

**MINUTES**

CITY OF WARR ACRES  
REGULAR CITY COUNCIL MEETING  
TUESDAY,  
MAY 16, 2017  
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and the Invocation was given by Vice-Mayor Mickley.

**ROLL CALL**

**PRESENT**

Vice Mayor James Mickley  
Councilman Bo Broadwater  
Councilman Mike Schmidt  
Councilman Stephen Fuhrman  
Councilman John Knipp  
Councilman Roger Godwin  
Councilman Glenn Lipinski  
Councilman Donnie Ryan

**ABSENT**

Mayor Patrick Woolley

**STAFF PRESENT**

Matthew Love, Attorney  
Roger Patty, Police Chief  
Stephen Coy, Fire Chief  
Mike Turman, Public Works Director  
Pamela McDowell-Ramirez, City Clerk/Treasurer  
Craig Wallace, Engineer  
Wiley Rice, City Planner

2. Formal presentation to Tyler Moore of his badge and Fire Oath for promotion from rookie to firefighter.  
  
Chief Coy administered the Fire Oath to Tyler Moore and Tyler's wife and chief pinned his collar brass.
3. Call to the Public.

**Moot.**

4. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #5.)

- A. Approval of the minutes from the Regular meeting of April 18, 2017. \*\*\*\*
- B. Approval of Expenditures \*\*\*\*

General Fund	\$ 113,629.04
CIP Fund	\$ 910.00
Sewer Line Maint	\$ 72,822.55
- C. Approval of Actual Expenditures for April 2017 and Proposed Expenditures for May 2017. \*\*\*\*
- D. Sales Tax History Report. \*\*\*\*
- E. Approval to waive the City's right of appeal BOA Case #2017-01 for Susan McGinley (applicant) who filed a Notice of Appeal before the Board of Adjustment, Warr Acres, OK, concerning a property located at 7104 Shoreline Dr, Warr Acres, Oklahoma, Oklahoma County. The applicant request a variance to Ordinance 19.40.050 Swimming Pools. (the board approved the variance by a unanimous vote)

**NATURE OF APPEAL: Swimming Pools (19.40.050)**

Private inground and above ground swimming pools may be constructed as an accessory use, but shall be completely enclosed by a permanent wall or fence of not less than six feet (6') in height and shall meet the requirements of the city. A swimming pool shall not be constructed in front of the front building line, and no portion of the pool, excluding equipment, walkway or other facilities related hereto, shall be located closer than:

- A. Six feet (6') to utility easement;
- B. Ten feet (10') to the side or rear lot line. Swimming pools shall not be included in back yard coverage calculations. (Ord. 832 §1, 1997)

Motion by Ryan, second by Schmidt to approve the consent docket. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, out during the vote; Broadwater, yea; Schmidt, yea; Fuhrman, abstain; and Mickley, yea.

**Motion Passed.**

5. Discussion and possible action on items removed from the consent docket.

**Moot.**

6. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. \*\*\*\*\*

Patty-this is National Police Officer week

Turman-Whataburger has a sewer line problem and they are working to fix it. Code Enforcement has a long list of properties they are working on. They are replacing some pavement at NW Expressway and Cherokee Plaza. Councilman Ryan stated that he appreciated the list of violations.

Wallace-application for future sidewalk project has been submitted.

7. Discussion and possible action to re-appoint Councilman Mickley to serve on all boards at ACOG as the City's representative, re-appoint Mayor Woolley as an alternate and Councilman Godwin as an alternate. \*\*\*\*\*

Motion by Godwin, second by Ryan to approve the appointments to ACOG. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

8. Discussion and possible action on an engagement letter addendum with Arledge and Associates for a Single Audit due to the Federal Funds received by the city. \*\*\*\*\*

Clerk Ramirez explained why the city needed to have the additional audit done.

Motion by Godwin, second by Ryan to approve the engagement letter addendum for the single audit. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

9. Discussion and possible action on the annual radio license agreement with OKC. \*Patty \*  
\*\*\*\*\*

Chief Patty stated that this is the same agreement as last year but the cost has almost doubled. OKC has to replace the system and so they have split the cost out among all the cities on the system. The cost per city is based on how many radios they have. Hopefully with the new system they will be able to purchase radios that are a little less expensive. Currently there is only one radio that works with the system.

Motion by Schmidt, second by Ryan to approve the radio agreement. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

10. Discussion and possible on a Resolution requesting ACOG TAP federal funds for Sidewalk projects. \*\*\*\*

The Resolution shows the city's support of the TAP application. The Resolution is the same as the one that was submitted for the 50<sup>th</sup> project and the funding is 80/20. There is \$600,000 available for projects.

Motion by Ryan, second by Schmidt to approve the Resolution. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

11. Discussion and possible vote to enter into executive session to discuss a pending claim filed by DAP as authorized under 25 O.S. Supp. 307 (B)(4), confidential communication between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. \*Love\*

Motion by Ryan, second by Godwin to enter into executive session. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

The council entered into executive session at 6:23 p.m.

The council returned to open session at 7:44 p.m. With no action taken.

12. Questions and Comments from Council.

Lipinski-gave his time to Councilman Fuhrman.

Ryan-complimented the ACO for his response and resolution to a recent issue.

Godwin-congratulated Tyler Moore on his promotion to Firefighter and said that he had known him his entire life. Thanks to Roger, Stephen and Mike for the great work their people do.

Broadwater-congrats to Tyler. Big thank you to James in the Sanitation department for contacting the police department when he saw a man in Councilman Broadwater's garage.

The police were able to catch and speak with the man due to James quickly calling them when he noticed him.

Schmidt-everyone needs to come out the to the Health and Wellness Fair on June 3<sup>rd</sup> it will be great.

Fuhrman-stated he was going to do some number crunching for everyone. He said three years ago the expenditures were monthly, he said averages, \$400,000 and monthly revenue, sales tax was about \$487,000, giving the city about \$86,000 a month to spend on things other than operating cost. Eighteen months ago, the expenditures were \$460,000 and the tax revenue was \$501,000 bringing it down to only \$41,000 a month to spend on other things that daily operating expenses. This month the expenditures are \$500,000 and the taxes are \$530,000 binging the extra money down to only \$30,000 a month. He said a couple of months ago we spent more than that fixing the sewer problem so that month we lost money. Three years ago, the city was banking \$1.3 million for not operating expenses such as fixing projects like the South MacArthur project. According to these numbers we will only bank \$360,000. At that rate, it will take the city 10 years to do the South MacArthur project. So, it looks like in 18 months the city will be losing money. He told the Treasurer that he was not sure if she had put these numbers on graphs and looked at them, but these were his estimates. We have lost prime real estate/retail space to churches, medical facilities, car washes and the city is hungry for more revenue. He said he doesn't have the answer on how to correct that kind of stuff but they know how he voted 2 months ago regarding the Town Center, but when the city restricts the retail businesses that make the city the money and keep them from coming and opening up we are in trouble. With revenue declining we are raising the curve whereby they should be able to come in and set up shop. Eight months ago, Councilman Lipinski, himself, PC Chairman Wehba, the city Planner and a citizen met and developed an Ordinance that could possibly help bring in a little more revenue to the city. That Ordinance was to allow Christmas Tree lots, pumpkin patches, sno-cone stands and other temporary business in our town. Somehow inside this building there was opposition to it and it got stopped at the planning commission and never got heard. He doesn't understand how something like that can get stopped before the city council ever gets to hear it. Forget all the work that was put into it, but it did get stopped and he said his whole speech here was to do two things, he hopes that they look at the budget again in the next two months, he is concerned it they do not correct it now the city is going to be in trouble in a year. If everyone will remember go back to 2008 when the federal government and everything across the country went to hell and we were bragging in Oklahoma how we survived the recession until about three years ago. The last two years we bragged how Warr Acres has survived the Oklahoma crash, not going to happen it is just going to happen later. His other thing beside looking at the budget is to get the planning commission to revisit that Ordinance and get it to the city council so this group can decide to vote it up or down, this group should be able to hear this Ordinance. That is all he had, and said thank you.

Mickley-the Health and Wellness Fair will be at Putnam City High School on June 3<sup>rd</sup>, there will be 20 vendors, food trucks, and much more. We will be honoring the Veterans at 10:00 am. Putnam City students will be passing out flyers in advance.

13. Adjournment.

Motion by Ryan, second by Fuhrman to adjourn. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer

**MINUTES**

**CITY OF WARR ACRES  
PUBLIC WORKS AUTHORITY MEETING  
TUESDAY  
MAY 16, 2017  
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:55 p.m. Declaration of a quorum present was given.

**ROLL CALL**

**PRESENT**

Vice Chairman James Mickley  
Trustee Bo Broadwater  
Trustee Mike Schmidt  
Trustee Stephen Fuhrman  
Trustee John Knipp  
Trustee Roger Godwin  
Trustee Glenn Lipinski  
Trustee Donnie Ryan

**ABSENT**

Chairman Patrick Woolley

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
  - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of April 18, 2017. \*\*\*\*
  - B. Approve payment of claim in the amount of \$54,686.32 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of April, 2017. \*\*\*\*
  - C. Approval of payment of claims for the Sewer department in the amount of \$12,950.38.

Motion by Ryan, second by Godwin to approve the consent docket. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

3. Discussion and possible action on items removed from the consent docket.

**Moot.**

4. Adjournment.

Motion by Knipp, second by Ryan to adjourn. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer



**MINUTES**

**CITY OF WARR ACRES  
SPECIAL  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
TUESDAY  
MAY 16, 2017  
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 7:57 p.m. Declaration of a quorum present was given.

**ROLL CALL**

**PRESENT**

Vice Chairman James Mickley  
Trustee Bo Broadwater  
Trustee Mike Schmidt  
Trustee Stephen Fuhrman  
Trustee John Knipp  
Trustee Roger Godwin  
Trustee Glenn Lipinski  
Trustee Donnie Ryan

**ABSENT**

Chairman Patrick Woolley

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
  - A. Approve the minutes of the Economic Development Authority meeting of April 18, 2017 \*\*\*\*\*
  - B. Approve payment of claims in the amount of \$3,314.00.

Motion by Godwin, second by Knipp to approve the consent docket. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

3. Discussion and possible action on items removed from the consent docket.

**Moot.**

4. Adjournment.

Motion by Knipp, second by Ryan to adjourn. Poll vote: Lipinski, yea; Ryan, yea; Knipp, yea; Godwin, yea; Broadwater, yea; Schmidt, yea; Fuhrman, yea; and Mickley, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:59 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer