

MINUTES

CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY,
JULY 21, 2015
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and Invocation was given by Father Phillip.

ROLL CALL

PRESENT

Mayor Patrick Woolley
Vice Mayor James Mickley
Councilwoman Cathy Maxey
Councilman John Knipp
Councilman Glenn Lipinski

ABSENT

Councilman Donnie Ryan
Councilman Stephen Fuhrman
Councilman Blayne Allsup

STAFF PRESENT

Matt Love, City Attorney
Roger Patty, Police Chief
Stephen Coy, Fire Chief
Mike Turman, Public Works Director
Pamela McDowell-Ramirez, City Clerk/Treasurer
Craig Wallace, Engineer
Wiley Rice, City Planner

2. Acceptance of resignation from Councilman William McClure, Ward III. Approval of a nomination of Jimmy Bullen by Councilman Knipp to fill the vacated Ward III seat. Administer Oath of Office. ****

The Mayor read the letter of resignation of Councilman McClure. He stated that Mr. Bullen's nomination would be voted on next month.

3. Call to the Public.

Moot.

4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.)

A. Approval of the minutes from the Regular meeting of June 16, 2015. *****

B.	Approval of Expenditures *****	General Fund	\$281,381.97
		CIP Fund	\$110,472.11

C. Approval of Actual Expenditures for June 2015 and Proposed Expenditures for July 2015. *****

D. Sales Tax History Report.

E. Approval to surplus items per list from Chief Patty.

Motion by Mickley, second by Knipp to approve the consent docket. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

5. Discussion and possible action on items removed from the consent docket.

Moot.

6. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. *****

Patty-new servers are up and running.

Coy-operations are going well, we have a few guys out because their wives have had babies and one that is ill but everything is being covered.

Ramirez-they each were given a copy of the financials for the first 6 months.

Love-nothing to add. Councilman Lipinski asked about the carport case. Attorney Love stated that they went to court and they are waiting on the judge to make a determination.

Turman-new 7-11 open, Cherokee park equipment is installed, commercial front end loader caught fire and Slim Chickens is almost open.

Wallace-the 2035 plan amendment is on the agenda so that the city can again apply for the south MacArthur funding, sidewalk project moving forward fence along school removed waiting on school board approval, 50th and Mac project to start by end of August.

Rice-simplified PUD for small lots is in the works.

7. Discussion and possible action on a Commercial Service agreement with Cox Communications separating the internet service between the Police Department and City Hall. ****

Motion by Mickley, second by Maxey to approve the agreement. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

8. Discussion and possible action on approval of an engagement letter with Arledge & Associates, P.C. for the FY 2015 audit. ****

Motion by Maxey, second by Mickley to approve the engagement letter. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

9. Discussion and possible action on the annual radio license agreement with OKC. ****

Chief Patty stated that this year they included a 35 increase and this was the first increase we have gotten.

Motion by Mickley, second by Knipp to approve the agreement. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

10. Discussion and possible action on appointing someone to fill the vacant Ward III Planning Commission seat. Term to expire October 2017.

Moot.

11. Discussion and possible action to move \$3,226.50 from CIP appropriation for Computer Servers to the CIP appropriation for SWAT.

The request is to move money from one line item to another within the CIP budget.

Motion by Mickley, second by Knipp to approve the appropriation change. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

12. Discussion and possible action to authorize Chief Patty to purchase of 5 complete Tactical Vest from Special Ops-State Contract Price (Contract SW 14764) and 10 "Police" patches in the amount of \$15,367.50 and to purchase 2 sets of Goggles from Wiley X Inc. in the amount of \$132.00, and to purchase 10 new tactical helmets from

C.O.P.S Products LLC in the amount of \$3,550.00. Total purchase of \$19,049.50. Monies to come from CIP in the amount of 15,094.50 and \$3,995.00 from Drug Seizure funds.

Motion by Mickley, second by Maxey to approve the purchases. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

13. Discussion and possible action on compensation and two year extension for Officer Jeff Vickers**Mayor**

Chief Patty stated that Officer Vickers has a unique way of going after the people.

Motion by Mickley, second by Maxey to approve changing the percentage he is paid to 14% and effective on the next payroll. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

14. Discussion and possible action on a change in appropriation in the CIP fund budget in order to provide funding to replace the Front Loader Garbage truck that caught fire.
Mayor***

The Mayor stated that there was no need to find where to move money from because there was a truck already budgeted for. Attorney Love stated that the wording of the item was not sufficient to allow for the purchase. There will be a Special meeting on Friday morning to take care of the situation.

15. Discussion and possible action on setting 10:00 p.m. as a tentative ending time for Council Meetings, but allowing the Mayor to make the decision on finishing the meeting if it appears the meeting could conclude within a short time period. All items not heard will be continued to the next month's meeting, or a special meeting determined by the Mayor. *Maxey*

Councilwoman Maxey stated that the citizens like to watch the meetings and out of courtesy they to the residents and to the staff that has already been at work all day they should end the meetings at 10 p.m. She stated that 4 hours should be plenty of time to take care of business if everyone would do their homework and read the agendas and call and ask questions and get answers ahead of time. Councilman Lipinski stated that he too thought 4 hours was plenty of time to take care of business. He asked how they go about approving this. Attorney Love stated that he recommended moving on to item 16 and having the wording added to that Resolution for rules and procedures for council meetings.

16. Discussion and possible action on a Resolution establishing rules of procedure for council meetings. ****

Councilman Lipinski asked how the rules would be enforced and he was told the Mayor would have to do it.

Motion by Maxey, second by Mickley to approve the Resolution and add the 10:00 p.m. adjournment time. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

17. Discussion and possible action on a Resolution pertaining to the ACOG Encompass 2035 and North MacArthur between NW 34th and NW 47th street and NW 36th street intersections. ****

Engineer Wallace stated that ACOG funding source had dropped the city from the long range plan so need this to get back on the list.

Motion by Mickley, second by Knipp to approve the Resolution. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

18. A. Discussion and possible action on an Ordinance amending 19.40.130 pertaining to construction standards for properties located on 39th and NW Expressway. ****

Motion by Mickley, second by Maxey to add zoning C-5 and approve the Ordinance. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

- B. Approval of the emergency clause.

Motion by Mickley, second by Maxey to approve the emergency clause. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

19. A. Discussion and possible action on an Ordinance amending 19.38.020 pertaining to Pawnbrokers in C-5 zoning. ****

Attorney Love stated that a couple of months ago they discussed this same thing for C-5 Pawnbrokers. At the time the question was raised about allowing for Pawnbrokers in C-4. The Planning Commission looked at three options, they recommended not adopting for C-4 zoning.

Motion by Mickley, second by Knipp to accept the recommendation of the Planning Commission to keep only in C-5 zoning. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

B. Approval of the emergency clause.

Moot.

20. Discussion and possible action on a Resolution amending the Comprehensive Plan to include C-5 zoning district. ****

This Resolution adds the C-5 zoning to the Comprehensive Plan.

Motion by Mickley, second by Knipp to approve the Resolution. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

21. A. Discussion and possible action on an Ordinance amending 5.55 establishing requirements and regulations for mobile food service establishments. ****

Mayor Woolley stated that he spent 80 hours working on this Ordinance and has had assistance from Vice-Mayor Mickley, PWD Turman, Planner Rice and Attorney Love. He stated that he knows it is repetitious but there is good reason for that. It follows state law.

Motion by Mickley, second by Maxey to approve the Ordinance. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

B. Approval of the emergency clause.

Motion by Knipp, second by Mickley to approve the emergency clause. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

22. A. Discussion and possible action on an ordinance amending Sections 5.52.070, 5.52.120 and 5.52.130 of the Warr Acres Municipal Code relating to the requirements for wrecker services operating in the City Limits.

Certain pieces of equipment must be on a truck. This will match what State law requires.

Motion by Lipinski, second by Mickley to approve the Ordinance. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

B. Approval of the emergency clause.

Motion by Knipp, second by Lipinski to approve the emergency clause. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea and Woolley, yea.

Motion Passed Unanimously.

23. Questions and Comments from Council.

Lipinski-thanks to the PWD for always taking care of issues he contacts him about right away and thanks to the city employees for the great job they do.

Knipp-enjoyed working with the planning commission chairman and the staff.

Maxey-it looks great around City Hall.

Mickley-meeting went great tonight.

Mayor-thanks to the planning commission for their hard work.

24. Adjournment.

Motion by Knipp, second by Mickley to adjourn. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
JULY 21, 2015
6:00 p.m.

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:46 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice Chairman James Mickley
Trustee Cathy Maxey
Trustee John Knipp
Trustee Glenn Lipinski

ABSENT

Trustee Blayne Allsup
Trustee Stephen Fuhrman
Trustee Donnie Ryan

2. Approve the minutes of the Warr Acres Public Works Authority Meeting of June 16, 2015. *****

Motion by Mickley, second by Knipp to approve the minutes. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Approve payment of claim in the amount of \$57,352.74 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of June, 2015. *****

Motion by Mickley, second by Knipp to approve the payment. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Approval of payment of claims for the Sewer department for \$931.93.

Motion by Mickley, second by Knipp to approve the payment of claims. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Adjournment.

Motion by Mickley, second by Knipp to adjourn. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
JULY 21, 2015
6:00 p.m.
(Immediately following completion of the regularly scheduled City Council and Public Works
Authority meetings)**

1. The meeting was called to order at 7:48 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice Chairman James Mickley
Trustee Cathy Maxey
Trustee John Knipp
Trustee Glenn Lipinski

ABSENT

Trustee Blayne Allsup
Trustee Stephen Fuhrman
Trustee Donnie Ryan

2. Approve the minutes of the Economic Development Authority meeting of June 16, 2015.

Motion by Mickley, second by Knipp to approve the minutes. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Approval of payment of claims in the amount of \$2,000.00.

Motion by Mickley, second by Knipp to approve the payment of claims. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Adjournment.

Motion by Knipp, second by Mickley to adjourn. Poll vote: Knipp, yea; Lipinski, yea; Maxey, yea; Mickley, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer