



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD PARKS AND RECREATION COMMISSION (PARC) REGULAR MEETING MINUTES

THURSDAY, NOVEMBER 6, 2025, 3:00 P.M.

1. **CALL TO ORDER**

The Parks and Recreation Commission (PARC) Regular Meeting was called to order at 3:04 P.M. on Thursday, November 6, 2025, by Vice-Chair Keon.

2. **ROLL CALL**

Commissioners:

Present: Michael Bogart, Dave Hafferty, Valerie Jordan, and Vice-Chair Pam Keon

Absent: Chair Erin Rosenblatt

Staff Present: General Manager Garrett Toy, Assistant General Manager (AGM) Alan Shear

3. **APPROVE AGENDA**

MOTION TO APPROVE THE AGENDA

M/S: V. JORDAN/ D. HAFFERTY AYES: 4 NAYS: 0 ABSENT: 1 (ROSENBLATT)

4. **PUBLIC EXPRESSION**

Vice-Chair Keon invited public expression on non-agenda items.

GM Toy stated the PARC meeting was moved from the Community Center to the TCSD Main Office at 305 Bell Ln due to a scheduling conflict. He also mentioned his appreciation for Vice-Chair Keon attending the recent Board of Supervisors meeting where they held the public hearing for the appeal of the use permit for 305 Bell Ln.

Vice-Chair Keon closed public comment.

5. **REGULAR BUSINESS**

- A. Consider PARC work/activity plan including but not limited to, past and upcoming events and schedule (e.g. Crab Feed, Murder Mystery, Spaghetti Bingo), TCSD communications (e.g. newsletter), TCSD programs/activities (volunteer program), FY25-26 operating and capital budget and/or goals & priorities for 2025

Vice-Chair Keon summarized the recent Spaghetti Bingo event. She, along with Commissioners Jordan and Hafferty, attended and enjoyed the event.

- B. Discuss/consider Cabin Masterplan preliminary site concepts and confirm recommendations/suggestions to the Board

GM Toy reviewed the summarized comments related to the Masterplan preliminary site concepts discussed by the commission at the October 15 meeting.

The commission added that the cabin should be promoted as a less expensive alternative rental facility since it does not require a building attendant. Furthermore, while PARC still prefers Concept A – The Cabin, the commission clarified that their preference is for a “cabin-like structure”. This is a nuanced detail that will be explained to the Board as part of the PARC update at the November 12 meeting. Vice-Chair Keon stated she will attend the Board meeting and provide the update.

Vice-Chair Keon invited public expression. There was none.

Vice-Chair Keon closed public expression.

C. Discuss/consider improvements in the Rock Garden at Flamingo including the proposed mural

Vice-Chair Keon mentioned that the commission still needs to consider and discuss possible names of the park/garden. She requested that commissioners send suggestions to staff to be discussed at the next meeting in December.

Commissioners discussed the revised mural sketch submitted by artist Lynsey Vera. Commissioners generally liked the sketch but wanted more detail, realism, and color. Commissioner Bogart wants more information on the trees included in the sketch.

Vice-Chair Keon reminded PARC that they still need to talk with the neighbors about the mural. In addition, she mentioned that considering how much time Ms. Vera has put into this project, we should probably pay her a nominal fee on a revised sketch to show good-faith effort on the part of TCSD.

During the update to the Board, Keon will ask the Board if PARC is on the right track with the look and design of the mural and whether we should continue working with Ms. Vera. If the Board supports continuing that path, then Keon will ask about paying Vera a fee for her continued work on the mural.

Finally, Commissioner Bogart mentioned the need for a site plan for the proposed improvements and suggested scheduling the outreach meeting to the neighborhood in March.

Vice-Chair Keon invited public expression. There was none.

Vice-Chair Keon closed public expression.

D. Commissioner Reports

Vice-Chair Keon mentioned that she and Commissioner Jordan participated in the recent interviews for the part-time recreation coordinator. She was very enthusiastic about the potential to expand recreational programming and events. Keon asked about the next Garden Talk event. After confirming Commissioner Bogart’s interest and availability to conduct another Garden Talk, the next Talk was scheduled for December 6 at the Cabin.

Commissioner Hafferty inquired about the removal of the bench in the Kay Park play area. GM Toy responded that the bench was taken to a metal supplier to determine if the open area in the back can be enclosed.

Vice-Chair Keon invited public expression. There was none.

Vice-Chair Keon closed public expression.

E. GM report

GM Toy provided an update on TCSD projects, parks, events and activities, and the budget. He specifically provided an update on the new shade structure at Kay Park and the replacement lolly ladder in the Eastwood Park play structure. Both projects will be completed in the spring. Toy also provided an update on the appeal hearing at the County for the 305 Bell Ln use permit.

Vice-Chair Keon invited public expression. There was none.

Vice-Chair Keon closed public expression.

F. Discuss next report to the TCSD Board

Vice-Chair Keon will provide the PARC update to the Board at the November 12 meeting.

6. CONSENT CALENDAR

- A. Approve September 11, 2025, meeting minutes
- B. Approve September 17, 2025, special meeting minutes

MOTION TO APPROVE THE CONSENT CALENDAR

M/S: V. JORDAN/M. BOGART AYES: 4 NAYS: 0 ABSENT: 1 (ROSENBLATT)

7. FUTURE PARC AGENDA ITEMS

- A. Temporary Bocci Court
- B. Flamingo Park/Rock Garden proposed names
- C. Recreation programming additions
- D. 2026 Meeting Schedule

8. ADJOURNMENT

MOTION TO ADJOURN

M/S: V. JORDAN/D.HAFFERTY AYES: 4 NAYS: 0 ABSENT: 1 (ROSENBLATT)

MEETING ADJOURNED AT 4:35 P.M.

Approved by Commission on: 12/4/25