



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD PARKS AND RECREATION COMMISSION (PARC) MEETING AGENDA

FRIDAY, NOVEMBER 17, 2023

SPECIAL MEETING AT 3:00PM -4:30pm (time approximate)

TAM VALLEY COMMUNITY CENTER, 203 MARIN AVE, MILL VALLEY

1. **CALL TO ORDER**

2. **ROLL CALL**

Commissioners: Chair Erin Rosenblatt, Vice-Chair Pam Keon, Michael Bogart, Valerie Jordan, Michael Wisner

3. **APPROVE AGENDA**

4. **PUBLIC EXPRESSION**

Members of the public are invited to address PARC concerning topics which are not listed on the Agenda (If an item is agendaized, interested persons may address PARC during the PARC's consideration of that item). Speakers should understand that except in very limited situations, State law precludes PARC from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. PARC reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations to no more than 3 minutes per speaker.

5. **REGULAR BUSINESS**

- A. Receive oral report regarding the TCSD Board work session on October 25th regarding the content for the community survey and the PARC presentation to the TCSD Board on November 8th(10 minutes- time approximate)
- B. Discuss/consider PARC short and long terms goals and priorities (30 min.)
- C. Discuss/consider options for the TCSD memorial bench/furnishing policy (25 min.)
- D. Review TCSD Ordinance No. 94 governing parks rules and regulations (10 min.)
- E. GM report on park facilities (5 min)

6. **CONSENT CALENDAR**

- A. Approve October 20, 2023 meeting minutes

7. **FUTURE PARC AGENDA ITEMS** (5 min)

Community survey content- 1/12/24

Field meetings at Kay Park and other TCSD open space/park facilities- tbd

8. **ADJOURNMENT**

NEXT PARC SPECIAL MEETING

December 8, 2023 at 3:00pm in the Tam Community Center, 203 Marin Ave, Mill Valley



TAMALPAIS COMMUNITY SERVICES DISTRICT

Staff Report

Parks and Recreation Commission

Special Meeting November 17, 2023

TO: PARKS AND RECREATION COMMISSION (PARC)
FROM: GARRETT TOY, GENERAL MANAGER
SUBJECT: STAFF REPORT FOR ITEMS 5A, 5B, 5C, 5D, 5E, 6A

This is the staff report for Agenda Items 5A, 5B, 5C, 5D, 5E and Consent 6A.

REGULAR BUSINESS

5A. Receive oral report regarding the TCSD Board work session on October 25th regarding the content for the community survey and the PARC presentation to the TCSD Board on November 8th.

Chair Rosenblatt and Commissioner Wisner attended the Board's work session on October 25th to discuss the desired content for a community survey the firm FM3.

Chair Rosenblatt and Vice-Chair Keon provided an oral report regarding PARC's activities at the November 8th Board meeting.

The Commissioners who attended these Board meetings/work sessions would like to provide a brief report summarizing the discussions at the PARC meeting.

ACTION: Receive reports and discuss.

5B. Discuss/consider PARC short and long terms goals and priorities.

At the last PARC meeting, staff distributed the attached goals and priorities prepared by Vice-Chair Keon. We indicated that the item would be on this month's agenda for discussion/consideration. If approved by PARC, the list of goals and priorities would be brought to the Board for review and consideration.

ACTION: Motion to approve FY23-24 goals and priorities for the TCSD Board's review and/or provide direction to staff.

5C. Discuss options for the TCSD memorial bench/furnishing policy.

The TCSD Board discussed the draft memorial bench/furnishing policy at its July, August, and September meetings. Attached is the requested map of the memorial bench locations in the TCSD parks and facilities. Also attached is the recommended policy which reflects

some of PARCS' comments. Staff will make an oral report at the meeting regarding the recommended policy and the next step.

ACTION: Provide input/direction to staff.

5D. Review TCSD Ordinance No. 94 governing parks rules and regulations

Attached is Ordinance No. 94, amendments to Ordinance No. 94, and the resolution establishing which rules are enforceable. Staff will provide a brief overview prior to the Board's discussions.

ACTION: Begin discussions and continue to the next PARC meeting.

5E. GM report on park facilities

Oral report on general improvements, maintenance, and/or repair projects in Park facilities.

ACTION: Receive report.

CONSENT CALENDAR

6A. Approval of minutes for 10/20/23 PARC meetings

ATTACHMENTS

- A. Goals and Priorities
- B. Memorial Bench/Furnishing Policy
- C. Bench Map
- D. Ordinance No. 94
- E. Amendment to Ord. No. 94
- F. Resolution for Ord No. 94 enforcement
- G. Minutes of 10/20/23 meeting

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GOALS & PRIORITIES FOR THE PARKS & RECREATION COMMISSION (PARC)

PARC will develop a thorough understanding of the TCSD Parks and Recreation facilities and programs, and the interests and needs of and opportunities for supporting TCSD residents as follows.

1. Develop a thorough understanding of existing TCSD Parks and Recreation assets, challenges and opportunities
 - Review Parks and Recreation budgets, future anticipated expenditures and sources of revenue
 - Meet with key staff relevant to management of Parks and Recreation assets and programs
 - Evaluate usage of the parks and other TCSD facilities
 - Encourage all Parks and Recreation users to attend PARC meetings, and share perspectives with PARC commissioners
2. Continue and Support Enhanced Community Outreach
 - Discern community interests
 - Contribute to design of professionally administered Community Survey
 - Identify means of gathering broad community input to complement professional Community Survey.
 - Consider opportunities to enhance community education about and understanding of policies, rules and management of parks and facilities
3. Assess Current Recreational Programming and Potential for Enhancements
 - Use results of the Community Survey and complementary sources of information to complete assessment of current programming and exploration of enhanced programming in TCSD facilities, with particular attention to any programmatic needs to be served or gaps to be filled for Tamalpais Valley residents, including but not limited to:
 - Senior programs/activities
 - Commissioner “sponsored” events and/or activities such as a local speakers’ series or book club.
 - Sustainability-related activities or topics
 - Humane Society classes
 - Community Garden
 - Community Choral group
 - Farmers’ Market
 - Adopt a Park program
4. Assess and Exploration Opportunities for Enhancement of Volunteer Programs
 - Review history of TCSD’s use of volunteers for delivery of Parks and Recreation programming, including understanding of benefits and challenges as well as changes over time
 - Using results of Community Survey, develop understanding of the abilities and desires of community members to volunteer, including residents with children.
 - In response to perceived interest, develop and publicize a list of volunteer opportunities, including but not limited to a “Senior Companion” program and volunteer-led recreational programs.
5. Develop understanding of opportunities and needs for a new community gathering place
6. Review existing policies as needed, and develop amendments or new policies for recommendation to the Board of Directors that support the mission to protect and enhance a healthy community and which reflect the preferences and expressed needs of TCSD residents.

Commemorative and Memorial Bench/Furnishing Policy

Purpose

The purpose of this policy is to establish guidelines for the installation and care of commemorative and memorial benches, picnic tables, chairs, plaques, and boulders in TCSD parks and open spaces.

Intent

Parks and public open space areas are precious commodities, intended to be open, aesthetically pleasing, and usable by the public. Memorials that commemorate or remember an individual, or individuals, can be part of the open space experience provided they are designed and located appropriately.

This policy supports the preservation and protection of the valued public open space within the District's natural and recreational areas by defining and standardizing the design, installation, and maintenance of such memorials.

Memorial Options

1. Plaques – for all memorials shall be 2"x 8" bronze, up to three (3) lines of text. The plaque shall be affixed in the center on the top slat on the front of the bench or chair or in the middle of the table on a picnic table. New plaques are allowed on non-memorial furnishings in parks at a cost to be determined. Additional plaques are allowed, at a cost to be determined, on existing memorial furniture if requested by the same party who purchased the furniture.
2. Park Furnishings – include benches, picnic tables and chairs. Benches and chairs shall be teak and of the same style, while picnic tables shall be redwood. All items shall be the TCSD approved style and design. All donors are to contact the District Office to discuss the style, design, and price of acceptable furnishings.
3. Other Memorials – include unique items such as a memorial boulder which may be suggested by the donor for consideration and final determination by the District.

Memorial Criteria

A memorial bench or other project installations may honor and memorialize a person or persons. For each of the park furnishings, including benches, tables and chairs, one choice of design is available.

The location of memorials shall not interfere with maintenance activities, existing and proposed circulation and use patterns in the park or open space, and shall not impact any historic/cultural resource or sensitive habitat.

Specific locations for the placement and display of memorials may be determined from time to time by TCSD. Should a designated location reach a saturation point, the District may consider closing a location to additional memorials or expanding the defined area of memorials at that

location or removing memorials to create room for new memorials making a reasonable effort to return past memorials to their donors.

Every effort will be made to accommodate a donor's choice of location. If the location of choice is not available, TCSD staff will work with the donor to find an acceptable alternative location. If an alternative location cannot be determined, the application may be withdrawn by the donor and the administrative fee shall be fully refunded.

TCSD reserves the right to remove or relocate any memorial for any reason. A reasonable effort will be made to contact the donor prior to the removal by using the contact information provided on the original application.

Memorial Maintenance

Memorial benches or other project installations shall be maintained by TCSD for a period not-to-exceed five (5) years from the date of installation. Maintenance shall include and be limited to cleaning debris and minor repairs. After the initial five years, TCSD may offer the option of coordinating the effort to bring in a third-party for maintenance, with payment to that third-party made directly by the donor.

TCSD shall not be held responsible for the loss or damage to the memorial including but not limited to theft, vandalism, weather, or earthquake. If a bench or other furnishing is vandalized or lost it may be repaired or replaced. The donor shall be notified and may elect to replace or repair the item that was damaged by theft, vandalism, weather, or earthquake. The installation and application fees may be waived at the discretion of the District. TCSD may consider replacement of a memorial if it is damaged or destroyed by an extreme weather event or earthquake, contingent on a successful claim filed to the TCSD risk management pool. TCSD may request the donor to pay a prorated share of the applicable deductible.

If a donor wishes to purchase a new memorial picnic table, TCSD may consider splitting the cost of the purchase and installation of the table if it substitutes a current table in need of replacement.

Application and Approval Process

Requests for placing memorials in public parks and/or open space areas are to be coordinated through the District Office and may involve the Parks and Recreation Commission (PARC) and/or others directed by the General Manager to solicit input from appropriate District staff to evaluate the design, site selection, installation, and maintenance of memorials.

An application for a bench, chair, picnic table, or boulder memorial shall be completed in writing on forms provided by TCSD and shall be submitted to the District Office with any application fee as may be established. Requests submitted consistent with this policy shall be reviewed administratively by the General Manager or designee. The suitability of the requested memorial location shall be determined by TCSD. An alternative location may be identified as more appropriate.

Applicants for unique memorials including boulders must include as much detail as possible including: the design, size, preferred location, materials, colors, maintenance plan, installation information, timeframe, purpose or historic significance, and such other

information the General Manager deems necessary for an evaluation of the application.

The applicant is responsible for ensuring that the text for the memorial plaque is accurate. The District retains final approval for the content of the plaque.

Upon approval of a memorial request, the donor shall be responsible for the costs to fabricate and install the memorial. The total memorial fee, including the cost of the plaque, administrative fees, all shipping fees, transportation to the site and installation of the memorial, and all necessary materials and hardware, shall be paid in full by the donor following the notification of the approval of the application. The total memorial fee is not refundable under any circumstances once the plaque and memorial have been ordered. TCSD requires the donor to purchase "white glove" service to include delivery, assembly, teak oil application (if applicable), stain resistance treatment (if applicable), and installation of the item.

TCSO BENCHES

EASTWOOD PARK

5 Memorial Benches

7 Unmarked Benches

THE CABIN

6 Memorial Benches

1 Unmarked Bench (County)

COMMUNITY CENTER

6 Memorial Benches

0 Unmarked Benches

KAY PARK

2 Memorial Benches

2 Unmarked Benches

Key



Memorial Bench



Unmarked Bench

(Not Pictured)

HAWK HILL

1 Memorial Bench

TENNESSEE VALLEY RD

1 Memorial Bench

EASTWOOD PARK

ATTACHMENT C.



THE CABIN

ATTACHMENT C.



COMMUNITY CENTER

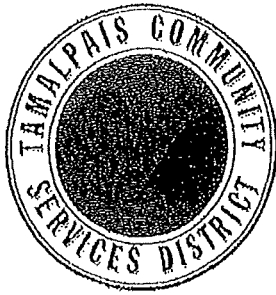
ATTACHMENT C.



KAY PARK

ATTACHMENT C.





Tamalpais Community Services District

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ORDINANCE NO. 94

AN ORDINANCE OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT REGULATING THE USE OF
PARKS, TRAILS, AND RECREATION FACILITIES

RECITALS

WHEREAS, Tamalpais Community Services District has the authority to manage and control its parks, trails, and recreational facilities and may enact and enforce such regulations and rules that are necessary or appropriate to promote park, trail, and recreation purposes and to ensure the public's health, safety and welfare in the usage of their parks, trails, and recreational facilities; and,

WHEREAS, the District's Board of Directors desires to set forth regulations governing the use of public parks, trails, and recreation facilities to ensure the safety and enjoyment of park, trail, and recreation facility users.

NOW, THEREFORE, the District Board of the Tamalpais Community Services District does hereby ordain as follows:

SECTION 1 The District Code is added as follows:

PARKS, TRAILS AND RECREATIONAL FACILITIES

General Provisions

The purpose of this chapter is to regulate the use of parks, trails, and recreational facilities of the District for the optimum use and enjoyment of the residents of the Tamalpais Community Services District; to establish standards to prevent the misuse and destruction of the facilities; and to establish regulations to promote the safety and comfort of users of the facilities as well as persons residing or owning property in the vicinity of the facilities.

Definitions

For the purpose of this chapter, the following terms, phrases, words, abbreviations and their derivations shall have the meaning given herein:

"Commission" means the Park and Recreation Advisory Commission of the Tamalpais Community Services District.

"District" means the Tamalpais Community Services District.

"General Manager" means the District's General Manager or his/her authorized representative.

"Park" means and includes all grounds, trails, buildings, improvements, and areas dedicated by the District for use by the public for outdoor recreation or open space purposes, and any part, portion, or area thereof whether developed or undeveloped or over which the District has acquired right of use for such purposes.

"Person" means any kind of person, firm, partnership, association, corporation, company, or organization of any kind.

"Trail and Recreational Facilities" means and includes all grounds, open space, buildings, improvements, and areas dedicated by the District for use by the public for indoor or outdoor recreation.

"TCSD" means the Tamalpais Community Services District.

"Vehicle" means any wheeled conveyance, whether motor powered, animal-drawn, or self-propelled. The term shall include any trailer in tow of any size, kind or description. Exception is made for baby carriages, strollers, and wheelchairs, and for vehicles in the service of the District.

Posted Park Rules

The TCSD General Manager may post rules and regulations for specific parks, open spaces, or buildings in a conspicuous place where they apply. Such rules and regulations shall be consistent with this chapter, and for the purpose of protecting users of the District's parks, open spaces, trails, and properties and the public health, safety, and welfare. Violation of these posted rules and regulations is an infraction, provided that such rules and regulations have been approved by resolution of the TCSD Board of Directors.

Compliance with Rules Required

Any person entering, being in, or remaining in or upon any District park or recreation facility of the District shall comply with the provisions of this chapter, all other related provisions of this Code, and any posted park and trail rules.

Emergency Closures

The TCSD General Manager shall have the authority to close any part or portion of any park, trail or recreation facility and require the exit of all persons therein when it is determined that conditions exist in said park or trail or portion thereof which present hazards to the park or to public safety (i.e., flooded sites, damaged facilities).

Scheduling

The TCSD General Manager shall have authority to schedule and regulate the time, place, and manner of recreational, maintenance and/or construction activities in or upon a park, trail, or recreational facility in order to prevent congestion and to secure the maximum use thereof for the comfort and convenience of all.

USE PERMITS

Temporary Exclusive Use Permit - Applicable Conditions

Applies to Eastwood Park, Kay Park, the Recreational Cabin, and the Tamalpais Valley Community Center.

Designated Park and Recreation facilities shall be made available for the temporary exclusive use of persons subject to the completion and approval of a District application and are subject to any reasonable conditions relating to the use thereof and/or the payment of any reasonable fees therefore as may be hereafter adopted by the District. Exclusive use permits may take the form of rental agreements, special event permits, or reservations. Any user who has made a reservation has priority over a user who has not made a reservation.

Rental Agreements - Community Center Rules and Regulations

The Tamalpais Valley Community Center is a historic building available for rental events. Detailed rules and regulations for use of this facility are published on the District's website and are incorporated herein by reference, as they may be revised from time to time by resolution of the Park & Recreation Advisory Commission or the TCSD Board of Directors.

Temporary Exclusive Use Permit - Rules Compliance, Liability, Transferability

A permittee shall comply with all recreation, park and facility rules and regulations and all applicable ordinances and laws. A permittee shall be liable to the District for any and all damage to facilities owned and operated by TCSD that results from the activity of the permittee. No permit for temporary exclusive use of any facilities shall be transferred without District approval.

Temporary Exclusive Use Permit - Insurance

TCSD may require a permittee to provide public liability and property damage insurance and indemnification provisions as may be appropriate to protect the park and recreation facilities and the public using such areas and facilities in absence of this, the District may provide insurance at the users expense.

PROHIBITED ACTS

Merchandising, Advertising, and Signs - Prohibited Acts

Unless expressly authorized by the TCSD General Manager, no person, while in any park shall:

- A. Vend, peddle, offer for sale, teach, offer to instruct, sponsor a program or service for a fee, unless they are a permitted community organization, permitted vendor, regularly licensed concessionaire, or independent contractor acting by and under the authority and regulation of TCSD.
- B. Announce, advertise, or call the public attention in any way to any article or service for sale or hire; or
- C. Paste, glue, tack, or otherwise post any sign, placard, advertisement, or inscription whatever. An exception is made with respect to signs advertising the events of TCSD, which shall be allowed under the following guidelines:
 - 1. Signs must be professionally made;
 - 2. Signs may not be posted more than 4 weeks before the event;
 - 3. Signs must be removed within 24 hours after the event;
 - 4. Any signs not meeting the requirements of this section will be removed.

Hours

All parks and recreational facilities therein, including parking lots serving said areas, shall be closed to the public one (1) hour after sunset and shall remain closed until sunrise the following day with the following exceptions:

- A. Such areas may remain open during any program conducted or authorized by the District and for one (1) hour after the completion thereof;
- B. Lighted parking lots will be closed as posted.

Activities in Parks - Prohibited Acts

Unless expressly authorized by TCSD, no person, while in any park, shall:

- A. Practice, play, or in any way engage in the sport of archery;
- B. Play or engage in organized sports or games except on areas suitable and set apart for such use, and with suitable equipment and performed in a manner as to provide for reasonable protection to both the individuals and property;
- C. Operate powered or line-attached model crafts of any kind or description except in areas provided for such specific activities;

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- D. Camp, lodge, or remain overnight;
- E. Bring, land, or descend any aircraft, ballon, parachute, hang glider, or other apparatus used for avlation purposes;
- F. Play, practice, or in any way engage in the game of golf;
- G. Interfere with the permitted use and enjoyment of a user who has a temporary exclusive use permit;
- H. Picnic or lunch in a place where notice has been placed prohibiting the consumption of food;
- I. Consume, possess, serve, or cause to be served, any alcoholic beverage of any kind in any park or trail area or facility without appropriate permission from TCSD (applies to groups of 12 or more);
- J. Give, present, or engage in any exhibition, show, play, performance, dance or concert for money, checks, credit, or representative of value that is redeemable in money without the appropriate permit fees paid to TCSD;
- K. Use electrical amplifying equipment. Authorized use shall be subject to the following conditions: the number of loudspeakers, their volume, location, direction, power output, and the hours during which they may be used shall be subject to written approval of TCSD;
- L. Operate a portable gas or solar-powered generator to power any electrical equipment unless as a condition attached to a temporary exclusive use permit issued. This includes any inflatable equipment which can only be used at the Recreational Cabin site;
- M. Use of any restroom or washroom not provided for his/her sex, other than a child under the age of six (6) year accompanied by a parent or a disabled person accompanied by an attendant;
- N. Fire, possess, sell, display, or discharge any firecracker, torpedo, or similar fireworks (including safe and sane fireworks);
- O. Possess, shoot, discharge, or otherwise operate any firearm, pellet gun, bb gun, paintball marker, or paint gun, airsoft gun, or any other weapon or projectile device that is propelled by explosives, spring, compressed air or gas, or electric device;
- P. Posseses other dangerous weapons potentially putting persons or animals at risk including, but not limited to, slingshots, hunting knives, machetes, daggers, swords, axes, hatchets, or martial arts weaponry;
- Q. Throw rocks or other projectiles likely to cause injury or damage to any person, animal or property;

- R. Climbing of trees on TCSD-owned parks, trails, or open space;
- S. Erect an inflatable jump house, inflatable slide, or other temporary play structure in an area or facility not already approved by TCSD;

Authorization by the TCSD General Manager shall not relieve any person so authorized from complying with all applicable ordinances and laws and securing all necessary permits and applications that are otherwise required.

Activities in Tennis Courts - Prohibited Acts

Courts are to be used for tennis only and are to be used on a first-come, first-served basis. Any other type of equipment is strictly prohibited. No person, while on the tennis courts of the District, shall:

- A. Wear footwear other than soft, rubber-soled shoes;
- B. Bring a bicycle, skates, skateboard, or other vehicle onto the courts;
- C. Occupy a court for longer than one (1) hour if others are waiting to play
- D. Hold a court while waiting for a partner to arrive if others are waiting to play; or
- E. Bring any animal onto the courts.

Injury or Misuse of Parks and Trails - Prohibited Acts

No person while in any park or on a District trail shall:

- A. Possess, use, dump, deposit, place or leave any glass containers, including bottles and broken glass;
- B. Dump, deposit, place, or leave any ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, dead animals, refuse, or other trash except in the proper receptacles where these are provided; where receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence;
- C. Throw, discharge, or otherwise deposit or cause or permit to be placed into the waters of any drinking fountain, storm sewer drain, sanitary sewer, or drain flowing into waters of the State, any substance, matter, or thing, liquid, solid or gas, which materially impairs the usefulness of such water for persons or the habitability of such water for any animal, bird, fish, or reptile that drinks, swims in or otherwise uses such water;
- D. Cut, trim, prune, break, dig up, pluck, remove, or take away or in any manner injure or destroy any plants;

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- E. Destroy, deface, mark, or write upon, paint upon, or otherwise mar or injure any park property, including paved surfaces, buildings or structures;
- F. Make any campfire or bonfire other than designated BBQ structures;
- G. Use barbeque equipment in any place other than in areas provided for that purpose. Barbeques may not be left unattended. Used coals and ashes should be left in place and may not be disposed of anywhere else in parks;
- H. Use or attempt to use or interfere with the use of any table, place, or facility within said parks and facilities which at that time is reserved for any other person or group, which has received a permit from the District; or
- I. Spill, drop, or otherwise leave any paintballs, paint, or stain, even if temporary.

Animals in Parks.- Prohibited Acts

Unless expressly authorized by the General Manager, no person while in any park or trail shall:

- A. Capture, hunt, molest, injure, frighten, trap, kill, tease, or hurt, throw or otherwise project objects at any wild or domestic fowl, animal, reptile, fish, or bird;
- B. Except as provided within this document, let loose or permit to run at large, lead or otherwise bring any horse, dog or other animal, reptile, bird, or fowl of any kind; nor bring any living thing that constitutes a safety hazard or a public nuisance as defined in Section 3479 of the California Civil Code;
- C. Permit a dog in any park unless such dog is under complete voice control of its owner or custodian at all times, or led by a leash of suitable strength not more than six (6) feet in length. Dogs, even leashed dogs, are prohibited in all children's play areas. No more than three dogs per human supervisor;
- D. Leave any animal in any place without provision for its proper care;
- E. Abandon any animal, bird, fish, or reptile in any park; or
- F. Permit any animal to defecate upon a park or trail unless the person immediately removes the feces and properly disposes of it. Prevent dogs from digging or damaging lawn or planting areas.

Operation of Bicycles, Skates, Skateboards, Non-Motorized Scooters, and Motorized Vehicles - Prohibited Acts

To provide by reasonable protection to both individuals and property, no person while in any parks:

- A. Ride a bicycle dangerously, use skates or a skateboard or other vehicle in only designated areas or pathways. Notwithstanding the above, a bicyclist shall be permitted to wheel or push a bicycle by hand over any grassy area or paved area reserved by pedestrians. All bikers must abide by all safety rules and give pedestrians the right of way at all times;
- B. Leave a bicycle in a place other than a bicycle rack when such is provided and there is a space available;
- C. Park any motorized vehicle in a District park, trail, or recreational area or facility except in parking lots;
- D. Bring any motorized vehicle into a District park, trail, or recreational area or facility; or
- E. Bring a bicycle, skates, skateboard, or other vehicle onto the tennis courts.

Consumption of Alcoholic Beverages Prohibited - Exceptions

Unless expressly authorized by the TCSD, it shall be unlawful for any person to consume any alcoholic beverage in park and recreational facility without the approved TCSD permit (applies to groups of 12 or more).

ENFORCEMENT AND PENALTIES

Violation - Penalty

Violations of the requirements of this chapter, including terms of any permit issued pursuant thereof, will be deemed infractions; except that second and subsequent violations within a one-year period may be charged as misdemeanors. Infractions and misdemeanors may result in eviction or banishment from District properties and confiscation of unpermitted or illegal items, fines, or arrest.

Restitution

In addition to, and not in lieu of, any other penalties that may apply to violations of this chapter, the District may seek a court order of restitution in small claims court or pursuant to California Penal Code Section 1202.4 or other applicable law. Subject to applicable law, the District may seek restitution in an amount sufficient to fully reimburse the District for every economic loss incurred as a result of a violation of this chapter. Such amounts may include, but are not limited to, amounts necessary to cover the cost of replacing or repairing damage to District property including staff time, interest, and attorney's fees incurred to collect restitution.

Fines

A schedule of fines for various infractions has been published and is incorporated herein by reference, as it may be revised from time to time by decision of the Park and Recreation Advisory Commission and the TCSD Board of Directors.

Appeals

Any person aggrieved by a District staff determination of a violation may request consideration of this decision by the General Manager in accordance with the procedures set forth in this document. A person aggrieved by the final decision of the General Manager may further appeal to the District Board of Directors in the same manner.

Severability

The provisions of this Ordinance are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words, or parts thereof of the Ordinance or their applicability to other persons or circumstances.

Effective Date

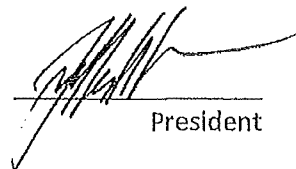
Upon adoption, this Ordinance shall be entered into the minutes of the District Board of Directors meeting and a summary shall be published in the Marin Independent Journal within 15 days after adoption, and this Ordinance shall take effect and be in force and effect immediately after the following adoption.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF MARCH, 2014

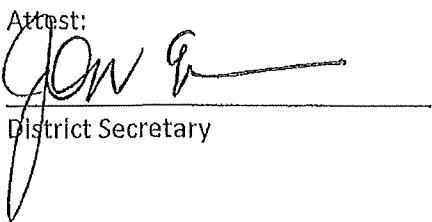
AYES: JEFF BROWN, STEFFEN BARTSCHAT, JIM JACOBS, GRETCHEN STAGG, STEVE LEVINE

NAYS: ⊖

ABSENT: ⊖



President

Attest:


District Secretary



Tamalpais Community Services District

305 Bell Lane, Mill Valley, CA 94941 • 415 388-6393 • Fax: 415 388-4168
info@tcsd.us • www.tcsd.us

ORDINANCE NO. 94

AN ORDINANCE OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT AMENDING DISTRICT ORDINANCE NO. 94, AN ORDINANCE REGULATING THE USE OF PARKS, TRAILS, AND RECREATION FACILITIES

RECITALS

WHEREAS, the District Board of Directors adopted District Ordinance No. 94, an Ordinance Regulating the Use of Parks, Trails, and Recreation Facilities, on [date]; and

WHEREAS, the District wishes to amend Ordinance No. 94 to prohibit overnight parking, and parking of vehicles over 10 tons, on District land;

IT IS ORDAINED by the Board of Directors of the District as follows:

SECTION 1. Amendment to Ordinance No. 94

District Ordinance No. 94 is hereby amended by adding section 3.9 to read as follows:

3.9 Parking on District Owned Land

Parking in Parks, District parking lots and at District facilities shall be limited to the period of dawn to dusk. It is unlawful for any person to cause or permit any vehicle registered in his or her name or operated by him or her to be parked after dusk or in excess of twenty-four consecutive hours.

Parking is for park users only.

Vehicles over 10 tons may not park on any District-owned lands, unless the vehicles are present because of a District business need.

In the event a vehicle is left parked or standing after, any person authorized to enforce this section may cite or remove the vehicle. Violations of this section may also be enforced as described in Section 4.

Parking rules outlined in Section 3.9 may be suspended in the case of an emergency or other unforeseen circumstances as determined by staff and the Board.

SECTION 2. Environmental Declaration. The District Board finds that this ordinance is not a project under Section 15061(b)(3) California Environmental Quality Act ("CEQA") because of the general rule that CEQA applies only to projects with the potential for causing a significant adverse effect upon the environment.

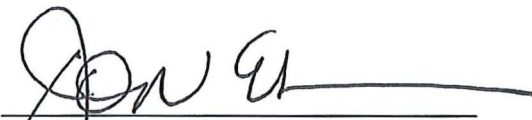
SECTION 3. Severability. If any section, subsection, sentences, clause phrase or word of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction or preempted by state legislation, such decision or legislation shall not affect the validity of the remaining portions of this Ordinance. The TCSD Board of Directors hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to any such decision or preemptive legislation.

SECTION 4. Effective Date and Publication. Upon adoption, this Ordinance shall be entered in the minutes of the District Board, a summary shall be published once in a newspaper of general circulation published in the District within 15 days from and after its adoption, and the Ordinance shall take effect and be enforced 30 days after its adoption.



Jeff Brown
President, Board of Directors
Tamalpais Community Services District

ATTEST:



Recording Secretary
(SEAL)




* * * * *

Passed and adopted at a regular meeting of the Board of Directors of the Tamalpais Community Services District, Mill Valley, California, duly held on the 17 day of December, 2014, by the following vote:

AYES, and in favor thereof, Directors: 5 - JEFF BROWN, STEFFEN BARTSCHAT, JIM JACOBS,
GRETCHEN STAGG, STEVE LEVINE

NOES, Directors: \emptyset

ABSENT, Directors: \emptyset



Recording Secretary



TAMALPAIS COMMUNITY SERVICES DISTRICT
305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168
info@tamcsd.org ♦ www.tamcsd.org

RESOLUTION NO. 2022-29

A RESOLUTION OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT ADOPTING RULES AND POLICIES FOR KAY AND EASTWOOD PARKS

WHEREAS, the Tamalpais Community Service District (TCSD) Ordinance No. 94 regulates the use of Parks, Trail, and Recreation Facilities; and

WHEREAS, Ordinance No. 94 requires the rules and regulations to be approved by resolution of the Board of Directors (Board) in order to be enforceable; and

WHEREAS, from time to time, the Board will amend the Park rules and policies; and

WHEREAS, the Board has determined that additional rules/policies are needed to address pickleball uses; and

WHEREAS, the Board wishes to confirm and/or amend existing park rules, regulations, and policies.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Tamalpais Community Services District does hereby adopt the park rules, regulations, and policies as listed in the attached Exhibit A and authorizes the General Manager to prepare and install signage in the parks to reflect the adopted rules, regulations, and policies as appropriate.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Tamalpais Community Service District at a duly noticed meeting held in said District on the 12th day of October, 2022 by the following vote:

AYES: 5 S. Bartschat J. Brown J. Jacobs S. Levine M. McMahon

NAYS: 0

ABSENT: 0

Steffen Bartschat, President

ATTEST:

Secretary, Tamalpais Community Services District

EXHIBIT A

PICKLE BALL/TENNIS COURT RULES & POLICIES

1. Paid lessons must be sponsored by TCSD.
2. No paid lessons allowed on Friday thru Sunday and Holidays.
3. Paid lessons only allowed Monday thru Thursday, subject to availability.
4. Court time 1 hour for singles and doubles for both tennis and pickleball (if people waiting).
5. Pickleball/Tennis hours are 9am to dusk on weekends and holidays (State & Federal).
6. Pickleball/Tennis hours are 8am to dusk on weekdays.
7. Free play only on Friday- Sunday and holidays (no tournaments, lessons, no reservations).
8. Please follow pickleball etiquette for open play if people are waiting (i.e., waiting players rotate in after two games).
9. Proof of reservation responsibility of user (we will try to post lesson schedule on boards).
10. Instructors will be responsible for ensuring and monitoring that their students park in the parking lots and other spaces adjacent to Eastwood Park (e.g., Northern Ave) to minimize the impact to the neighborhood. Students should be encouraged to move their cars from the street to the parking lot when spaces become available.
11. Court Lesson Policy- 65%/35% split of lesson revenues.
 - a. Instructor receives 65%.
 - b. TCSD receives 35%.
 - c. Instructor signs up all students.
 - d. Applies to both tennis and pickleball.
 - e. Instructor must have a written agreement with TCSD.
12. No animals allowed on the court (service animals permitted)
13. No wheels or other sports activities allowed
14. Players must wear non-marking athletic shoes
15. Hang racquet on peg board to reserve next available court
16. When a court becomes available, all players must be present to occupy the court.
17. Please be courteous to those who are waiting
18. Please no excessive noise, residential area

KAY AND EASTWOOD PARK RULES/POLICIES

1. Only Tam Valley residents may reserve picnic tables during the summer months.
2. Any group over 15 people must have a reservation (picnic area)
3. For Eastwood Park, the maximum number is 30 with a maximum of 12 cars (picnic area)
4. For Kay Park, the maximum number is 20 with a maximum of 8 cars (picnic area)
5. No jumpee houses.
6. No group organized sport.
7. No alcohol allowed without TCSD permit.
8. No amplified music without prior written TCSD approval.
9. Music/sound level subject to Marin County Noise Ordinance.
10. Park hours sunrise to dusk
11. Please no excessive noise, residential area



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSO PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING MINUTES FRIDAY, OCTOBER 20, 2023, 3:00 PM

1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 3:06pm on Friday, October 20, 2023, by Chair Rosenblatt.

2. ROLL CALL

Commissioners: Michael Bogart, Valerie Jordan, Michael Wisner, Vice-Chair Pam Keon, and Chair Erin Rosenblatt

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear

Also Present: Cassandra Fimrite, Vice-President, Tennessee Valley Improvement Club

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S: P. KEON/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

4. PUBLIC EXPRESSION

Chair Rosenblatt invited public expression on non-agenda items.

Cassandra Fimrite, representing TVIC, spoke about the need and desire among the community to construct a Bocce Ball court in Tam Valley. She emphasized the popularity of Bocce Ball and that it is a great way for seniors to socialize. It has been suggested that a potential location for a court is the area behind the TVIC building in the Tam Valley Community Center parking lot. TVIC would pay for the construction of the court.

5. REGULAR BUSINESS

A. Discuss topics/issues raised/observed by PARC at its special meetings held in Eastwood Park on September 21, 2023.

The Commission conducted a debriefing on its special meeting held in Eastwood Park. The issues and topics raised and discussed included the following:

-Pickle ball and its impact on parking in the surrounding neighborhood. The Commission suggested adding verbiage to pickle ball-related websites stating that Eastwood Park has limited parking and carpooling is encouraged. The hours the courts are available for play should also be noted. Regarding parking, the Fire District is analyzing emergency vehicle access in the area around the park. Ultimately, it is up to the Fire District to act and implement regulations on parking.

-Access to pickle ball courts. Commissioners discussed possible approaches to limiting access to the courts to Tam Valley residents only.

- E. Anything from Board of Directors meeting
- F. Memorial bench policy
- G. Kott Park

Next meeting of the Commission will be a special meeting at the Tam Community Center on November 17, 2023, at 3:00 P.M.

8. ADJOURNMENT

MOTION TO ADJOURN

M/S: P. KEON/M. WISNER

AYES: 5

NAYS: 0

ABSENT: 0

MEETING ADJOURNED AT 4:42 P.M.

Approved by Commission on: _____