

MINUTES

**CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY
APRIL 19, 2011
6:00 P.M.**

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was lead by Chief Koger and the Invocation was given by Mayor Woolley.

ROLL CALL

PRESENT

ABSENT

Mayor Patrick Woolley
Vice Mayor Stewart Shapiro
Councilman Blayne Allsup
Councilman David Dirkschneider (arrived at 6:05 p.m.)
Councilwoman Jan Blake
Councilman Roger Godwin
Councilwoman Virginia Simmons (arrived at 6:02 p.m.)
Councilman Doug Davis
Councilwoman Cathy Maxey

STAFF PRESENT

Matthew Love, City Attorney
Roger Patty, Police Chief
Kenny Koger, Fire Chief
Mike Turman, Public Works Director
Pamela McDowell-Ramirez, City Clerk
Scott Barrett, City Engineer
Wiley Rice Jr., City Planner

2. Call to the Public.

Lois Meiers-said a garage sale had been held at the Community Center and the city did not get any money from it and they did not have a permit to have the sale. She also stated that the city had not held an election in two years and all the council just walked into their seats. She has a problem with that.

Councilman Dirkschneider stated that when the city is running well the people are happy. Mayor Woolley said that even though no one was opposed there are still new people on the council and it is the citizens that run the city not the council.

3. Presentations of a 25 year service pin to Fire Captain Dennis Robertson and a 20 year service pin to Officer Troy Mize and presentation to Officer Danny Looper.

The Mayor presented service pins to Dennis Robertson and Troy Mize and a plaque to Danny Looper. The Mayor stated that he appreciated these gentlemen for all the years they have dedicated to the city.

Items 17 and 19 were heard before item 4.

4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.)

- A. Approval of the minutes from the Regular meeting of March 15, 2011.

- B. Approval of Expenditures 2011 ****

General Fund	\$	163,061.30
Res for Cap	\$	4,291.00
CIP Fund	\$	4,296.19
Sewer Line	\$	95,753.10

- C. Approval of Actual Expenditures for March 2011 and Proposed Expenditures for April 2011. ****

- D. Sales Tax History Report. ****

- E. Approval to surplus equipment per list attached from Chief Patty. ****

- F. Approval to surplus Officer Danny Looper's badge and his city issued Glock Model 21 Serial DSU136US both to presented to him on his retirement. FOP will donate monies to the city for the cost of the replacement Glock 21.

Councilman Shapiro asked for item D to be pulled for discussion.

Motion by Dirkschneider, second by Maxey to approve A, B, C, E and F of the consent docket. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Discussion and possible action on items removed from the consent docket.

Councilman Shapiro stated that the city really needed to watch out there had been a big drop in Sales tax.

Motion by Shapiro, second by Dirkschneider to approve item D of the consent docket. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

6. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. ****

Chief Patty-said the rifles will be here soon as well as the simulation guns.

Chief Koger-training in the fire department is on going and they have been out on several of the recent grass fires.

Attorney Love-hopefully the sale of Twin Lakes apartments will be completed soon.

PWD Turman-said the traffic signal loops at 42nd and MacArthur were cut by a crew working on the gas line. ONG is responsible for getting it fixed. The timing has been adjusted for the lights at 39th and at 36th. Sewer video was done as a preventive maintenance issue.

Engineer Barrett-some pumps and equipment were delivered for the lift stations but not everything is here yet. There was a plan in hand meeting with ODOT on the south MacArthur project and the 50th intersection project. The city needs to decide which project they want to do first so that budgets can be worked out.

Planner Rice-the committee is looking at areas that have the greatest opportunity for growth. They are exploring possible rezoning of 50th. Overall plan for the city that will allow better info for discussions and making decisions.

7. Discussion and possible action on approval of the lease/purchase agreement for the four new patrol units from Ford. ****

Motion by Dirkschneider, second by Blake to approve the lease/purchase agreement. Poll vote: Simmons, yea; Godwin, out during the vote; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

8. Discussion and possible action on appointing a representative and one or two alternates to represent Warr Acres at ACOG for boards and committees. ****

The Mayor stated that the last few years David Dirkschneider has been the representative and would like to continue. He said that he was the alternate but if there was someone else that would like to be the alternate he would step aside. Councilman Godwin stated that he would like to.

Motion by Shapiro, second by Dirkschneider to appoint Dirkschneider as representative and Godwin as alternate. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

9. Discussion and possible action on approval to use the remainder of the money already appropriated for the flooring in the police department to remodel the police break room.

Motion by Maxey, second by Dirkschneider to approve using the remaining funds to remodel the police break room. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

10. Discussion and possible action on supplemental appropriation of funds in the CIP Fund, that were not already appropriated, for the purchase of the rest of the equipment required for the In-Car Camera System that was purchased in 2010 in the amount of 13,938.73.

The cameras and server were budgeted for in 2010, however only the camera systems were delivered before the company went out of business. Now a new company has purchased the business and can provide the server.

Motion by Shapiro, second by Dirkschneider to approve the appropriation of the funds. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

11. Discussion and possible action on approval of the 2011-2012 Interlocal Agreement with Oklahoma County Commissioner for assistance for minor repairs and maintenance of city streets. ****

Motion by Blake, second by Godwin to approve the Interlocal Agreement. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

12. Discussion and possible action on an engagement agreement for Crawford and Associates for FY 2011. *****

Motion by Shapiro, second by Blake to approve the engagement agreement. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

13. Discussion and possible action on awarding a bid to Total truck and Trailer for two Electric Salt/Sand Spreaders, and authorize the Public Works Director to purchase the equipment. *****

Motion by Dirkschneider, second by Blake to award the bid to Total Truck and Trailer and authorize the Public Works Director to purchase said equipment. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

14. Discussion and possible action on awarding a bid to Sewer Equipment of America for a Jetter Trailer, and authorize the Public Works Director to purchase the equipment. *****

Motion by Blake, second by Godwin to award the bid to Sewer Equipment of America and authorize the Public Works Director to make said purchase. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

15. Discussion and possible action on bids received for the EECBG City Administration Complex project, and possible rejection of all bids.

Engineer Barrett stated all bids came in to high. They are re-evaluating the bids and have talked to DOC about the options. The Geothermal systems were much more expensive than they thought and more expensive than the money available for the whole project. He said they should have not bid it the way it was the Mechanical Engineer missed up. He recommended rejection of both bids.

Motion by Maxey, second by Dirkschneider to reject all bids. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

16. Discussion and possible action on bids received for the EECBG Community Center project, and possible rejection of all bids.

Motion by Godwin, second by Blake to reject all bids. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

Item 17 was heard before item 4.

17. Discussion and possible action on nominations to fill an At-Large position and a Ward III position on the Planning Commission.

Councilman Godwin nominated John Knipp. He read Mr. Knipp's bio to the council. Mr. Knipp has resided in Warr Acres since 1991.

Motion by Maxey, second by Godwin to appoint Mr. John Knipp to the Planning Commission Ward III seat. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

18. Questions and comments from Council.

Allsup-asked about the signal light at 42nd and MacArthur.

Dirkschneider-the city has been doing well when others have not so they need to be careful in spending.

Blake-200 people participated in recycling last weekend. They had been approached about recycling cardboard but the volunteers really do not want to.

Item 19 was heard after item 17.

19. Discussion and possible action concerning contract negotiations for FY 2011 with IAFF Local #2374, and the City of Warr Acres, including discussion and action on entering into Executive Session as allowed under 25 O.S. Supp. 307 (B)(2), discussion negotiations concerning employees and representatives of employee groups. *Love*

Attorney Love told the council that the Planning Commission did not get to meet due to not having a quorum, so they need to meet now to take care of one item that was on their agenda. He asked the council to go ahead and vote to go into executive session and then take a short recess so that the Planning Commission could hold their meeting.

Motion by Shapiro, second by Blake to enter into executive session. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The council took a recess at 6:24 p.m.

The council entered into executive session at 6:38 p.m.

The council returned to open session at 7:05 p.m. With no action taken.

Item 4 was heard after item 19.

20. Any Old or New Business (“New Business”) is defined by the Open Meeting Act as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda of a (“surprise nature”).

Moot.

21. Adjournment.

Motion by Dirkschneider, second by Blake to adjourn. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk

MINUTES

**CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
APRIL 19, 2011
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 8:02 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

ABSENT

Chairman Patrick Woolley
Vice-Chair Stewart Shapiro
Trustee Jan Blake
Trustee David Dirkschneider
Trustee Roger Godwin
Trustee Virginia Simmons
Trustee Cathy Maxey
Trustee Doug Davis
Trustee Blayne Allsup

2. Approve the minutes of the Warr Acres Public Works Authority Meeting of March 15, 2011. ****

Motion by Blake, second by Godwin to approve the minutes. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, abstain; Allsup, yea; and Woolley, yea.

Motion Passed.

3. Approve payment of claim in the amount of \$55,968.13 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of March, 2011. ****

Motion by Maxey, second by Allsup to approve the payment of the claim. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Approval of payment of claims for the Sewer department. ****

Motion by Shapiro, second by Godwin to approve the payment of claims. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Adjournment.

Motion by Dirkschneider, second by Godwin to adjourn. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
APRIL 19, 2011
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 8:04 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

ABSENT

Chairman Patrick Woolley
Vice-Chair Stewart Shapiro
Trustee Jan Blake
Trustee David Dirkschneider
Trustee Roger Godwin
Trustee Virginia Simmons
Trustee Cathy Maxey
Trustee Doug Davis
Trustee Blayne Allsup

2. Approve the minutes of the Economic Development Authority meeting of March 15, 2011. ****

Motion by Blake, second by Godwin to approve the minutes. Poll vote:
Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, abstain; Allsup, yea; and Woolley, yea.

Motion Passed.

3. Discussion, possible action and presentation by Bryan Kaizen on a proposal for the art work on the Travel Around Warr Acres Directory. *Godwin*

Bryan Crump stated that he would do the full project for \$275. This is much cheaper than what he usually charges, but he wants to do the work for the city. He said he is looking to build his business. He has been published in local and national publications. The name of his company is Kaizen Dreams. There will be an item on the next agenda to consider having Kaizen Dreams do the work on the directory. No action was taken.

4. Discussion and possible action to have printed an updated version of the Travel Around Warr Acres directories.

Moot.

5. Discussion and possible action on purchasing advertisement on a map being produced by the NW Chamber.

Last month the NW Chamber presented a map that they wanted the city to purchase advertising in. Councilman Dirkschneider stated he felt it would benefit the city by purchasing the two panels on the inside as the map is unfolded. The question was raised as to what info the city would put on those panels. Trustee Shapiro stated that before they do that he would like to know what Warr Acres businesses have purchased space. At the present time they did not have enough information to make a decision on purchasing space on the map.

6. Adjournment.

Motion by Godwin, second by Simmons to adjourn. Poll vote: Simmons, yea; Godwin, yea; Dirkschneider, yea; Blake, yea; Maxey, yea; Davis, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 8:22 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk