



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168
info@tamcsd.org ♦ www.tamcsd.org

TCSO BOARD OF DIRECTORS MEETING AGENDA WEDNESDAY, DECEMBER 14, 2022 REGULAR SESSION AT 7:00PM TAM VALLEY COMMUNITY CENTER, 203 MARIN AVENUE, MILL VALLEY

1. CALL TO ORDER

2. ROLL CALL President Steffen Bartschat

Directors: Vice President Jeff Brown, Jim Jacobs, Steve Levine, and Matt McMahon

3. APPROVE AGENDA

4. PUBLIC EXPRESSION

Members of the public are invited to address the Board concerning topics, which are not listed on the Agenda (If an item is agendaized, interested persons may address the Board during the Board's consideration of that item). Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be added to an agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.

5. REGULAR BUSINESS: Board Actions

- A. Administer oath of office to two appointed in-lieu of an election TCSO Board Members, Jeff Brown and Jim Jacobs, by Marin County Supervisor Stephanie Moulton-Peters
- B. Proclamation for Cyndie Martel thanking her for her work at TCSO (Proclamation will be available at the meeting)
- C. Approve surplus personal property policy
- D. Adopt an ordinance establishing the powers and duties of the Tamalpais Community Services District Parks and Recreation Commission to replace the Parks and Recreation Advisory Commission; exempt under CEQA Section 15601(b)(3)
- E. Approve Administrative Clerk job description/classification

6. REGULAR BUSINESS: Information Items

- A. General Manager report including office schedule during the holidays
- B. Review schedule for future work sessions, special meetings, and events
- C. Approve regular Board meeting schedule for 2023.
- D. Receive monthly financial reports
- E. Receive Sewer treatment plant update reports: SASM (Nov. meeting was canceled) and SMCSO
- F. Board member Committee/Subcommittee reports

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Approve minutes of November 9, 2022 Board Meeting
- B. Approve minutes of November 16, 2022 Board Work Session
- C. Approve resolution regarding continued COVID-19 emergency and TCSO continuing public meetings via Zoom, if needed, pursuant to AB 361
- D. Adopt resolution establishing Rosenberg's Rules of Order as the parliamentary procedures for TCSO Board and Commission meetings.
- E. Adopt resolution authorizing General Manager to execute and record Phase C sewer improvement project notice of acceptance of completion and the release of the project retention amount of \$125,276.92

8. FUTURE AGENDA ITEMS

- A. Review of meeting
- B. Board input for future Board Meeting Agendas

9. ADJOURNMENT

HOLIDAY GATHERING TO FOLLOW THE MEETING (Time Approx. 7:45pm)

NEXT TCSO BOARD WORK SESSION

December 28, 2022

CANCELED

NEXT REGULAR BOARD MEETING

January 11, 2022

7:00pm Tam Community Center