

MINUTES

CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY,
JANUARY 15, 2013
6:00 P.M.

1. The meeting was called to order at 6:01 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Koger and the Invocation was given by Mayor Woolley.

ROLL CALL

PRESENT

Mayor Patrick Woolley
Vice-Mayor Stewart Shapiro
Councilman Stephen Fuhrman
Councilman James Mickley
Councilwoman Cathy Maxey
Councilman William McClure
Councilman Roger Godwin
Councilman David Dirkschneider

ABSENT

Councilwoman Jan Blake

STAFF PRESENT

Matthew Love, City Attorney
Roger Patty, Police Chief
Kenny Koger, Fire Chief
Pamela McDowell-Ramirez, City Clerk
Mike Turman, Public Works Director
Craig Wallace, City Engineer
Wiley Rice, Jr., City Planner

2. Call to the Public.

There was no one that wished to speak.
3. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #4.)
 - A. Approval of the minutes from the Regular meeting of December 18, 2012 and Special meeting of December 21, 2012. ****

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|----|------------------------------------|-----------------|--------------|
| B. | Approval of Expenditures 2012 **** | General Fund | \$ 88,690.27 |
| | | CIP Fund | \$ 74,781.00 |
| | | Sewer Line Fund | \$ 7,460.00 |
| | Approval of Expenditures 2013 **** | | General Fund |
| | | | \$ 19,972.08 |
- C. Approval of Actual Expenditures for November 2012 and Proposed Expenditures for December 2012. ****
- D. Sales Tax History Report. ****
- E. Approval to surplus on OCE Copier Model IM2330 Serial #6080260, one wooden storage cabinet/mailbox unit and one four shelf wooden book case from the Police Department.

Councilman Shapiro asked for A to be pulled so each set of minutes could be voted on separately.

Motion by Shapiro, second by Mickley to approve B, C, D and E of the consent docket.
 Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Discussion and possible action on items removed from the consent docket.

Item A. December 18th minutes.

Motion by Shapiro, second by Dirkschneider to approve the minutes. Poll vote:
 McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

Item A. December 21st minutes.

Motion by Shapiro, second by Dirkschneider to approve the minutes. Poll vote:
 McClure, yea; Godwin, abstain; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. ****

Chief Patty-Councilman Fuhrman asked about the high volume of alarm calls and if they were false alarms or real. Chief Patty stated that most are false alarms and several years ago the city adopted an Ordinance on too many false calls and when they get numerous calls to the same address he sends a letter warning them they need to get the situation fixed or face fines.

Chief Koger-nothing to add.

Clerk Ramirez-announced that E-bill and E-pay were now available by going to the website and signing up. She said that those that sign up will receive an email notice that the bill is ready and they can go online and pay. She also gave a shout out to the Putnam City High School Cheerleaders for placing 2nd in their division at the NCA National Competition this past weekend. She said the city has always recognized the students for other accomplishments and thought the Cheerleaders should be recognized for making their community proud.

Attorney Love-stated that Councilman Godwin had discussed the difficulty the city has with non-paying utility customers and the inability to get them to pay with State Senator Holt. Senator Holt is introducing a bill that could help the city in their efforts to collect. Thank you to Councilman Godwin and Senator Holt.

PWD Turman-the guys were out on Christmas day sanding the street and fortunately the storm missed the city. There was a sewer project meeting on Monday and the work on the project should be done in June. The paperwork has been received on the demo of the Westpark Mall and also Sinbads Restaurant is set to be torn down to make room for a new building. Family Dollar is in the process of being bricked, landscape at City Hall is almost complete and signs should be in sometime in February for City Hall and 39th.

Engineer Wallace-Amendments have been turned in to ACOG for the TIF funding and there is a meeting on Thursday to approve them. He has been working on the maps with Wiley Rice, Mike, Kevin and the Planning Commission. The goal is to have the school zone project and the 50th overlay done before school starts in August. The right of way appraisal reviews are being done and once they are finished they will work on getting the right of ways purchased and the utilities moved.

Planner Rice-they had a good Planning Commission meeting and the work on the maps. They want to include a revitalization area and there will be a Town Center. These are long term thinking and planning. The Mayor thanked everyone for the work they are doing.

Planning Commission Chairman Wehba-said he was glad they are off of high center and now moving forward with the maps. He thanked PWD Turman for helping to clean up the map and get the lots and zoning on the map properly. He said over the years lots have been split but old maps did not show the splits or the new zoning.

6. Final Public Hearing and possible action on a sign variance for an electronic message board for Warr Acres Health Center, located at 5818 NW 50th. ****

Motion by Godwin, second by Shapiro to open the public hearing. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, out during the vote; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

There was a representative present to answer questions. There were no protests received.

Motion by Shapiro, second by Godwin to close the public hearing. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

Motion by Shapiro, second by Mickley to approve the sign variance. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

7. Informational Report on the Storm Water Program for Warr Acres. **** *Turman*

PWD Turman said the EPA requires the city to have a Stormwater plan. The city must educate the public about stormwater and the use of pesticides. The DEQ came out and did an audit and there were a few things that needed to be taken care of and they have been. The Mayor stated that there is a MS4 report that PWD Turman does and turns in each year. The Street Sweeper is part of the city's Best Management Plan.

8. Discussion and possible action on purchasing one TYMCO Model 600 Street Sweeper for \$168,582.00. **** * Turman*

PWD Turman stated that he ran the ad in the Journal Record, received three inquires and two bids. There is a school for training of how to operate the sweeper and he intends to attend the class as well as one of the street department crew. He said it will be well maintained. For the first six months he plans on working on the main roads to get them in shape before he starts scheduling the side streets.

Motion by Dirkschneider, second by Godwin to approve the purchase of the street sweeper. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

9. Discussion and possible action on approval to order a 4X4 Ford F150 Super-Cab Truck for the Fire Department off of State Contract. It is budgeted in the CIP budget for \$29,647. **** *Koger*

Chief Koger stated that this truck will take the place of the 1999 Chevy they currently have. It will take about 90 days for it to be delivered.

Motion by Maxey, second by Godwin to approve ordering the truck. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

10. Discussion and possible action on approval to purchase 23 sets of body armor and 23 extra carriers from Oklahoma Police Supply in Tulsa off of State Contract in the amount of \$10,807.70. It is budgeted in the Public Safety Tax Fund for \$12,000.

Motion by Godwin, second by Mickley to approve the purchase of the body armor and carriers off of state contract. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

11. Discussion and possible action on approval of an engagement letter with HBC CPA's for the FY 2012 audit. ****

Motion by Shapiro, second by Dirkschneider to approve the engagement letter with HBC CPA's. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

12. Discussion and possible action on appointing Board of Adjustment seats for Ward IV. Terms to expire October 2015.

Councilman Dirkschneider made the nomination of Don Ryan for the Ward IV seat. Mr. Ryan told the council that he has lived in the city off and on since 1995 and very much enjoys living in Warr Acres. He works for the Putnam City Transportation department.

Motion by Shapiro, second by Mickley to accept the nomination and approve the appointment of Don Ryan. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

13. Discussion and possible action to enter into executive session for confidential communications with legal counsel concerning pending claims or actions between the City of Warr Acres and the IAFF Local 2374 as authorized by 25 O.S. §307(B)(4) (“Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest”).

Motion by Dirkschneider, second by Godwin to enter into executive session. Poll vote: McClure, yea; Godwin, yea; Dirkschneider, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

The council entered into executive session at 6:50 p.m.

The council returned to open session at 7:11 p.m. With no action taken.

Councilman Dirkschneider left the meeting after the executive session was over.

14. Discussion and possible action on items discussed in executive session, including possible action to authorize the City Attorney to initiate appropriate legal proceedings against the IAFF Local 2374.

Motion by Shapiro, second by Mickley to authorize the Attorney to initiate appropriate proceedings. Poll vote: McClure, yea; Godwin, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

15. Questions and Comments from Council.

None of the Councilmembers had anything to share.

Mayor Woolley thanked the council for serving the city and the citizens.

16. Any Old or New Business (“New Business”) is defined by the Open Meeting Act as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda of a (“surprise nature”).

Moot.

17. Adjournment.

Motion by Godwin, second by Mickley to adjourn. Poll vote: McClure, yea; Godwin, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
JANUARY 15, 2013
6:00 p.m.

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:15 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice-Chair Stewart Shapiro
Trustee Stephen Fuhrman
Trustee Cathy Maxey
Trustee James Mickley
Trustee Bill McClure
Trustee Roger Godwin

ABSENT

Trustee David Dirkschneider
Trustee Jan Blake

2. Approve the minutes of the Warr Acres Public Works Authority Meeting of December 18, 2012. ****

Motion by Shapiro, second by Fuhrman to approve the minutes. Poll vote: McClure, yea; Godwin, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Approve payment of claim in the amount of \$53,900.10 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of December, 2012. (Payment is not being sent this month we are taking our rate holiday)

Motion by Shapiro, second by Godwin to approve. Poll vote: McClure, yea; Godwin, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Approval of payment of claims for the Sewer department. ****

Motion by Fuhrman, second by Godwin to approve the payment of claims. Poll vote: McClure, yea; Godwin, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Adjournment.

Motion by Mickley, second by Godwin to adjourn. Poll vote: McClure, yea; Godwin, yea; Maxey, yea; Mickley, yea; Fuhrman, yea; Shapiro, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer