



City of Warr Acres
4301 N. Ann Arbor Ave
Warr Acres, OK 73122-4123
City Hall – 789-2892

Roofing Permit Application

PERMIT#:	TOTAL:	RECEIPT#:
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PROJECT ADDRESS:		
ADDITION:	BLOCK:	LOT:
APPLICANT NAME:		DATE:
ADDRESS:		
EMAIL:	PHONE #:	

OWNER NAME:		SAME ☐
ADDRESS:		
EMAIL:	PHONE #:	
TYPE OF ROOFING MATERIAL:	TYPE OF DECKING:	
TOTAL SQUARES:		
DATE OF COMPLETION:	ESTIMATED COST:	

CONTRACTOR:		PHONE#:
ADDRESS:		
EMAIL:	OK LICENSE#:	

Residential Roofing Guidelines

Submittal Requirements:

- 1) Any person hired to perform work must have the required City of Warr Acres contractor registration to do work within the city limits, must be licensed with the State of Oklahoma and they must obtain the required roof permit before beginning work.
- 2) Provide a completed permit application. Indicate the roofing material, number of squares of roofing to be installed, and type of decking to be used.

General Requirements:

- 1) The permit holder is responsible for complying with the current adopted International Residential Code requirements for roofing materials, coverings, attic ventilation, and reroofing methods.
- 2) Headwall and sidewall flashing, roof jacks and storm collars are required to be replaced if missing, damaged or rusted.
- 3) Cracked or damaged vent flues and terminations are required to be replaced and/or repaired by a registered mechanical contractor. (Note: The permit holder is responsible for checking all gas vent flues to ensure that they have not been damaged during the roofing process after the roof has been completed.)
- 4) All Mechanical, Electrical, Plumbing and Gas disconnects and reconnects are required to be completed by licensed and registered contractors and the proper permits and inspections are required to be completed.

APPLICANT SIGNATURE:	DATE:
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OFFICE USE

☐ APPROVED ☐ DENIED REASON:	BUILDING OFFICIAL: DATE:	PLANNING/ENGINEERING: DATE:
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No applications will be accepted until all of the required information is provided.