



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168
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TCSD BOARD OF DIRECTORS MEETING AGENDA WEDNESDAY, MARCH 22, 2023 REGULAR WORK SESSION AT 8:30AM TAM VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MILL VALLEY

1. CALL TO ORDER

2. ROLL CALL President Steffen Bartschat

Directors: Vice President Jeff Brown, Jim Jacobs, Steve Levine, and Matt McMahon

3. APPROVE AGENDA

4. PUBLIC EXPRESSION

Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.

5. REGULAR BUSINESS: Board Actions

- A. Meet with an applicant for the Parks and Recreation Commission (PARC).
- B. Conduct study session regarding draft Five-Year Capital Improvement Program, proposed uses of capital reserves and other revenue sources, and operating and capital budget formats.

6. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Adopt resolution nominating the TCSD General Manager for the California Special Districts Association Board.

7. FUTURE AGENDA ITEMS

- A. Review of meeting
- B. Board input for future Board Meeting Agendas

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8. ADJOURNMENT

NEXT REGULAR BOARD MEETING

April 12, 2023

7:00pm

Tam Valley Community Center

BOARD WORK SESSION

April 26, 2023

8:30am

Tam Valley Community Center



TAMALPAIS COMMUNITY SERVICES DISTRICT

Staff Report
Board Meeting
March 22, 2023

TO: BOARD OF DIRECTORS

FROM: GARRETT TOY, GENERAL MANAGER

SUBJECT: MEET WITH APPLICANT FOR THE PARKS & RECREATION COMMISSION (PARC)

RECOMMENDATION

Meet with applicant for PARC.

BACKGROUND

At its October 12, 2022 meeting, the Board discussed its interest in reconvening the Parks and Recreation Advisory Commission (PRAC or Commission) as well as revisions to the PRAC's responsibilities. The Board decided that there was significant merit for reconvening the PRAC, but the Board also wanted to revise the structure and role of the Commission. Ordinance No. 77 initially established the powers and duties of the PRAC.

Key revisions to the role of the committee was to rename the PRAC to the Parks and Recreation Commission (PARC), reduce the membership size from 7 to 5 members, and simplify the roles and duties of PARC commissioners. The Board introduced Ordinance No. 99 which rescinded and replaced Ordinance No. 77 in its entirety at its November 9th meeting. The second reading and adoption of Ordinance No. 99 was at the Board's December 14, 2022 meeting.

DISCUSSION

At its March 8th meeting, the Board met with four of the five applicants for PARC. One applicant, Pam Keon, could not attend the March 8th meeting, but indicated she could attend this meeting. Ms. Keon, as well as the four other applicants, did take advantage of the opportunity to meet with staff to learn more about TCSD park and recreation operations/activities prior to their meeting with the Board.

The Board plans to make appointments to PARC at the April 12th Board meeting.

FISCAL IMPACT

n/a

ATTACHMENTS

Pam Keon application

Date: 01 23 2023



Application for Parks and Recreation Commission

You must be a Tam Valley resident to apply for this Commission.

- Please check here if you are applying for a non voting Youth Member position (under 18) There is no resident requirement for Youth Applicants.

Name: Pam Keon

Number of Years in Tam Valley: 24 years in Tam Valley (almost 45 in 94941)

Please explain your interest in serving on this Commission:

I would like to work with other residents to support the Parks and Recreation Department and its current programming, and to continue to find ways to be inclusive of all of Tam Valley, our residents and their interests. I'm winding down some other commitments and interested in spending more time supporting Tam Valley.

Please describe your relevant work/life experience or background for this Commission: I am an active
community volunteer, interested in the range of opportunities for strengthening social cohesion and thereby increasing
community resilience. I am the Chair of the Tam Valley NRG Network Steering Committee, and through that have had the
opportunity to meet a broad range of residents. I have served on a number of nonprofit boards, local and out of state. I have
experience creating, implementing and evaluating policies, am comfortable with finance and work well collaboratively.

My professional background is in psychology and education.
What is your vision for the Tam Valley? _____

Great question. My first thought is a vibrant, engaged community in which neighbors know their neighbors, feel a
sense of pride in our community and feel connected. We have so much to share with one another, and building on
~~some of the existing framework and structure will enable us to continue to move forward in a way in which~~
residents treasure what we have here.

Please describe possible areas of conflict of interest. I am unaware of any potential conflicts of interest.

I attended a meeting of the committee to which I am applying on (date) As this is a newly formed
commission, there have been
no meetings to my knowledge.

Signature Pamela R. Keon

Please return this completed, signed form to:

Tamalpais Community Services District (TCSD)
305 Bell Lane - Mill Valley, CA 94941
info@tamcsd.org 415-388-6393

Your completed application will become a public record upon submittal to the District.



TAMALPAIS COMMUNITY SERVICES DISTRICT

Staff Report
Board Meeting
March 22, 2023

TO: BOARD OF DIRECTORS

FROM: GARRETT TOY, GENERAL MANAGER

SUBJECT: CONDUCT STUDY SESSION REGARDING DRAFT FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM, PROPOSED USES OF CAPITAL RESERVES AND OTHER REVENUE SOURCES, AND OPERATING AND CAPITAL BUDGET FORMATS

RECOMMENDATION

Conduct study session regarding draft Five-Year Capital Improvement Program, proposed uses of capital reserves and other revenue sources, and operating and capital budget formats.

DISCUSSION

Attached is a draft Five-Year Capital Improvement Program (CIP) budget. The purpose of a Five-Year CIP budget is to show the projected cost and revenue sources for projects over a five-year period. This allows the Board to better plan for projects and the availability of funding sources.

This study session represents a preliminary discussion of the 5-Year CIP, use of funding sources such as reserves, and formats for both operating and capital budgets. At this time, the project types, costs, funding, and schedules are for “illustrative purposes” and reflect preliminary estimates and concepts. These preliminary estimates/concepts would be further refined for discussion at the May 24th budget workshop. The Board approves the Five-Year CIP, specifically the appropriations for the first year, with the operating budgets in June.

Please note that the Board is not approving the Five-Year CIP, Measure A allocations, or any projects at this meeting. Staff is seeking input and guidance from the Board regarding the preliminary data/content/format of the 5-Year CIP.

The Five-Year CIP contains the following components:

- Summary of the sources and uses for all projects over the five-year period.
- Separate summary for Facility related projects and Wastewater projects.
- Separate sources and uses sheet for each project.
- Summary of proposed uses for Measure A park funds.

At the meeting, staff will provide an overview of the 5-Year CIP and the various capital reserves including revenue forecast. We also plan to share the revised format for the Parks & Recreation budget. As this is a work in progress, we anticipate distributing additional materials at the work session.

FISCAL IMPACT

n/a

ATTACHMENT

Preliminary Five-Year CIP

CAPITAL IMPROVEMENT PROGRAM 5-YEAR SUMMARY-ALL PROJECTS

FUNDING SOURCES	FISCAL YEAR						Total
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
Measure A funds	\$ 20,000	\$ 345,000	\$ -	\$ 150,000	\$ 100,000	\$ 50,000	\$ 665,000
Certificates of Participation (bond funding)	\$ 300,000	\$ 2,600,000	\$ 3,400,000	\$ 1,100,000	\$ -	\$ -	\$ 7,400,000
County Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Facility Funds	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000
Waste Water Facility Fund & Capital Reserves	\$ -	\$ 1,155,000	\$ 1,000,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 3,805,000
Solid Waste Facility Funds	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000
Other: Prop 68	\$ 15,000	\$ 96,000	\$ -	\$ -	\$ -	\$ -	\$ 111,000
Total Revenue	\$ 335,000	\$ 4,556,000	\$ 4,400,000	\$ 1,800,000	\$ 650,000	\$ 600,000	\$ 12,341,000

USES	FISCAL YEAR						Total
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
Community Center ADA stage improvements	\$ 10,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Community Center bathroom and lobby improvements	\$ 10,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Community Center and Corporation Yard Fence	\$ 25,000	\$ 261,000	\$ -	\$ -	\$ -	\$ -	\$ 286,000
Paint the Community Center	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Park Improvements	\$ -	\$ -	\$ -	\$ 150,000	\$ 100,000	\$ 50,000	\$ 300,000
Corporation Yard Outdoor Shed addition and pathway	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Remodel Corporation Yard Restrooms, Showers, Kitchenette	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000
Office front patio area	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Bell Lane Force Main	\$ 100,000	\$ 1,000,000	\$ 1,500,000	\$ 600,000	\$ -	\$ -	\$ 3,200,000
Bell Lane Pump Station	\$ 200,000	\$ 1,600,000	\$ 1,900,000	\$ 500,000	\$ -	\$ -	\$ 4,200,000
Sewer Pipeline Replacement	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 3,650,000
Total	\$ 345,000	\$ 4,546,000	\$ 4,400,000	\$ 1,800,000	\$ 650,000	\$ 600,000	\$ 12,341,000
Project Surplus (Deficit)	\$ (10,000)	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL IMPROVEMENT PROGRAM 5-YEAR SUMMARY-FACILITIES

FUNDING SOURCES	FISCAL YEAR							Total
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28		
Measure A funds	\$ 20,000	\$ 345,000	\$ -	\$ 150,000	\$ 100,000	\$ 50,000	\$ 665,000	
Certificates of Participation (bond funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
County Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Recreation Facility Fund	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000	
Waste Water Facility Fund	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 155,000	
Solid Waste Facility Fund	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000	
Other: Prop 68	\$ 15,000	\$ 96,000	\$ -	\$ -	\$ -	\$ -	\$ 111,000	
Total Revenue	\$ 35,000	\$ 956,000	\$ -	\$ 150,000	\$ 100,000	\$ 50,000	\$ 1,291,000	

USES Project	FISCAL YEAR							Total
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28		
Community Center ADA stage improvements	\$ 10,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	
Community Center bathroom and lobby improvements	\$ 10,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000	
Community Center and Corporation Yard Fence	\$ 25,000	\$ 261,000	\$ -	\$ -	\$ -	\$ -	\$ 286,000	
Corporation Yard Outdoor Shed addition and pathway	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
Office front patio area	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	
Remodel Corporation Yard Restrooms, Showers, Kitchenette	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ 210,000	
Park Improvements	\$ -	\$ -	\$ -	\$ 150,000	\$ 100,000	\$ 50,000	\$ 300,000	
Paint the Community Center	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	
Total	\$ 45,000	\$ 946,000	\$ -	\$ 150,000	\$ 100,000	\$ 50,000	\$ 1,291,000	
Project Surplus (Deficit)	\$ (10,000)	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	

CAPITAL IMPROVEMENT PROGRAM

Division Facilities
 Project Name: Community Center and Corporation Yard Fence
 Project Description: Replace perimeter fence around Community Center parcel (approx. 575 linear ft) and around the Corporation yard (approx. 700 linear ft); replace split rail fence on Community Ctr parcel

Type	FISCAL YEAR						Total
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
FUNDING SOURCES							
Measure A funds	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Certificates of Participation (bond funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Facility Fund	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Waste Water Facility Fund	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Solid Waste Facility Fund	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Other: Prop 68	\$ 15,000	\$ 96,000	\$ -	\$ -	\$ -	\$ -	\$ 111,000
Total Revenue	\$ 15,000	\$ 271,000	\$ -	\$ -	\$ -	\$ -	\$ 286,000
USES							
<i>Non-Construction</i>							
Design	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Subtotal non-construction costs	\$ 25,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<i>Construction</i>							
Community Ctr Perimeter Fence	\$ -	\$ 100,500	\$ -	\$ -	\$ -	\$ -	\$ 100,500
Split rail allowance	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ 33,000
Portion of Corp Yd fence	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporation Yard Fence	\$ -	\$ 122,500	\$ -	\$ -	\$ -	\$ -	\$ 122,500
Subtotal construction costs	\$ -	\$ 256,000	\$ -	\$ -	\$ -	\$ -	\$ 256,000
Carryover surplus(deficit)							
Total Project Costs	\$ 25,000	\$ 261,000	\$ -	\$ -	\$ -	\$ -	\$ 286,000
Project Surplus (Deficit)	\$ (10,000)	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Construction costs prorated to each department for corp. yard fence

CAPITAL IMPROVEMENT PROGRAM

Division: Facilities
 Project Name: Corporation Yard Outdoor Shed addition and pathway
 Project Description: Install pre-fab storage shed, construct new fence, fill-in new fenced in area, and repave section of asphalt for shed and fenced in area

Type	FISCAL YEAR						Total
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
FUNDING SOURCES							
Measure A funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Participation (bond funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Facility Fund	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Waste Water Facility Fund	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Solid Waste Facility Fund	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
USES							
<i>Non-Construction</i>							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal non-construction costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>							
Pre-Fab Shed installed w- foundation	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Construct new fence and ped gate		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Fill-in fence area and repave shed location	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Subtotal construction costs	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Project Costs	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Project Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

CAPITAL IMPROVEMENT PROGRAM

Division: Facilities
 Project Name: Remodel Corporation Yard Restrooms, Showers, Kitchenette
 Project Description: Remodel restrooms, showers and kitchenette to make ADA accessible

Type	FISCAL YEAR					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
FUNDING SOURCES						
Measure A funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Participation (bond funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Facility Funds	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Waste Water Facility Fund	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
Solid Waste Facility Funds	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
USES						
<i>Non-Construction</i>						
Design	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal non-construction costs	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
<i>Construction</i>						
Construction	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Subtotal construction costs	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Total Project Costs	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
Project Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Prorated based on corp yd personnel

CAPITAL IMPROVEMENT PROGRAM

Division: Wastewater CIP
 Project Name: Bell Lane Force Main
 Project Description: Replace the Force Main from Bell Lane Pump Station to Shoreline Hwy

Type	FISCAL YEAR						TOTAL
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	
FUNDING SOURCES							
Measure A funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Certificates of Participation (bond funding)	\$ 100,000	\$ 1,000,000	\$ 1,500,000	\$ 600,000	\$ -	\$ -	\$ 3,200,000
County Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation Reserves/Pay as you Go	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Waste Water Reserves/Pay as you Go	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solid Waste Reserves/Pay as you Go	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 100,000	\$ 1,000,000	\$ 1,500,000	\$ 600,000	\$ -	\$ -	\$ 3,200,000
USES							
<i>Non-Construction</i>							
Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Management	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal non-construction costs	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<i>Construction</i>							
Phase I		\$ 900,000	\$ 1,500,000	\$ 600,000			\$ 3,000,000
Phase II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal construction costs	\$ -	\$ 900,000	\$ 1,500,000	\$ 600,000	\$ -	\$ -	\$ 3,000,000
Total Project Costs	\$ 100,000	\$ 1,000,000	\$ 1,500,000	\$ 600,000	\$ -	\$ -	\$ 3,200,000
Project Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

MEASURE A

Measure A is from a 1/4 cent special sales tax collected by Marin County and then allocated to public entities such as TCSD by a prescribed formula. The funds can only be used for eligible expenses such as park facilities and maintenance.

Type	2022-23	2023-24	2024-25	Budget 2025-26	2026-27	2027-28	Total
FUNDING SOURCES							
Beginning Fund Balance	\$ 175,555.09	\$ -	\$ (209,100.62)	\$ (71,162.75)	\$ (81,155.81)	\$ (39,048.77)	n/a
Measure A funds (est. annual)	\$ 49,118.87	\$ 135,899.38	\$ 137,937.87	\$ 140,006.94	\$ 142,107.04	\$ 144,238.65	\$ 749,308.75
Total Available	\$ 224,673.96	\$ 135,899.38	\$ (71,162.75)	\$ 68,844.19	\$ 60,951.23	\$ 105,189.88	n/a
USES (Budget/Proposed)							
							Total
Community Center ADA Stage Improvements	\$ 25,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00
Community ADA Bathroom Improvements	\$ -	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -	\$ 130,000.00
Community Center Kitchen cabinets and countertops	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00
Community Center Fence	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Park Improvements (Eastwood & Kay Parks)	\$ -	\$ -	\$ -	\$ 150,000.00	\$ 100,000.00	\$ 50,000.00	\$ 300,000.00
New Park Development (central gathering park/plaza)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00
Tree and Landscaping Service	\$ 56,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,000.00
Park Maintenance	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Cabin & Community Center Maintenance (e.g., paint/benches)	\$ 28,673.96	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ 93,673.96
TVIC improvements	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
Total Project costs	\$ 224,673.96	\$ 345,000.00	\$ -	\$ 150,000.00	\$ 100,000.00	\$ 105,000.00	\$ 924,673.96
Ending Fund Balance	\$ -	\$ (209,100.62)	\$ (71,162.75)	\$ (81,155.81)	\$ (39,048.77)	\$ 189.88	

Note: sales taxes collected projected to increase by:

1.5% annually



TAMALPAIS COMMUNITY SERVICES DISTRICT

Staff Report
Board Meeting
March 22, 2023

TO: BOARD OF DIRECTORS

FROM: GARRETT TOY, GENERAL MANAGER

SUBJECT: ADOPT RESOLUTION NOMINATING THE TCSD GENERAL MANAGER FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD

RECOMMENDATION

Adopt resolution.

DISCUSSION

The TCSD General Manager has expressed interest in applying for the vacant seat representing the Bay Area Network on the California Special District Association (CSDA) Board. However, CSDA requires special districts to adopt a resolution/minute action to support the candidate's nomination. This resolution would allow the General Manager to apply for the vacant seat and authorizes TCSD to cast its vote in favor of its General Manager for the CSDA Board.

Nominations/applications are due no later than April 17th. CSDA will begin electronic voting on June 5, 2023. Voting ends 5:00 p.m. July 14, 2023. The successful candidates will be notified no later than July 18, 2023. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2023.

Below are the listed commitment and expectations of CSDA Board members:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office.
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days -held in the Spring, and the CSDA Annual Conference - held in the Summer/Fall.
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.

FISCAL IMPACT

Please note that CSDA reimburses Directors for their related expenses for Board and committee meetings, but not for CSDA conferences or Academy classes.

ATTACHMENTS

Resolution



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168
info@tamcsd.org ♦ www.tamcsd.org

RESOLUTION NO. 2023-07

RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT (TCSD) NOMINATING ITS GENERAL MANAGER FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD

WHEREAS, there is vacant seat representing the Bay Area Network on the California Special District Association (CSDA) Board; and

WHEREAS, the TCSD General Manager is interested in applying for the vacant CSDA Board seat; and

WHEREAS, CSDA requires special districts to adopt a resolution/minute action to support the candidate's nomination.

NOW, THEREFORE, BE IT RESOLVED that the Tamalpais Community Services District supports the nomination of the TCSD General Manager, Garrett Toy, for the vacant Bay Area Network seat on the CSDA Board and authorizes TCSD to cast its vote in favor of its General Manager for the CSDA Board.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Tamalpais Community Service District at a duly noticed meeting held in said District on the 22nd day of March 2023 by the following vote:

AYES:

NAYS:

ABSENT:

Steffen Bartschat, President

ATTEST:

Secretary, Tamalpais Community Services District