

## **MINUTES**

**CITY OF WARR ACRES  
REGULAR CITY COUNCIL MEETING  
TUESDAY  
AUGUST 16, 2011  
6:00 P.M.**

1. The meeting was called to order at 6:01 p.m. Declaration of a quorum present was give. The Flag salute was lead by Asst. Chief Coy and Invocation was given by Mayor Woolley.

### **ROLL CALL**

#### **PRESENT**

Mayor Patrick Woolley  
Vice Mayor Stewart Shapiro  
Councilman Roger Godwin  
Councilman Bill McClure  
Councilwoman Jan Blake  
Councilman David Dirkschneider (arrived at 6:25 p.m.)  
Councilwoman Cathy Maxey

#### **ABSENT**

Councilman Doug Davis  
Councilman Blayne Allsup

#### **STAFF PRESENT**

Matthew Love, City Attorney  
Roger Patty, Police Chief  
Stephen Coy, Asst. Fire Chief  
Pamela McDowell-Ramirez, City Clerk  
Mike Turman, Public Works Director  
Scott Barrett, City Engineer  
Wiley Rice Jr., City Planner

2. Presentation of a Thirty-five year pin to Court Clerk Connie Oxley, Thirty year pin to Chief Roger Patty and a Twenty year pin to Clerk/Treasurer Pam Ramirez. Presentation of flag to Barbara Harris.

The Mayor stated that Connie was unable to attend and that Barbara works for the Forestry Service and had been called away to a fire. The Mayor presented Chief Patty and Clerk Ramirez with their pins and said a few nice words.

3. Call to the Public.

**Moot.**

4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.)
  - A. Approval of the minutes from the Regular meeting of July 19, 2011 and Special meetings of July 25, 2011 and August 2, 2011. \*\*\*\*
  - B. Approval of Expenditures \*\*\*\*
 

General Fund	\$ 138,896.50
Res for Cap	\$ 37,549.72
CIP Fund	\$ 12,280.78
Sewer Line	\$ 120,840.05
  - C. Approval of Actual Expenditures for July 2011 and Proposed Expenditures for August 2011. \*\*\*\*
  - D. Sales Tax History Report. \*\*\*\*
  - E. Approval of surplus property per lists from Chief Patty and Darryl Goodman and PWD Turman. \*\*\*\*
  - F. Approval of supplemental appropriation of carry-over funds in the amount of \$19,000 in CIP for Signal plans for 50<sup>th</sup> and 49<sup>th</sup> Intersection project.

Item A was pulled to have the minutes voted on separately.

Motion by Shapiro, second by Godwin to approve B, C, D, E and F. Poll vote: McClure, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

5. Discussion and possible action on items removed from the consent docket.

Item A. July 19, 2011 minutes.

Motion by Maxey, second by Shapiro to approve. Poll vote: McClure, abstain; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed.**

Item A. July 25, 2011 minutes.

Motion by Blake, second by Godwin to approve. Poll vote: McClure, abstain; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed.**

Item A. August 2, 2011 minutes.

Motion by Blake, second by Shapiro to approve. Poll vote: McClure, yea; Godwin, abstain; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed.**

6. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. \*\*\*\*

Chief Patty said they received the new Highway Safety Grant for \$19,500 for the next year and also two new handheld radars.

Asst. Chief Coy all apparatus is back in working order.

Clerk Ramirez explained the handout she had given the council that showed the budget and current status of the city's main funds.

PWD Turman thanked the council for the new sewer jetter trailer and the new salt spreaders and told them that these pieces of equipment will make the job much easier and faster. He said they had a sewer back up due to large roots in the line and no one had the needed equipment to cut through the roots and get them out so the city had to purchase the equipment. The Mayor told how the radiator on the Sterling truck needed to be replaced and first PWD Turman was given a price of \$12,000, he then kept checking and found one for \$8,000 and finally was able to get one built for \$2,500. The Mayor stated this is the kind of thing PWD Turman does every day to get the needed materials or equipment at the lowest price and save the city lots of money.

Engineer Barrett said they met with the sewer rehab contractor and they are finishing up the project. He has reviewed the plans for the Putnam City athletic facility and he still has some issues with the drainage. Plans for Cherokee Crossing have been reviewed and documents for 50<sup>th</sup> are being turned over to Smith Roberts Baldischwiler.

7. Discussion and possible action on items related to the Energy Efficiency Community Block Grant (EECBG) Projects for improvements at City Hall and the Community Center.
  - A. Approval of plans for the City Hall EECBG Project
  - B. Approval of plans for the Community Center EECBG Project
  - C. Authorization for the City Clerk to Advertise for Bids for the City Hall EECBG Project

D. Authorization for the City Clerk to Advertise for Bids for the Community Center EECBG Project

The Mayor stated that right after he took office in 2009 the city applied for this funding but due to some problems and the high cost of geo-thermal they have been delayed. The plans have now been revised using traditional heat and air.

Motion by Shapiro, second by Maxey to approve the plans and authorize the Clerk to advertise for bids. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

8. Informational Report on the City's Stormwater Program (MS4). Turman

PWD Turman gave everyone a handout that stated the EPA requirements and what the city plan is and has been for the Stormwater runoff.

9. Discussion and possible action on bids specs for a roof at City Hall Complex, and authorization to advertise for bid.

**Moot, covered in item 7.**

10. Discussion and possible action on appropriation of the Use Tax for the second quarter in the amount of \$68,673.26 and authorization to pay OMRF, to pay down on the unfunded liability.

Motion by Shapiro, second by Blake to appropriate the Use Tax and pay OMRF. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, abstain; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed.**

11. Discussion and possible action on purchasing one snow plow and carriage assembly for a tandem dump truck for the Public Works Department. \*Turman\*  
\*\*\*\*

PWD Turman stated that the old snow plow was a 1972 and had lots of work done on it. He said the new one would be electric and hydraulic and would make things much easier, just hook it up and go. He recommended accepting the bid from Total Truck and Trailer for \$10,793 it has all the options he requested.

Motion by Dirkschneider, second by Godwin to accept the bid from Total Truck and Trailer and purchase the snow plow for \$10,793. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

12. Discussion and possible action to approve the re-appointment of Butch Davis to the Traffic Commission for the Ward III seat (term to expire March, 2014).  
\*Mayor\*

The Mayor stated that he had spoken to Butch Davis and he would like to continue serving on the Traffic Commission.

Motion by Godwin, second by Blake to re-appoint Butch Davis to the Traffic Commission. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

13. Discussion and possible action on ordering a 4-wheel drive F-150 crew cab for the Police department and appropriation of funds from the CIP in the amount of \$25,000. \*Mayor and Patty\* \*\*\*\*

The Mayor stated that after last winter's storms he told Chief Patty they needed a vehicle that could get around in snow. This vehicle will only be used during high water or snow storms. Last winter there were situations that arose that they were unable to get to.

Motion by Shapiro, second by Dirkschneider to approve the purchase. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, out during the vote; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

14. Questions and comments from Council.

Blake-recycling hours for August were only 8-10 a.m. due to the heat. She thanked Chief Koger for giving all the recycling ladies breakfast. September recycling will be the second weekend and if it is as hot as it has been it will only be open until 10 a.m. She said they are working on welcome bags again and need donations and volunteers to put the together.

Godwin-thanked PWD Turman for everything he does as well as the Fire and Police departments. He told everyone that his baby girl who was born 13 weeks early was able to come home.

Dirkschneider-all cities are working on economic development and he needs everyone's input on what they think makes Warr Acres unique and could be used to draw in business. Maxey stated that it is the response times of the Police and Fire that make the city unique.

Woolley-thanked the council for their time and stated that many requests have been made for new equipment and only if he feels it is really needed does it come to the council for approval. He stated that the city had been using very old and worn out equipment for a while and you can not give good service without good equipment.

15. Discussion and possible action concerning contract negotiations for FY 2012 with IAFF Local #2374, and the City of Warr Acres, including discussion and action on entering into Executive Session as allowed under 25 O.S. Supp. 307 (B)(2), discussion negotiations concerning employees and representatives of employee groups. \*Love\*

Motion by Dirkschneider, second by Blake to enter into executive session. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

The council entered into executive session at 6:50 p.m.

The council returned to open session at 7:14 p.m. with no action taken.

16. Any Old or New Business (“New Business”) is defined by the Open Meeting Act as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda of a (“surprise nature”).

**Moot.**

17. Adjournment.

Motion by Shapiro, second by Godwin to adjourn. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, abstain; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed.**

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk

**MINUTES**

**CITY OF WARR ACRES  
PUBLIC WORKS AUTHORITY MEETING  
TUESDAY  
AUGUST 16, 2011  
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:15 p.m. Declaration of a quorum present was given.

**ROLL CALL**

**PRESENT**

Chairman Patrick Woolley  
Vice-Chair Stewart Shapiro  
Trustee David Dirkschneider  
Trustee Jan Blake  
Trustee Bill McClure  
Trustee Roger Godwin  
Trustee Cathy Maxey

**ABSENT**

Trustee Blayne Allsup  
Trustee Doug Davis

2. Approve the minutes of the Warr Acres Public Works Authority Meeting of July 16, 2011. \*\*\*\*\*

Motion by Shapiro, second by Godwin to approve the minutes. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

3. Approve payment of claim in the amount of \$36,804.61 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of July, 2011.

Motion by Godwin, second by Blake to approve the payment. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

4. Approval of payment of claims for the Sewer department. \*\*\*\*\*

Motion by Godwin, second by Maxey to approve the claims. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

5. Adjournment.

Motion by Maxey, second by Blake to adjourn. Poll vote: McClure, yea; Dirkschneider, yea; Godwin, yea; Blake, yea; Maxey, yea; Shapiro, yea; and Woolley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk