

**AGENDA FOR REORGANIZATION MEETING**  
**January 3, 2022**

- I. Roll Call
- II. Appointment of Temporary Chairman
- III. Appointment of Temporary Secretary
- IV. Reading of Minutes - Additions/Corrections
- V. Reading of Building/Septic Reports
- VI. Planning Commission Reports
- VII. Accept Treasurers Report and Approve Bill List
- VIII. Appointment of Chairman – currently Scott Barbour
- IX. Appointment of Vice Chairman – currently Don Merritt
- X. Appointment of Roadmaster – currently Ron Dunlap
- XI. Appointment of Secretary/Treasurer-currently Jill Dunlap
  - A. Approve Hourly Rate - currently \$17.50 per hour
  - B. Approve Current Bond - \$650,000.00
- XII. Appointment of Solicitor – currently Joe Ferguson of Cressman, Erde & Ferguson
- XIII. Appointment of Engineer – currently EADS Group and Mark Corey of Mark Corey & Associates
- XIV. Appointment of Sewage Enforcement Officer - currently Peter Homchenko
- XV. Appointment of Sewage Application Officer – currently Jill Dunlap
- XVI. Appointment of Building Code Enforcement Officer and Building Code Official – currently John Prosek
- XVII. Appointment of Building Application and Permit Officer – currently Jill Dunlap
- XVIII. Appointment of Wage Tax Collector – currently Berkheimer, Inc.
- XIX. Authorize Real Estate Tax Collection Discount Rate – currently 5% and Penalty Rate – currently 10%
- XX. Authorize Real Estate and Per Capita Tax Collector Compensation – currently 8% of all collected taxes
- XXI. Appointment of Deputy Tax Collector – currently Linda Douth
- XXII. Appointment of Vacancy Board Chairman – currently Michael Noble
- XXIII. Appointment of Code Appeals Board –
  - A. No Vacancies
- XXIV. Appointment of Emergency Management Officer – currently John Smith
- XXV. Appointment of Township Planning Commission Members –
  - A. 1 Vacancy – appointment with terms to expire 12/31/2022

- XXVI. Appointment of Crawford County Tax Collection Committee – currently Jim Babcock as Delegate, Ron Dunlap as Alternate Delegate and Jill Dunlap as Alternate Alternate Delegate
- XXVII. Appointment of PSATS State Conference Delegate and authorize \_\_\_\_\_ to attend with \_\_\_\_\_ as Voting Delegate to be reimbursed for registration and mileage expenses.
- XXVIII. Appointment of Financial Depositories – currently Northwest Savings Bank and PLGIT Trust.
- XXIX. Authorize Mileage Reimbursement Rate to be in compliance with IRS standard rate of \$0.585 effective 1/1/2022
- XXX. Recommend the Auditors Approve Hourly Rates for Roadmaster and Working Supervisors
- A. Roadmaster – currently \$16.00 per hour
  - B. Working Supervisors – currently \$15.00 per hour
- XXXI. Approve Hourly Rates for Township Road Employees
- C. Part Time Employee – currently \$17.00 per hour
  - B. Temporary Employee – currently \$14.00 per hour
- XXXII. Authorize Hourly Equipment Rates
- A. Dozer - currently \$75.00
  - B. Loader - currently \$65.00
  - C. Backhoe - currently \$70.00
  - D. Single Axle – currently \$45.00
  - E. Tandem – currently \$55.00
  - F. Tri-axle – currently \$65.00
  - G. Excavator – currently \$100.00
- XXXIII. Authorize Advertisement of Meetings for Supervisors and Planning Commission
- A. Meeting Dates for Supervisors – first Tuesday of every month at 6:00 p.m. except November meeting will be on first Wednesday with yearend meeting on December 27 at 6:00 p.m. at the Township Building, if needed.
  - B. Meeting Pay for Supervisors - \$45.00 for Scott and \$100.00 for others per month
  - C. Meeting Dates for Planning Commission – second Tuesday of every month at 7:00 p.m. at the Township Building
- XXXIV. Authorize Clean-up Day to be held on April 30, 2022 and have Secretary get quotes
- XXXV. Public Comment
- XXXVI. Other Business
- A. Motion to appoint \_\_\_\_\_ as Auditor to replace Elizabeth Waterhouse.
  - B. Motion to appoint \_\_\_\_\_ as Auditor to replace Bill Slepztzoff.
  - C. Motion to appoint \_\_\_\_\_ as Supervisor to replace Scott Barbour.
  - D. Motion to appoint \_\_\_\_\_ as Secretary/Treasurer to replace Jill Dunlap.
- XXXVII. Correspondence
- XXXVIII. Adjournment