



## TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168  
info@tamcsd.org ♦ www.tamcsd.org

### RESOLUTION NO. 2023-13

#### A RESOLUTION OF THE TAMALPAIS COMMUNITY SERVICES DISTRICT REVISING AND UPDATING ITS MASTER FEE SCHEDULE

**WHEREAS**, in 2018, TCSD established and revised Wastewater sewer capacity charges and connections fees which are consider fees for service; and

**WHEREAS**, in 2022, the Board of the Tamalpais Community Services District ("TCSD") adopted a Master Fee Schedule for Parks & Recreation and Administrative fees for service; and

**WHEREAS**, TCSD has Solid Waste fees for service such as extra cart pick-ups; and

**WHEREAS**, several Solid Waste fees for services have not been increased for quite some time; and

**WHEREAS**, TCSD from time to time will add new fees for services to the master fee schedule based on the reasonable costs to provide such services; and

**WHEREAS**, TCSD has adopted policies to have certain fees to be increased annually by the Consumer Price index (CPI) for the Bay Area to take effect on July 1<sup>st</sup> of each fiscal year; and

**WHEREAS**, TCSD would like for all its fee for services to use the same time period for the Consumer Price index (CPI) for the Bay Area as well as the same "rounding" policy; and

**WHEREAS**, TCSD wants to reconfirm and incorporate all its fees for service into its Master Fee Schedule; and

**WHEREAS**, TCSD will review the Master Fee Schedule as part of the annual budget approval process; and

**WHEREAS**, this Resolution supersedes any previous resolutions with provisions regarding CPI adjustments to fees for service for Wastewater, Solid Waste, and Parks & Recreation; and

**WHEREAS**, State of California Government Code Section 61115 (a)(1) permits the TCSD Board of Directors by resolution to "Establish rates or other charges for services and facilities that the district provides."

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the Tamalpais Community Services District does hereby adopt the updated Master Fee Schedule attached herein as Exhibit A incorporated herein by reference, with the effective dates as noted in the Master Fee Schedule.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Tamalpais Community Services District does hereby authorize that Solid Waste, Wastewater, and Parks & Recreation fees for service contained in the Master Fee Schedule be increased annually by the percentage increase in the San Francisco-Oakland-San Jose Consumer Price Index (CPI-U) between February of the


then-current year and February of the then-previous year to be effective on July 1<sup>st</sup> of each fiscal year; and the increases be rounded up or down to the nearest dollar.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Tamalpais Community Service District at a duly noticed meeting held in said District on the 12th day of July 2023 by the following vote:

AYES: S. Bartschat, J. Brown, S. Levine, M. McMahon

NAYS:

ABSENT: J. Jacobs



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Steffen Bartschat, President

ATTEST:



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Secretary, Tamalpais Community Services District

# EXHIBIT A-MASTER FEE SCHEDULE

## MASTER FEE SCHEDULE- TCSD FACILITY FEES

Community Center	Type	FY 2023-24 Fees Effective 7/1/23*	FY22-23
	Tam Valley Residents	\$ 90.00	\$ 85
	Non Residents	\$ 118.00	\$ 112
	Tam Valley Non Profits	\$ 101.00	\$ 96
	Non-Profits	\$ 110.00	\$ 104
	Public Agencies	\$ 79.00	\$ 75
	Commercial	\$ 135.00	\$ 128
	Cleaning	\$ 224.00	\$ 213
	Attendant	\$ 35.00	\$ 33
	Attendant after 8 hrs	\$ 45.00	\$ 43
	Security/Cleaning Deposit	\$ 500.00	\$ 500
Full Day rate	(8 hours- save 10% from std rate)		
	Tam Valley Residents	\$ 644.00	\$ 612
	Non Residents	\$ 849.00	\$ 806
	Tam Valley Non-Profits	\$ 728.00	\$ 691
	Non-Profits	\$ 789.00	\$ 749
	Public Agencies	\$ 569.00	\$ 540
	Commercial	\$ 971.00	\$ 922
<b>Cabin</b>			
	Tam Valley Residents	\$ 40.00	\$ 38
	Non Residents	\$ 51.00	\$ 48
	Tam Valley Non Profits	\$ 40.00	\$ 38
	Non-Profits	\$ 45.00	\$ 43
	Public Agencies	\$ 35.00	\$ 33
	Commercial	\$ 67.00	\$ 64
	Cleaning	\$ 168.00	\$ 160
	Security/Cleaning Deposit	\$ 150.00	\$ 150
Full Day rate	(8 hours- save 10% from std rate)		
	Tam Valley Residents	\$ 289.00	\$ 274
	Non Residents	\$ 364.00	\$ 346
	Tam Valley Non Profits	\$ 289.00	\$ 274
	Non-Profits	\$ 326.00	\$ 310
	Public Agencies	\$ 251.00	\$ 238
	Commercial	\$ 485.00	\$ 461
<b>Parks</b>			
	Tam Valley Residents Only	\$ 28.00	\$ 27
	Tam Valley Non-Profits	\$ 28.00	\$ 27
	Non-Residents/Commercial	\$ 42.00	\$ 40
	Non-Profits/Public Agency	\$ 36.00	\$ 34
Facility notes:	additional hours at std rate		
	2 hr min rental		

\*Note: Per Resolution 2022-08, but rounded up or down to the nearest dollar.

MASTER FEE SCHEDULE SOLID WASTE FEES FOR SERVICE

Service Type	FY22-23	FY23-24
	Fee	Effective 9/1/23*
<b>Debris Bin</b>		
Per week	\$80 (as of 7/2021)	\$85
Dump and leave	\$50 (as of 7/2021)	\$55
<b>Extra Pick-Up</b>		
Trash or green waste bags	\$7.50	\$10.00
<b>Late Pick-up/ Extra Pick-up</b>		
Per Trash Cart (35 gal)	\$7.50	\$10.00
Per Trash Cart (65 gal)	\$15.00	\$20.00
Per Recycle Cart	\$15.00	\$20.00
Per Green Cart	\$15.00	\$20.00
<b>Other Services</b>		
Overweight cart (weight must be reduced before special pick-up)	n/a	\$30
Contamination any size/type of cart (special pick-up)	n/a	\$30
Replacement Cart damaged by homeowner or request for new cart to replace non- damaged cart	n/a	Cart cost plus \$20 handling fee
Special Handling Bulky Items	n/a	\$25 base fee plus per item fee as applicable
Bulky Items	Varies (e.g., \$15-\$100) per staff discretion	Varies per staff discretion
Extra carts	No charge for extra recycling or green carts	\$30 per year (\$2.50 month) for each extra recycling and/or green cart but no more than 3 extra carts (only applies to new requests)
Other Special Services	Time and Materials	Time and Materials

\*Note- Beginning in FY24-25, rates increase by CPI (Feb. to Feb.) rounded to the nearest dollar effective on July 1st

**MASTER FEE SCHEDULE WASTEWATER FEES FOR SERVICE**

SERVICE TYPE	FY22-23	FY23-24
	Fee	Effective 7/1/23*
<b>Sewer Capacity Charge</b>		
Single Family per DU	\$16,683	\$17,384
Duplexes per DU	\$11,124	\$11,591
Multi-Family per DU	\$9,533	\$9,933
Commercial per EDU	\$16,683	\$17,384
<b>Other Charges/Fees</b>		
Single-Family - Connection Fee	\$548	\$571
Multi-Family/Commercial Connection Fee	Time & Materials (plus 10% administrative fee) Minimum charge same as single-family.	Time & Materials (plus 10% administrative fee) Minimum charge same as
Application Fee New Sewer Construction	\$548	\$571
Engineering/Legal Review of applications for new sewer laterals and/or main extensions	Time and materials plus 10% administrative fee; deposit required based on staff estimates	Time and materials plus 10% administrative fee; deposit required based on staff estimates
Any other services	Time and Materials plus 10% administrative overhead	Time and Materials plus 10% administrative overhead
*Note- Resolution 2018-07, CPI adjustment based on April-April period rounded up or down to the nearest dollar. Beginning FY24-25, CPI adjustment based on Feb. to Feb. CPI.		

**MASTER FEE SCHEDULE  
ADMINISTRATIVE FEES**

Service	2023 Fees (effectation 7/1/23)*
Returned Checks	\$50
Duplications- printed	\$0.25 per page for the first 10 pages; \$0.10 per page thereafter
Document scanning	\$5 per request; \$0.10 per page scanned
Candidate filing	\$25
Candidate statement	candidate pays any required County and/or state fees
TCS D Research Fee	\$200 deposit, \$50/hr; min 30 minutes
Initiative/Referendum Filing	\$200
Appeals filing fee (eff. 7/12/23)	\$250
<i>*Note: all fees same as 2022, unless otherwise noted</i>	