

MINUTES

**CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY,
FEBRUARY 20, 2018
6:00 P.M.**

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and the Invocation was given by Mayor Woolley.

ROLL CALL

PRESENT

Mayor Patrick Woolley
Vice Mayor James Mickley
Councilman Bo Broadwater
Councilman Mike Schmidt
Councilman Stephen Fuhrman
Councilwoman Kim Allsup
Councilman John Knipp
Councilman Glenn Lipinski
Councilman Donnie Ryan

ABSENT

Councilman Roger Godwin

STAFF PRESENT

Matthew Love, Attorney
Roger Patty, Police Chief
Stephen Coy, Fire Chief
Mike Turman, Public Works Director
Pamela McDowell-Ramirez, City Clerk/Treasurer

2. Administer Oath of office to Councilman Ward I, Jim Mickley; Councilwoman Ward II, Kim Allsup; Councilman Ward III, John Knipp; Councilman Ward IV, Donnie Ryan by Judge Larry Cassil.

Judge Cassil swore in Jim Mickley, Kim Allsup, John Knipp and Donnie Ryan.
3. Presentation to outgoing Councilman Stephen Fuhrman.

The Mayor made a presentation to Stephen Fuhrman and thanked him for his service to the city.
4. Discussion and possible action on appointing a Vice-Mayor and swearing in.

Motion by Woolley, second by Knipp to appoint Jim Mickley as Vice-Mayor. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

5. Recess to for cake in the Fire bay.

The council took a recess at 6:20 p.m. and enjoyed cake and punch to celebrate.

6. Reconvene.

The meeting was reconvened at 6:40 p.m.

7. Call to the Public.

Moot.

8. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #9.)

A. Approval of the minutes from the Regular meeting of January 16, 2018. *****

B. Approval of Expenditures *****	General Fund	\$156,260.96
	CIP Fund	\$ 7,368.00

C. Approval of Actual Expenditures for January 2018 and Proposed Expenditures for February 2018. *****

D. Sales Tax History Report. *****

E. Approval to surplus on Ford F150 single cab pickup VIN #1FTRF12W94NA89119

Motion by Ryan, second by Knipp to approve the consent docket. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

9. Discussion and possible action on items removed from the consent docket.

Moot.

10. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. *****

Patty-nothing

Coy-have been extremely busy with eight times as many calls. Councilman Lipinski asked how the ambulance service was doing. Chief Coy stated that there have been a few little issues but everything is going well. They had a meeting at the end of January to discuss the first month and anything that needed to be worked on. Their staff and the fire personnel have worked will together, nice team work.

Ramirez-nothing

Love-planning commission will allow the PUD on 50th to remain a PUD and not revert back to R-1 zoning provided the owner to pull a permit by May, if not then will discuss again.

Turman-the street crews are ready to go as soon as the weather moves in. The new car wash is coming along, as well as the new office building and more homes in Cherokee Crossing. He has been short staffed with people out sick and also had some equipment down.

Wallace-south MacArthur project has been approved for 2019 funding and sometime September 2019-January 2020 there will be a letting for the project. The project at 50th and MacArthur intersection has won 1st place by the American Concrete Paving Association.

11. Discussion and possible action to authorize the Mayor to enter into a contract with Time Clock Plus for digital schedule/payroll for the Police Department. *Patty/Gray* *****

Chief Patty stated that they tried another company last year but quickly found that they were not what they had stated they were and the city cancelled the contract. Much investigating was done and in talking to other cities found this company and Mustang uses them and are very happy.

Motion by Schmidt, second by Broadwater to authorize the Mayor to enter into a contract with Time Clock Plus. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

12. Discussion and possible action on authorizing Chief Patty to purchase 23 new Microsoft Surface 3 tablets for the patrol units from Verizon Wireless. Pricing in under the NASPO value point contract. Budgeted for in CIP in the amount of \$20,000. *Patty* *****

Current tablets are 5 years old. There are new tablets about to come out and so we can purchase these much cheaper.

Motion by Broadwater, second by Mickley to authorize the Chief to purchase the tablets. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

13. Discussion and possible action on approval of the 2017 Audit Engagement letter and 2017 Compilation Engagement letter with Arledge & Associates, P.C. for the FY 2017 audit. ****

Motion by Broadwater, second by Mickley to approve the engagement letters. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

14. Discussion on the possibility of amending the code that covers who handles parking in the grass to allow Code Enforcement to handle such situations. *Ryan*

Councilman Ryan stated that he had a citizen contact him un-happy about the way cars parked in yards is handled by the city. He feels like that it causes broken relationships between the residents and the police. He said they drove around looking at areas where people park on the grass. Right now, if a car is in front of the house it is handled by the Police if it is behind the front line of the house it is handled by Code Enforcement. One problem with switching from Police to Code Enforcement is that the cars are not there during the day and Code Enforcement hours are 7-4. There will be something put in the next newsletter addressing parking in the grass and a potential a \$200 fine.

15. Discussion and possible action on a Resolution supporting inter-jurisdictional efforts to revitalize the historic Route 66 corridor. ****

Motion by Mickley, second by Ryan to approve the Resolution. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

16. A. Discussion and possible action on an Ordinance amending 3.07.040, 3.07.060, 8.08.200 and 13.04.130 to resolve possible conflicts between the provisions and correct citations to Oklahoma Statutes.

This Ordinance was to clean up some errors that were found by the codifiers.

Motion by Mickley, second by Broadwater to approve the Ordinance. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

B. Approval of the emergency clause.

Motion by Mickley, second by Ryan to approve the emergency clause. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

17. Questions and Comments from Council.

Lipinski-congrats to all for retaining their seats.

Ryan-dito and drove around city and 36th and Hammond property really cleaned up looks good, Buy for Less needs to fix their fence.

Knipp-congrats to all retaining seats and welcome to Kim.

Broadwater-dito

Mickley-dito and welcome Kim, thanks to Craig for his work on getting ACOG money for the city.

Schmidt-thank to Stephen Fuhrman for the time he served, stay safe Police, Fire and Public Works with the weather moving in.

Allsup-excited to be here and have a chance to learn from everyone.

Mayor-talked to Kim and very glad she is here, congrats. Will have a meeting at Able's tomorrow with local business owners, Buxton's, the Arts Council, the Black Chamber, the Spanish Chamber, the Asian Chamber, and the NW Chamber. The meeting will be at 1:00 p.m.

18. Adjournment.

Motion by Knipp, second by Mickley to adjourn. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
FEBRUARY 20, 2018
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:47 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice Chairman James Mickley
Trustee Bo Broadwater
Trustee Mike Schmidt
Trustee Kim Allsup
Trustee John Knipp
Trustee Glenn Lipinski
Trustee Donnie Ryan

ABSENT

Trustee Roger Godwin

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of January 16, 2018. ****
 - B. Approve payment of claim in the amount of \$53,431.04 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of January, 2018. ****
 - C. Approval of payment of claims for the Sewer department in the amount of \$537.13.

Motion by Ryan, second by Broadwater to approve the consent docket. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Mickley, second by Ryan to adjourn. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
FEBRUARY 20, 2018
6:00 p.m.
(Immediately following completion of the regularly scheduled City Council and Public Works
Authority meetings)**

1. The meeting was called to order at 7:49 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman Patrick Woolley
Vice Chairman James Mickley
Trustee Bo Broadwater
Trustee Mike Schmidt
Trustee Kim Allsup
Trustee John Knipp
Trustee Glenn Lipinski
Trustee Donnie Ryan

ABSENT

Trustee Roger Godwin

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Economic Development Authority meeting of January 16, 2018. ****
 - B. Approve payment of claims in the amount of \$1,515.00.
 - C. Approval of a supplemental appropriation of un appropriated funds in the amount of \$70,000 to cover the cost of hiring the Center for Economic Development Law. (Action was taken at the last meeting to hire the firm and appropriate the money but no dollar figure was stated so this is to clarify the amount.)

Motion by Schmidt, second by Mickley to approve the consent docket. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, nay; and Woolley, yea.

Motion Passed.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Allsup, second by Ryan to adjourn. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Mickley, yea; Schmidt, yea; Allsup, yea; and Woolley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer