

MINUTES

**CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY
MAY 17, 2011
6:00 P.M.**

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was lead by Asst. Chief Stephen Coy and the Invocation was given by Mayor Woolley.

ROLL CALL

PRESENT

Mayor Patrick Woolley
Vice Mayor Stewart Shapiro
Councilman Blayne Allsup
Councilman David Dirkschneider (arrived at 6:15 p.m.)
Councilwoman Jan Blake
Councilman Doug Davis (arrived at 6:43 p.m.)
Councilwoman Cathy Maxey

ABSENT

Councilman Roger Godwin
Councilwoman Virginia Simmons

STAFF PRESENT

Matthew Love, City Attorney
Roger Patty, Police Chief
Stephen Coy, Asst. Fire Chief
Pamela McDowell-Ramirez, City Clerk
Scott Barrett, City Engineer
Wiley Rice Jr., City Planner

2. Call to the Public.

There was no one present that wished to speak.

3. Presentations of a 5 year service pins to Officer Mike Anderson and Officer Dustin Hendrix.

The Mayor presented pins to Officers Mike Anderson and Dustin Hendrix and said a few words about each and the great assets they are to the city.

4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.)
- A. Approval of the minutes from the Regular meeting of April 19, 2011. ****
 - B. Approval of Expenditures 2011 ****

General Fund	\$	145,086.69
Res for Cap	\$	6,699.00
CIP Fund	\$	2,930.78
Sewer Line	\$	90.00
 - C. Approval of Actual Expenditures for April 2011 and Proposed Expenditures for May 2011. ****
 - D. Sales Tax History Report. ****
 - E. Approval to surplus a 2006 Ford Crown Victoria Police Unit VIN#2FAFP71W06X114369.
 - F. Approval of supplemental appropriation of funds in the CIP fund that were not moved forward from the 2010 budget to the 2011 for Community Center Upgrades in the amount of \$46,000.

Councilman Allsup asked to pull item B, Councilwoman Maxey asked to pull item E and Councilman Shapiro asked to pull item C.

Motion by Blake, second by Shapiro to approve items A, D, and F. Poll vote: Blake, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Discussion and possible action on items removed from the consent docket.

Item B.

Councilman Allsup asked about the signal light loop repair at 42nd and MacArthur and why the city was paying for it when ONG cut the lines. The Mayor explained that the city would have had to wait for awhile so a contractor was called to fix it and now he has been in contact with ONG on how to get reimbursed.

Councilman Shapiro stated that he had too had the same question and it was item B not C that he had wanted pulled for discussion.

Motion by Shapiro, second by Allsup to approve items B and C. Poll vote: Blake, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

Item E.

Councilwoman Maxey wanted to know why the city was buying this car when they had just purchased new ones. Chief Patty stated that this car was being surplused and removed from use by the city so that it can be sold, since the new cars were purchased.

Motion by Maxey, second by Blake to approve item E. Poll vote: Blake, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

6. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. *****

Clerk Ramirez stated that she did not want to jinx herself, but the computers were finally working, for the first time in six months and things were finally starting to run smooth.

Attorney Love said that the Twin Lakes sell was final; however the same management is taking care of the property. He told them he had given each of them the new re-districting maps for each of their wards, for the State Senate and House. The wards remain the same, only the State offices are affected.

Mayor Woolley spoke for PWD Turman who was on a long overdue vacation, as the Mayor put it. He told the council that PWD Turman would like to thank them for the much needed equipment that they have approved purchasing. He also gave them the cost for the April big trash pick up. He said the Code Enforcement Officer will be out tagging properties that need mowed and Vatterott College has begun their remodel.

Engineer Barrett said that he has been working on CIP projects putting together plans and cost as well as possible timelines.

City Planner Rice said they committee working on the Comprehensive Plan has developed a course of action and the best step by step plan.

7. Discussion and possible action on a transfer of appropriations from the Street department to the Garage department. *****

The Mayor stated that the city has an employee that has been working on vehicles and saving the city a lot of money. This transfer will move this employee from the Street department to the Garage and the amount is \$25,000 for salary and benefits and \$10,000 for tools. Councilman Shapiro stated that this has been a sore spot for a long time and the city needs to keep going in a direction that will

save money. Since PWD Turman has taken over the garage has been straightened up and looks good.

Motion by Blake, second by Shapiro to approve the transfer. Poll vote: Dirkschneider, yea; Blake, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

8. Discussion and possible action on appropriation of the Use Tax for the first quarter in the amount of \$45,017.93 and authorization to pay OMRF, to pay down on the unfunded liability.

Motion by Shapiro, second by Dirkschneider to approve the appropriation and pay OMRF. Poll vote: Dirkschneider, yea; Blake, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

9. Discussion and possible action to extend the Warrant Officer for six more months and raise the percentage paid from 10% to 12%.

The Mayor stated that in the last 5 months the Warrant Officer has brought in around \$80,000 and he would like the program extended another 6 months and give him an additional 2% on what he collects. He said that the job he does is difficult and has to go out to people's homes and work to arrest them. He wants to keep him motivated by giving him the extra 2%. Councilwoman Blake stated that she thought the city needed to make credit card payments and online payments available to make it easier for people to pay. Councilman Shapiro stated that a few years ago the city looked into it and it was going to be a lot of problems to do. Attorney Love stated that tickets are not online to be able to go online and pay.

Motion by Dirkschneider, second by Shapiro to approve extending the Warrant Officer for six months and give him a 2% increase on what he collects. Poll vote: Dirkschneider, yea; Blake, out during vote; Davis, yea; Maxey, nay; Shapiro, yea; Allsup, nay; and Woolley, yea.

Motion Passed.

10. Discussion and possible action on authorizing the Public Works Director to advertise for bids for one snow plow and carriage for tandem dump truck. ****

Councilwoman Maxey said the city did good with one why do they need two. Councilwoman Blake stated that PWD Turman went over it last month for them. The Mayor stated that this would allow them to use it in areas that they can not

take the one they have now. Councilman Dirkschneider asked if this was in the budget and he was told that it was.

Motion by Dirkschneider, second by Blake to authorize the Public Works Director to advertise for bids. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

11. A. Discussion and possible action on an Ordinance amending 10.92.030 (b) by raising the fine for Failure to Appear. *Love/Woolley* ****

Attorney Love stated that the current fine is \$75 per offence and this would raise it to \$100 per offence. Councilwoman Maxey stated that it is too high and people already can't pay what they owe and now we are going to tell them they owe more. The Mayor stated that many cities have one fine of \$400 or more no matter how many tickets. Councilman Dirkschneider said he checked and Oklahoma City charges \$182 per offence.

Motion by Dirkschneider, second by Blake to approve the Ordinance (#1104). Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, nay; Shapiro, yea; Allsup, nay; and Woolley, yea.

Motion Passed.

- B. Approval of the emergency clause.

Motion by Shapiro, second by Dirkschneider to approve the emergency clause. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, nay; Shapiro, yea; Allsup, nay; and Woolley, yea.

Motion Failed.

The vote must have a 2/3 majority of the entire council to be approved.

12. A. Discussion and possible action on an Ordinance amending the security deposits for Sewer services. *Love/Ramirez* ****

Attorney Love stated that in 2006 an amendment was made to the code and it now reads that the sewer security deposit rate is at the discretion of the billing clerk. He said that he was asked by the billing clerk to put an exact dollar figure so that when people question the deposit she would have it in Ordinance form to show them.

Motion by Blake, second by Dirkschneider to approve the Ordinance (#1105).
Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea;
Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

B. Approval of the emergency clause.

Motion by Dirkschneider, second by Blake to approve the emergency clause. Poll
vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea;
Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

13. Questions and comments from Council.

Allsup-asked if the city has ever checked into switching to the polycarts like
Oklahoma City has. He was told that several year ago they city held several
meetings and the citizens came out against them for several reasons.

Shapiro-said he would not touch that issue again. It could have saved the city a
lot of money.

Blake-not as many people showed up for recycling this month, however they had
several new people come. She also told everyone they should take a close look at
the grass in front of City Hall, it is the nicest it has look in a long time.

Mayor-told the council they should also check out the flowers and how nice they
look. He said yes the city is spending lots of money but it is on much needed
equipment to replace equipment that is in terrible condition and very old.

14. Discussion and possible action concerning contract negotiations for FY 2011 with
IAFF Local #2374, and the City of Warr Acres, including discussion and action
on entering into Executive Session as allowed under 25 O.S. Supp. 307 (B)(2),
discussion negotiations concerning employees and representatives of employee
groups. *Love/Woolley/Koger*

Motion by Blake, second by Davis to enter into executive session. Poll vote:
Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, out during vote; Shapiro, yea;
Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The council entered into executive session at 7:11 p.m.

The council returned to open session at 7:20 p.m.

Motion by Shapiro, second by Dirkschneider to authorize the Mayor to execute the IAFF contract for 2011. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

15. Any Old or New Business (“New Business”) is defined by the Open Meeting Act as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda of a (“surprise nature”).

Moot.

16. Adjournment.

Motion by Dirkschneider, second by Shapiro to adjourn. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk

MINUTES

**CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
MAY 17, 2011
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:21 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice-Chair Stewart Shapiro
Trustee Blayne Allsup
Trustee Jan Blake
Trustee David Dirkschneider
Trustee Cathy Maxey
Trustee Doug Davis

ABSENT

Trustee Roger Godwin
Trustee Virginia Simmons

2. Approve the minutes of the Warr Acres Public Works Authority Meeting of April 19, 2011. ****

Motion by Shapiro, second by Dirkschneider to approve the minutes. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Approve payment of claim in the amount of \$75,124.33 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of April, 2011. **** (This payment will not actually be made and will remain in the Warr Acres Public Works, this is a rate holiday approved by the Bethany-Warr Acres Public Works Authority in the FY 2010-2011 budget.)

Motion by Blake, second by Shapiro to approve the payment. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Approval of payment of claims for the Sewer department. ****

Motion by Shapiro, second by Blake to approve the payment of the claims. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Adjournment.

Motion by Blake, second by Dirkschneider to adjourn. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
MAY 17, 2011
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 7:24 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice-Chair Stewart Shapiro
Trustee Blayne Allsup
Trustee Jan Blake
Trustee David Dirkschneider
Trustee Cathy Maxey
Trustee Doug Davis

ABSENT

Trustee Roger Godwin
Trustee Virginia Simmons

2. Approve the minutes of the Economic Development Authority meeting of April 19, 2011. *****

Motion by Dirkschneider, second by Shapiro to approve the minutes. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Discussion, possible action and presentation by Bryan Kaizen on a proposal for the art work on the Travel Around Warr Acres Directory. *Godwin*

Bryan Crump passed out a portfolio of some of his work. He stated that the work he would do for \$275 was photography, graphic design and give the city three original mock ups to choose from for the directory. Everyone agrees that they want to hire Kaizen Dreams, LLC., however, the item was not correct for them to be able to vote on it. Clerk Ramirez apologized to everyone. Chairman Woolley stated that he could call a special meeting so that they could approve hiring him.

No action was taken.

4. Discussion and possible action to have printed an updated version of the Travel Around Warr Acres directories.

Moot.

5. Discussion and possible action on purchasing advertisement on a map being produced by the NW Chamber.

Chairman Woolley stated that the NW Chamber had lowered the price for the advertising to \$1,200. He said that several businesses have paid for advertisement as well as the City of Bethany. He said he thought it was a good thing to do.

Motion by Shapiro, second by Dirkschneider to authorize the Chairman to purchase advertising to be included in the NW Chamber Map. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

6. Adjournment.

Motion by Blake, second by Maxey to adjourn. Poll vote: Dirkschneider, yea; Blake, yea; Davis, yea; Maxey, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk