

# TAM VALLEY COMMUNITY CENTER CLEANING CHECKLIST

We hope you will enjoy having your event at the Tam Valley Community Center. The district requires the use of our cleaning service at this time. Please refer to the following list for cleaning requirements. All cleaning must be completed during your rental time. If you have questions, please call (415) 388-6393

PAID CLEANING SERVICE \$224

## RENTERS NEED TO COMPLETE THE FOLLOWING

- Remove all decorations or other items brought in for the event
- Wipe down kitchen counters and the sink, wash any items used and remove any food/drink/containers
- Turn off interior and exterior lights as instructed
- Make sure the thermostat is turned to 65 degrees F
- Secure all windows and doors

