will give the next report to the Board at their June 11 meeting.

**6. CONSENT CALENDAR**

- A. Approve May 19, 2025, special meeting minutes

**MOTION TO APPROVE THE CONSENT CALENDAR**

**M/S: V. JORDAN/M. BOGART**

**AYES: 4**

**NAYS: 0**

**ABSENT: 1 (HAFFERTY)**

**7. FUTURE PARC AGENDA ITEMS (July 10<sup>th</sup> meeting)**

- A. Speaker series survey
- B. Board goals and priorities
- C. Flamingo Park/Rock Garden project
- D. Rainbow Bridge project

**8. ADJOURNMENT**

**MOTION TO ADJOURN**

**M/S: V. JORDAN /M. BOGART**

**AYES: 4**

**NAYS: 0**

**ABSENT: 1 (HAFFERTY)**

**MEETING ADJOURNED AT 5:23 P.M.**

Approved by Commission on: 7/18/25