

MINUTES

CITY OF WARR ACRES
SPECIAL CITY COUNCIL MEETING
WARR ACRES CITY HALL
THURSDAY
DECEMBER 8, 2011
6:00 P.M.

1. The meeting was called to order at 6:01 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Mayor Patrick Woolley
Vice Mayor Stewart Shapiro
Councilman Blayne Allsup
Councilman William McClure
Councilman Roger Godwin

ABSENT

Councilwoman Doug Davis
Councilwoman Cathy Maxey
Councilwoman Jan Blake
Councilman David Dirkschneider

2. Public Hearing, discussion and possible action on the Fiscal Year 2012 Budget for the City of Warr Acres. ****

Motion by Shapiro, second by Godwin to open the public hearing. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

There was no one present to speak.

Motion by Shapiro, second by Allsup to close the public hearing. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Discussion and possible action on Resolution #469 approving the City of Warr Acres, Oklahoma Fiscal Year 2012 Budget. ****

Motion by Shapiro, second by Godwin to approve the Resolution. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

4. Discussion and possible action on Resolution #470 authorizing and directing the Mayor to execute a contract with the Oklahoma Department of Transportation (ODOT) for the N.W. 50th and MacArthur project. ****

Motion by Godwin, second by Allsup to approve the Resolution and authorize the Mayor to execute the contract. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Discussion and possible action on Resolution #471 authorizing and directing the Mayor to execute a contract with Smith Roberts Baldischwiler, LLC, for engineering services for the N.W. 50th and MacArthur project, such authorization to be contingent upon the receipt by the City of a Letter to Proceed from ODOT. ****

Mayor Woolley stated that a selection process had to be done and once that was done ODOT tallied the evaluations and Baldischwiler was chosen. This contract includes the landscaping.

Motion by Shapiro, second by Allsup to approve the Resolution and authorize the Mayor to execute the contract. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

6. Discussion and possible action to authorize the Mayor to execute a contract with Pinnacle Consulting Management Group, Inc., for Right of Way acquisition services for the N.W. 50th and MacArthur project, such authorization to be contingent upon the receipt by the City of a Letter to Proceed from ODOT. ****

Pinnacle was chosen from a list provided from ODOT that is a turnkey company. Had the city not chosen from the list a process similar to the one done for the engineer would have needed to take place and that would have taken too long.

Motion by Godwin, second by Allsup to authorize the Mayor to execute the contract once the city receives the go ahead from ODOT. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

7. Discussion and possible action to authorize the Mayor to execute an amendment to the contract with Kneal Construction for renovation services at City Hall, such amendment to relate to the use of subcontractors (Amendment will not increase cost to the City for the project). ****

Mayor stated that the contract stated that only 50% of the work could be done by sub-contractors but Kneal needs more specialized sub-contractors. Attorney Love stated that this was not required to give approval but it is to cover the city.

Motion by Shapiro, second by Godwin to approve. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

8. Discussion and possible action to authorize the Mayor to execute an amendment to the contract with Kneal Construction for renovation services at the Community Center, such amendment to relate to the use of subcontractors (Amendment will not increase cost to the City for the project). ****

Motion by Godwin, second by Shapiro to approve. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

9. Discussion and possible action to authorize a change order for the contract with Kneal Construction for renovation services at the Community Center to authorize Kneal Construction to rehabilitate the HVAC duct work at the Community Center. Such change order does not exceed the statutory cap in 61 O.S. §121(A) ("Change orders or addenda to public construction contracts of One Million Dollars (\$1,000,000.00) or less shall not exceed a fifteen percent (15%) cumulative increase in the original contract amount"). ****

Motion by Allsup, second by Godwin to approve. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

10. Adjournment.

The Mayor thanked everyone for coming and getting everything done.

Motion by Shapiro, second by Allsup to adjourn. Poll vote: McClure, yea; Godwin, yea; Shapiro, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 6:16 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk