

MINUTES

**CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY,
JULY 17, 2018
6:00 P.M.**

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and the Invocation was given by Mayor Mickley.

ROLL CALL

PRESENT

Mayor James Mickley
Vice-Mayor John Knipp
Councilman Bo Broadwater
Councilman Patrick Woolley
Councilman Mike Schmidt
Councilwoman Kim Allsup
Councilman Glenn Lipinski
Councilman Donnie Ryan
Councilman Roger Godwin

ABSENT

STAFF PRESENT

Matt Love, Attorney
Roger Patty, Police Chief
Stephen Coy, Fire Chief
Mike Turman, Public Works Director
Pamela McDowell-Ramirez, City Clerk/Treasurer
Marc Long, with SRB, City Engineer

2. Call to the Public.

Representative Tammy West asked if she could make a presentation to former Mayor and current Ward I Councilman Pat Woolley. She presented him with a proclamation from the Oklahoma State House of Representatives thanking him for his years of service as the Mayor and now as a Councilman.

3. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #4.)

- A. Approval of the minutes from the Regular meeting of June 19, 2018. ****
- B. Approval of Expenditures ****

General Fund	\$ 107,277.12
CIP Fund	\$ 3,845.00
- C. Approval of Actual Expenditures for June 2018 and Proposed Expenditures for July 2018. ****
- D. Sales Tax History Report. ****
- E. Approval of a supplemental appropriation to the Fire department to donations from a donation from a resident.
- F. Approval of an agreement with Verizon (MCimetro) and the city for the use of the right-of-way for transmission services. ****

Motion by Broadwater, second by Knipp to approve the consent docket. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

- 4. Discussion and possible action on items removed from the consent docket.

Moot.

- 5. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, and City Planner. ****

Patty-stated that there was a fatality shooting they assisted Bethany with over the weekend and there was a shooting in Warr Acres over the weekend but the victim was ok. Mayor Mickley stated the Communications officers are now fully staffed.

Coy-nothing. Mayor Mickley thanked them for putting the flags out for the Fourth of July.

Ramirez-mid year budget report in the packet and we are right were we should be. A memo was placed at each of their places by the Mayor and this is something that will need to be addressed at budget time.

Turman-CEO has been dealing with lots of grass violations, the car wash will open soon, the office building is coming along and more houses are being constructed in Cherokee Crossing. Big trash Ward II tomorrow. Councilman Woolley stated that Cheryl, CEO, is doing a great job and all the council appreciates the reports she does.

Long-nothing.

6. Final Public hearing, discussion and possible action on a Use Subject to Review 19.38.030, Michelle Langford (RT 66 Pub), located at 5800 ½ NW 39th St, has proposed dispensing of beverages composed in whole or in part of alcoholic beverages containing more than 3.2 percent of alcohol, for consumption on the premises, which is a use subject to review, and requires review and recommendation by the Warr Acres Planning Commission and approval by City Council. (Planning Commission recommended approval by a unanimous vote)

Most criteria were met, but not all could be, however the State says this is grandfathered in so the recommendation of the attorney to the planning commission was to approve as legally non-conforming. The planning commission recommend that the council approve as such with a unanimous vote.

Motion by Woolley, second by Ryan to open the public hearing. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The applicant was present to answer questions. Councilman Ryan asked if they would only be selling beer they stated no currently people come to their place drink beer go down the street for shots and then come back so they will be selling more. They were asked how long they have been there and the council was told that it has been there since the 60's.

Motion by Godwin, second by Broadwater to close the public hearing. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Motion by Godwin, second by Ryan to approve the Use Subject to Review as per the recommendation of the Planning Commission. Poll vote: Godwin, yea; Knipp, nay; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed.

7. Discussion and possible action on accepting the 2017 Annual Audit. *****

Juanita Fairbanks, with Arledge and Associates was present to answer any questions.

Motion by Broadwater, second by Knipp to accept the Audit. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

8. Discussion and possible action on the annual Fire Equipment agreement with Oklahoma County Emergency Management. ****

Chief Coy stated that this is the annual agreement, the county provides the equipment and they use it in the city and to assist in other areas as needed. Councilman Ryan asked if the county takes care of repairs. Chief Coy stated that if something major went wrong he could ask the county.

Motion by Broadwater, second by Godwin to approve the agreement. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

9. Discussion and possible action to approve the annual agreement with Putnam City Schools for a crossing guard. ****

Councilman Woolley stated that he would like to see this done by volunteers. Chief Patty stated how hard it was to get anyone to do this job is dangerous. The council asked if what the school pays covers half the cost and they were told no. Clerk Ramirez stated that one of the dispatchers is the one that does the crossing guard duties. Chief Patty stated she had been doing in not for about three years. He told the council that the city had provided a crossing guard for years but only about five years ago did the school start paying a portion. The council had mixed emotions on why the school doesn't provide the crossing guard.

Motion by Godwin, second by Knipp to approve the agreement. Poll vote: Godwin, yea; Knipp, yea; Ryan, nay; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed.

10. Discussion and possible action to re-appoint Mayor Mickley to serve on all boards at ACOG as the City's representative, re-appoint Vice-Mayor Knipp as an alternate and Councilman Woolley as an alternate. ****

Motion by Ryan, second by Schmidt to approve the re-appointments. Poll vote: Godwin, nay; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed.

11. A. Discussion and possible action on an Ordinance amending Title 5, Chapter 04, Section 450 fees for heating and air work permits; further amending Title 5, Chapter 04, Section 460 fees for electrical work permits.

Motion by Knipp, second by Broadwater to approve the Ordinance. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

- B. Approval of the emergency clause.

Motion by Broadwater, second by Ryan to approve the emergency clause. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

12. A. Discussion and possible action on an Ordinance amending 5.04.070 Home Occupation, 5.04.420 Plumbing, Heat and Air and Electrical Contractors--License Required--Fee, 5.12.020 Fee for license Amusement devices and 5.20.030 Fee for licenses Vending machines.

Councilman Ryan asked why the proposed rates were different for Electrical than they were for Mechanical and Plumbing. He stated he had spoken to a plumber and was told that the city is much lower than other cities. Mayor Mickley stated that he had information from many of the surrounding cities and he tried to keep the increases on the low end of the average rates. The council all agreed that they should each be \$125.

Motion by Broadwater, second by Godwin to approve the Ordinance with the Electrical, Plumbing and Mechanical licenses to each be \$125. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

- B. Approval of the emergency clause.

Motion by Broadwater, second by Ryan to approve the emergency clause. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

13. Questions and Comments from Council.

Woolley-thanks Rep. Tammy West for the recognition. Thanks to the city staff.

Schmidt-took year and a half but finally made it down to the recycling day and saw how hard the ladies work and believes that the citizens want recycling curbside and they need to put it on the agenda to take action.

Lipinski-thanks to the Public Works for the quick fix of an issue he brought up last month. Always good about taking care of issues.

Ryan-agree with Councilman Schmidt that the city needs to do a curbside recycle.

Godwin-had someone tell him that the application for new service is not online, Clerk Ramirez stated she would check on it. There is going to be a meeting on July 26 about recycling and if anyone has questions or comments please call him. Thanks Mike, Police, Fire for the great job they do.

Mickley-lobby glass issue will have an architect do a design so all can bid on same thing, ODOT is giving NW Highway and Route 66 to the cities to take care of. OKC is going to take all of NW Highway but Route 66 will be divided by the cities that have a coalition to revamp the Route 66 corridor. Research has been being done on recycling and the cost, be patient he is working on info.

14. Adjournment.

Motion by Woolley, second by Knipp to adjourn. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
JULY 17, 2018
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:10 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

ABSENT

Chairman James Mickley
Vice-Chairman John Knipp
Trustee Bo Broadwater
Trustee Patrick Woolley
Trustee Mike Schmidt
Trustee Kim Allsup
Trustee Glenn Lipinski
Trustee Donnie Ryan
Trustee Roger Godwin

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of June 19, 2018. ****
 - B. Approve payment of claim in the amount of \$54,997.26 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of June, 2018. ****
 - C. Approval of payment of claims for the Sewer department in the amount of \$2,032.33.

Motion by Wooley, second by Knipp to approve the consent docket. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Woolley, second by Knipp to adjourn. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
JULY 17, 2018
6:00 p.m.
(Immediately following completion of the regularly scheduled City Council and Public Works
Authority meetings)**

1. The meeting was called to order at 7:11 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

ABSENT

Chairman James Mickley
Vice-Chairman John Knipp
Trustee Bo Broadwater
Trustee Patrick Woolley
Trustee Mike Schmidt
Trustee Kim Allsup
Trustee Glenn Lipinski
Trustee Donnie Ryan
Trustee Roger Godwin

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Economic Development Authority meeting of June 19, 2018 ****
 - B. Approve of the payment of claims in the amount of \$2,465.35.

Motion by Wooley, second by Ryan to approve the consent docket. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Woolley, second by Godwin to adjourn. Poll vote: Godwin, yea; Knipp, yea; Ryan, yea; Lipinski, yea; Broadwater, yea; Woolley, yea; Schmidt, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer