

RESOLUTION NO. 2023-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT ADOPTING THE TAMALPAIS COMMUNITY SERVICES DISTRICT OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024 AND PROVIDING FOR THE APPROPRIATION OF EXPENDITURES IN SAID BUDGETS

WHEREAS, the Board of Directors ("Board") of the Tamalpais Community Services District ("TCSD") has reviewed the FY23-24 Proposed Operating Budget for and Capital Improvement Program at a public meeting prior to adoption for the Final Budget; and

WHEREAS, the Board shall adopt a salary schedule for FY23-24 which includes any cost-of-living adjustments to staff wages and salaries: and

WHEREAS, as an organization, TCSD must fulfill its legal and contractual obligations throughout the fiscal year. By adopting this budget, payments are authorized to fulfill those obligations, including, but not limited to: SASM, SMCSO, Zero Waste Marin, Kaiser, MCERA, SDRMA; and

WHEREAS, pursuant to the TCSD purchasing policy, contractual agreements for goods and services above \$25,000 will still come before the Board for approval; and

WHEREAS, Resolution 2021-02 approved an annual sewer rate schedule for FY21-22 through FY25-26 for District customers; and

WHEREAS, the expenditure of Measure A funds is adopted as part of this budget approval.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT, AS FOLLOWS:

1. The Tamalpais Community Services District FY2023-24 Operating and Capital Improvement Budget presented by the General Manager is hereby approved and adopted and incorporated herein by reference.

2. The Operating Budget is hereby appropriated for Department expenses as follows:

Wastewater:	\$5,140,044
Solid Waste:	\$2,421,940
Parks and Recreation:	<u>\$1,155,998</u>
TOTAL OPERATING BUDGET:	\$8,717,982

3. That up to \$4,881,000 is hereby appropriated for the Capital Improvement Program (CIP) for FY2023-24.

4. That up to \$350,000 and \$60,000 is hereby appropriated for the Solid Waste and Parks & Recreation Vehicle Replacement Funds for FY23-24, respectively.
5. The Salary Schedule for FY23-24 attached as Exhibit A is adopted as part of the budget approval.
6. The allocation of Measure A Park Funds as shown in the FY23-24 Budget document is adopted as part of this budget approval, and staff is authorized to submit the Measure A Work Plan to the County based on this allocation including any required amendments to the FY22-23 allocation.
7. The Board affirms and/or adopts the sanitary sewer service charges for FY23-24 pursuant to Resolution 2021-02 (base sewer system charge- \$1,487.04 per DU or EDU; usage charge- \$36.12 per CCF of winter water usage)


PASSED, APPROVED AND ADOPTED at the meeting of June 14, 2023, by the following votes:

AYES: S. Bartschat, J. Brown, J. Jacobs, S. Levine

NOES:

ABSENT: M. McMahon

ABSTAIN:



President

ATTEST:



Secretary

Exhibit A

SALARY/WAGE SCHEDULE (effective 7/1/23)

	Step A	Step B	Step C	Step D	Step E
Sanitation, Maintenance & Solid Waste Worker (cross trainee)- Hourly Wage	\$ 38.45	\$ 40.47	\$ 42.60	\$ 44.84	\$ 47.20
Annual Salary/Wages	\$ 79,969.37	\$ 84,178.28	\$ 88,608.72	\$ 93,272.34	\$ 98,181.41
	Step A	Step B	Step C	Step D	Step E
Drivers- Hourly Wage	\$ 38.45	\$ 40.47	\$ 42.60	\$ 44.84	\$ 47.20
Annual Salary/Wages	\$ 79,969.37	\$ 84,178.28	\$ 88,608.72	\$ 93,272.34	\$ 98,181.41
	Step A	Step B	Step C	Step D	Step E
Events & Communications Coordinator- Hourly Wage	\$ 34.28	\$ 36.08	\$ 37.98	\$ 39.98	\$ 42.08
Annual Salary/Wages	\$ 71,292.10	\$ 75,044.32	\$ 78,994.02	\$ 83,151.60	\$ 87,528.00
	Step A	Step B	Step C	Step D	Step E
Programs and Finance Manager (salaried position)	\$ 55.70	\$ 58.63	\$ 61.71	\$ 64.96	\$ 68.38
Annual Salary	\$ 115,849.67	\$ 121,947.02	\$ 128,365.28	\$ 135,121.35	\$ 142,233.00
	Step A	Step B	Step C	Step D	Step E
Operations Superintendent (salaried position)	\$ 55.70	\$ 58.63	\$ 61.71	\$ 64.96	\$ 68.38
Per month	\$ 9,654.14	\$ 10,162.25	\$ 10,697.11	\$ 11,260.11	\$ 11,852.75
Annual Salary	\$ 115,849.67	\$ 121,947.02	\$ 128,365.28	\$ 135,121.35	\$ 142,233.00
	Step A	Step B	Step C	Step D	Step E
Assistant General Manager (salaried position)	\$ 66.41	\$ 69.90	\$ 73.58	\$ 77.45	\$ 81.53
Annual Salary	\$ 138,128.45	\$ 145,398.37	\$ 153,050.91	\$ 161,106.23	\$ 169,585.50
	Step A	Step B	Step C	Step D	Step E
Administrative Clerk - Hourly Wage	\$ 34.37	\$ 36.18	\$ 38.09	\$ 40.09	\$ 42.20
Annual Salary/Wages	\$ 71,495.79	\$ 75,258.73	\$ 79,219.72	\$ 83,389.18	\$ 87,778.08
	Step A	Step B	Step C	Step D	Step E
Senior Park Maintenance Worker- Hourly Wage	\$ 37.96	\$ 39.96	\$ 42.06	\$ 44.27	\$ 46.60
Annual Salary/Wages	\$ 78,954.31	\$ 83,109.80	\$ 87,484.00	\$ 92,088.42	\$ 96,935.18
	Step A	Step B	Step C	Step D	Step E
Facilities Attendant- Hourly Wage	\$ 28.40	\$ 29.89	\$ 31.47	\$ 33.12	\$ 34.87
Annual Salary/Wages	\$ 59,067.88	\$ 62,176.72	\$ 65,449.18	\$ 68,893.87	\$ 72,519.87
General Manager (salaried position)	At Board's discretion				\$ 106.01
Annual Salary/Wages					\$ 229,761.00
NOTES:					
	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
CPI	3.5%	2.9%	3.8%	5.0%	4.2%