

COMMERCIAL (R-3,C-1, C-2, C-3,C-4)  
APPLICATION FOR BUILDING PERMIT  
CITY OF WARR ACRES, OK 73122  
(405) 789-2892 fax (405) 787-5432



PERMIT # \_\_\_\_\_ AMT PD \$ \_\_\_\_\_ RECEIPT # \_\_\_\_\_

SEWER TAP FEES \$ \_\_\_\_\_

**BUILDING PERMIT APPLICATION WILL NOT BE APPROVED UNLESS  
ALL REQUIREMENTS ARE MET**

I, \_\_\_\_\_, hereby make application to the City of Warr Acres for a permit to  
erect/remodel a structure as follows:

Address: \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Addn \_\_\_\_\_ Unplatted: \_\_\_\_\_

Currently zoned for: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Type of Improvement: \_\_\_\_\_ New Building \_\_\_\_\_ Addition \_\_\_\_\_ Alteration \_\_\_\_\_ Moving (relocation)

Dimensions: \_\_\_\_\_ Number of Stories \_\_\_\_\_ Total Square Feet of Floor Area  
\_\_\_\_\_ Total Land Area (Lot Size), Square Feet

Principal Type Of Construction (See Back) Noncombustible: \_\_\_\_\_ Type 1A \_\_\_\_\_ Type 1B \_\_\_\_\_ Type 2A  
\_\_\_\_\_ Type 2B \_\_\_\_\_ Type 2C

Noncombustible/ Combustible \_\_\_\_\_ Type 3A \_\_\_\_\_ Type 3B \_\_\_\_\_ Type 4

Combustible: \_\_\_\_\_ Tupe 5A \_\_\_\_\_ Type 5B

**CONTRACTORS MUST BE LICENSED WITH THE CITY OF WARR ACRES**

Plumbing Contractor: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_

Heat & Air Contractor: \_\_\_\_\_

Other (specify): \_\_\_\_\_

Probable Time of Completion: \_\_\_\_\_ Estimated Cost \$ \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_  
Property Owner Signature (required)

Address \_\_\_\_\_ Date Submitted \_\_\_\_\_

\_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Contractor's Name

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
City Inspector

\_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_  
Planning Commission (when required)

Notes: Applicant has 30 days in which to file an appeal before the Board of Adjustment after date of denial. (Title 19.68.040)

Any building permit issued shall become in valid if the authorized work is not commenced within six (6) months from date of issuance or authorized work is suspended or abandoned for a period in excess of six (6) months. (A new permit will be required) (Title 19.52.050)

### **Definitions of Types of Construction:**

- |                |  |
|----------------|--|
| Types 1 and 2: | Are those in which the walls, partitions, structure elements, floors, ceilings, roofs and exits are constructed of approved noncombustible materials.  |
| Type 3:        | Are those in which the exterior walls are constructed of concrete, masonry or other approved noncombustible materials and the interior structural elements, load bearing walls, partitions, floors and roofs are constructed of any approved materials.  |
| Type 4:        | Are those in which the exterior walls are constructed of approved noncombustible materials and the interior structural members are of solid or laminated wood without concealed spaces or the load bearing walls, partitions, floors and roofs are constructed of any noncombustible materials permitted by the applicable code. |
| Type 5:        | Are those in which the exterior walls, load bearing walls, partitions, floors and roofs are constructed of any approved materials.   |



# NEW CONSTRUCTION

## The Following Supporting Information Must Accompany the Application :

1. Survey, prepared by a licensed surveyor registered in the State of Oklahoma, of the boundaries of the lot on which the improvement is proposed to be located.
2. Three (3) complete sets of construction plans, including civil, structural (including a footing plan designed and sealed by an Engineer licensed in the state of Oklahoma), mechanical, electrical and fire protection plans, prepared in conformance with applicable City Codes and Ordinances.
3. Three (3) copies of the plot plan, drawn to scale, showing the following information on one or more sheets:
  - a. The exact size, shape and dimensions of the lot proposed to be built on with a notation of the total square feet of lot area.
  - b. The exact size and location on the lot of all-existing buildings and structures and the exact size and location on the lot of any building or structure proposed to be repaired, altered or removed.
  - c. A declaration of the existing and intended use of each existing or proposed building or structure on the lot and if applicable, the number of families or dwelling units which each existing and proposed building or structure is designed to accommodate.
  - d. Adjacent street and alley right-of-ways, showing curb cuts or proposed points of ingress and egress and dimensions of driveways. Every dwelling unit shall have direct access to either a dedicated public street or a private road that has been constructed to the minimum standards established by the City.
  - e. A landscaping plan showing conformance with the landscaping requirements of Title 19.
  - f. Vehicle parking and loading areas, including the delineation of all parking spaces and total number indicated, dimensions of all aisle widths, specifications for depth and type of paving.
  - g. Location of walkways and steps, including all information necessary to show conformance with access requirements for disabled persons.
  - h. A drainage plan showing the size and location of existing and proposed storm water structures, flood plain area, if applicable, topographic contours at two foot intervals and proposed grading plans to direct storm water to the street, to a drainage structure in a recorded easement, or to natural drainage means at the rear or side of the lot. The City may require that storm water detention be provided.
  - i. Location, dimensions and type of all easements situated on or adjoining the property.
  - j. Front, side and rear yard setbacks, illustrated in feet.
  - k. Locations of exterior lighting, screening, open space, solid waste collection methods and accommodation.
  - l. Location and size of existing or proposed utility services.
- m. Persons performing parking lot and driveway resurfacing and re-striping shall not be required to submit the full list included above, but shall be required to submit satisfactory information to verify the proper handling of drainage, that the number of parking spaces will not be reduced below the minimum requirements, that the resurfacing materials conform to minimum standards established by the City, and that the landscaping requirements of Title 19 have been met or will be met prior to completion of the improvements.

# REMODELS

## The Following Supporting Information Must Accompany the Application:

1. DETAILED Floor plan showing placement of walls, including dimensions, and placement of any plumbing fixtures.
2. Scope of work – what is being changed in, or added to, the existing space.