

**MINUTES**  
**CITY OF WARR ACRES**  
**REGULAR CITY COUNCIL MEETING**  
**TUESDAY**  
**JULY 19, 2011**  
**6:00 P.M.**

1. The meeting was called to order at 6:01 p.m. Declaration of a quorum present was given. The Flag salute was lead by Chief Koger and the Invocation was given by Mayor Woolley, who asked everyone to remember Dean Johnson who passed away this afternoon and keep Barbara and his family in your prayers.

**ROLL CALL**

**PRESENT**

Mayor Patrick Woolley  
Vice Mayor Stewart Shapiro  
Councilman Blayne Allsup  
Councilman Roger Godwin  
Councilwoman Jan Blake  
Councilman Doug Davis (arrived at 6:26 p.m.)  
Councilwoman Cathy Maxey

**ABSENT**

Councilman David Dirkschneider  
Councilwoman Virginia Simmons

**STAFF PRESENT**

Matthew Love, City Attorney  
Roger Patty, Police Chief  
Kenny Koger, Fire Chief  
Pamela McDowell-Ramirez, City Clerk  
Mike Turman, Public Works Director  
Scott Barrett, City Engineer  
Wiley Rice Jr., City Planner

2. Presentation of Twenty year pins to Ruben DeLoera, Jesus DeLoera and Jamie Jones and Fifteen year pin to Ben Chadd. Presentation to former Councilwoman Nancy Olson.

No one was present to receive their pins. The Mayor presented a plaque to Nancy Olson.

3. Call to the Public.

No one wished to speak.

4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.)

A. Approval of the minutes from the Regular meeting of June 21, 2011. \*\*\*\*

- B. Approval of Expenditures \*\*\*\*\*
- |              |    |           |
|--------------|----|-----------|
| General Fund | \$ | 109533.31 |
| Res for Cap  | \$ | 60753.00  |
| CIP Fund     | \$ | 2930.78   |
| Sewer Line   | \$ | 722.33    |
| Pub. Safety  | \$ | 110472.11 |
- C. Approval of Actual Expenditures for June 2011 and Proposed Expenditures for July 2011. \*\*\*\*\*
- D. Sales Tax History Report. \*\*\*\*\*

Motion by Maxey, second by Godwin to approve the consent docket. Poll vote: Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

5. Discussion and possible action on items removed from the consent docket.

**Moot.**

6. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. \*\*\*\*\*

Chief Patty-the ticket payments website is working well. One person paid the ticket before it was even turned in to the Court Clerk.

Chief Koger-the department has been assisting on the wildland fires and he will be working to get the city reimbursed. The transmission went out on E #23. Mayor Woolley complemented the fire department on the great work they did in miserable conditions at the apartment fire.

Attorney Love-working on an overhaul of the billing and the fire union has asked for a meeting.

PWD Turman-big trash ward three tomorrow and ward four next week no concrete, fridges or hazardous materials. The street department is working on the entry to Twin Lakes drive.

Engineer Barrett-met with ODOT and worked with Mike, Mayor and staff on the plans for 50<sup>th</sup>. Mayor said he called ODOT and the city was about to lose the Istook money so they had to move fast. Now the city will get additional funding through ACOG of \$1.2 mil. Drawings were revised and applied to ODOT and they have bent over backwards to help the city not lose the money and get more funding. The 80/20 split would be a cost of \$240,000 for the city.

7. Discussion and possible action on the Radio System License Agreement with OKC. \*Patty\* \*\*\*\*\*

Motion by Godwin, second by Blake to approve the agreement. Poll vote: Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

8. Consideration and possible action on entering into a professional services contract for engineering services with Legacy Engineering. \*Mayor\* \*\*\*\*

The Mayor stated that the council approved a 6 month contract that ran out on June 30<sup>th</sup>. It was extended to this month and Matt and Scott have been working on a new contract. Attorney Love stated that the city is not required to have an Engineer but needs on based on Ordinances. He worked up five options but believes options 2 or 3 will work best. Option 1 was for things to stay as they are with Legacy doing everything. Option 2 would be Legacy is the City Engineer only but might also be allowed to do projects. Option 3 City Engineer and bids but does no projects but will over see projects. Option 4 only City Engineer. Option 5 only consultant. The Mayor stated that Legacy was on a 6 month contract and work was not getting done and he admitted he put the city on the side when another project came up. Councilwoman Maxey stated that she was tired of hearing every month how he dropped the ball.

Motion by Shapiro, second by Davis to approve Option 2 until December 31, 2011. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, abstain; and Woolley, yea.

**Motion Passed.**

9. Consideration and possible authorization to solicit proposals and qualifications from ODOT prequalified right-of-way acquisition consultants for the N. W. 50<sup>th</sup> & MacArthur intersection project (CIP Funds). \*Barrett\*

Engineer Barrett stated that the city will have to pay first and then get reimbursed. He said the goal is to move quickly so government can't pull funding. The need to minimize the right of ways and utilities. The city needs to hire a right of way acquisition firm that is on a list from ODOT.

Motion by Maxey, second by Allsup to approve authorization to solicit consultants. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

10. Discussion and approval of a contract with Traffic Engineering Consultants, Inc. for preparation of plans, specifications and details for replacing the signals at N. W. 50<sup>th</sup> & MacArthur and N. W. 49<sup>th</sup> and MacArthur (CIP Funds). \*Barrett\* \*\*\*\*

Engineer Barrett stated he will over see their work on the plans for signals at 50<sup>th</sup> and 49<sup>th</sup>. The Mayor requested a change in the contract to read that the information comes to the city not Legacy.

Motion by Shapiro, second by Allsup to approve contracting with Traffic Engineering Consultants, Inc with changing the information to be given to the city not Legacy in paragraphs 3, 4, and 5. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

11. **Public Hearing:** Review and possible recommendations from Planning Commission to the City Council concerning the following:

a) Preliminary Plat of **Cherokee Crossing Section II, Block 4.**  
A part of the west half (W/2) of section 3, T 12 N, R 4 W, I.M., Warr Acres, Oklahoma County, Oklahoma

A Replat of a part of lots, 4 & 5, Block 26, Cherokee Hills Section 6.

b) Final Plat of Cherokee Crossing Section II including:  
**Block 2**, a Replat of lots 1-6 and Common Area "B", Block 2, Cherokee Crossing Section I.  
**Block 4**, a Replat of a part of lots 4 & 5, Block 26, Cherokee Hills Section 6  
**Blocks 5 & 6**, All tracts are a part of the west half (W/2) of Section 3, T 12 N, R 4 W, I.M., Warr Acres, Oklahoma County, Oklahoma.

c) A Rezoning from Commercial C-1 District to Residential R-1, Single Family Dwelling. A part of lots 4 & 5. Block 26 of Cherokee hills Section 6. Block 4, Cherokee Crossing Section II. A **Replat** of a part of lots 4 & 5, Block 26 Cherokee Hills Section 6. A part of the West Half (W/2) of Section Three (3), Township (12) North, Range four (4) West of the Indian Meridian, City of Warr Acres, Oklahoma County, Oklahoma.

Motion by Godwin, second by Blake to open the public hearing. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

Because of the wording of the item there will need to be a special meeting for the council to take action. Mayor Woolley stated that the planning commission spent a lot of time discussing and making sure everyone knew what was being done. He wanted to make sure the council understood. Councilwoman Blake stated that the planning commission had already recommended approval. Attorney Love asked Mr. Coon to explain specific aspects of the project to insure that the council understood. The council was told that the planning commission voted unanimously to recommend approval.

Motion by Blake, second by Godwin to close the public hearing. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

Motion by Blake, second by Godwin to continue this item to a special meeting on Monday, July 25<sup>th</sup> at 6:00 p.m. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

12. Consideration and possible action to approve the Mayor's appointments to the Traffic Commission for the positions of Ward 1 and Ward 4 Traffic Commissioner (both terms to expire March, 2014). \*Mayor\* \*\*\*\*

Mayor Woolley stated that he has spoken with Jo Ann Johnson and she would like to remain on the Traffic Commission, and that Ward III is the other ward that needs to be appointed not Ward IV.

Motion by Godwin, second by Allsup to approve the re-appointment of Jo Ann Johnson, Ward I. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, out during vote; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

13. Questions and comments from Council.

Blake-stated that Dean had requested that after his service everyone go to the Tiki Hideaway and empty it out. Recycling will only be until noon in August with the hot temps. The items have been ordered to redo the Christmas decorations and Councilman Allsup has volunteers to do the work.

Godwin-said he was on the council because of Dean and he would miss him.

Shapiro-said he has served the longest on the council and said the garbage guys do a great job, the staff here is great, the police and fire are great and he is very proud of everyone. He is sorry to hear about Dean, he was very dedicated to the city and will be missed.

Allsup-wanted to know what was going on with the building at 46<sup>th</sup> and MacArthur.

Woolley-said he will miss Dean very much and he never wanted credit for anything he did it because he loved it. He thanked the council for all they do and the time they spend on city business at no pay.

14. Any Old or New Business ("New Business") is defined by the Open Meeting Act as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda of a ("surprise nature").

**Moot.**

15. Adjournment.

Motion by Shapiro, second by Godwin to adjourn. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk

**MINUTES**

CITY OF WARR ACRES  
PUBLIC WORKS AUTHORITY MEETING  
TUESDAY  
JULY 19, 2011  
6:00 p.m.

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 8:04 p.m. Declaration of a quorum present was given.

**ROLL CALL**

**PRESENT**

Chairman Patrick Woolley  
Vice-Chair Stewart Shapiro  
Trustee Blayne Allsup  
Trustee Jan Blake  
Trustee Roger Godwin  
Trustee Cathy Maxey  
Trustee Doug Davis

**ABSENT**

Trustee David Dirkschneider  
Trustee Virginia Simmons

2. Approve the minutes of the Warr Acres Public Works Authority Meeting of June 21, 2011. \*\*\*\*

Motion by Allsup, second by Blake to approve the minutes. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

3. Approve payment of claim in the amount of \$50,767.61 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of June, 2011.

Motion by Blake, second by Davis to approve the payment. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

4. Approval of payment of claims for the Sewer department. \*\*\*\*

Motion by Godwin, second by Allsup to approve the payment of claims. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

5. Adjournment.

Motion by Blake, second by Davis to adjourn. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk

**MINUTES**

**CITY OF WARR ACRES  
SPECIAL  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
TUESDAY  
JULY 19, 2011  
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 8:07 p.m. Declaration of a quorum present was given.

**ROLL CALL**

**PRESENT**

Chairman Patrick Woolley  
Vice-Chair Stewart Shapiro  
Trustee Blayne Allsup  
Trustee Jan Blake  
Trustee Roger Godwin  
Trustee Cathy Maxey  
Trustee Doug Davis

**ABSENT**

Trustee David Dirkschneider  
Trustee Virginia Simmons

2. Approve the minutes of the Economic Development Authority meeting of June 21, 2011. \*\*\*\*

Motion by Blake, second by Allsup to approve the minutes. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

3. Approval of payment of claims.

**Moot.**

4. Discussion and possible action to have printed an updated version of the Travel Around Warr Acres directories.

Trustee Blake stated she went to three different places and Fedex had the cheapest price.

Motion by Godwin, second by Allsup to approve the printing. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.



**Motion Passed Unanimously.**

There will be a Special meeting on Monday, July 25<sup>th</sup> following the Special Council meeting.

5. Adjournment.

Motion by Allsup, second by Godwin to adjourn. Poll vote: Davis, yea; Maxey, yea; Allsup, yea; Shapiro, yea; Godwin, yea; Blake, yea; and Woolley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk