

MINUTES

CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY,
FEBRUARY 18, 2020
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and Invocation was given by Mayor Mickley.

ROLL CALL

PRESENT

Mayor James Mickley
Vice-Mayor John Knipp
Councilman Patrick Woolley
Councilman Jim Von Thær
Councilman Jon Evans
Councilwoman Kim Allsup
Councilman Glenn Lipinski
Councilman Donnie Ryan

ABSENT

Councilman Roger Godwin

STAFF PRESENT

Matt Love, Attorney
Roger Patty, Police Chief
Stephen Coy, Fire Chief
Mike Turman, Public Works Director
Pamela McDowell-Ramirez, City Clerk/Treasurer
Craig Wallace, City Engineer
Marc Long, City Planner
Troy Rhodes, Project Architect

2. Administer Oath of office to Councilman Ward I, Jim Von Thær; Councilman Ward I, Patrick Woolley; Councilman Ward II, Kim Allsup; Councilman Ward III, John Knipp; Councilman Ward IV, Donnie Ryan by Judge Larry Cassil or Judge Luke Simms.

Judge Luke Simms administer the Oath of office to the Councilmembers.

3. Discussion and possible action on appointing a Vice-Mayor and swearing in.

Mayor Mickley stated that Vice-Mayor Knipp had done a great job as Vice-Mayor and he would like for him to continue in that role.

Motion by Mickley, second by Woolley to appoint John Knipp as Vice-Mayor. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaeer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Judge Luke Simms administered the Oath of office to Vice-Mayor Knipp.

4. Recess to for cake in the Fire bay.

The Council took a recess at 6:15 p.m.

5. Reconvene.

The Council reconvened at 6:40 p.m.

6. Call to the Public.

Donna Eichbauer and Becky Gay addressed the council about concerns about the erosion and trash in the creek from the new school project. They wanted to know how the city could remedy the situation. Mayor and Mike will go out and look at it.

7. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #8.)

A. Approval of the minutes from the Regular meeting of January 21, 2020. *****

B. Approval of Expenditures *****	General Fund	\$ 132,785.90
	Bond Fund	\$ 29,429.28
	CIP Fund	\$ 24,522.23
	Sewer Line Fund	\$ 680.30

C. Approval of Actual Expenditures for January 2020 and Proposed Expenditures for February 2020. *****

D. Sales Tax History Report. *****

E. Approval to purchase street markers in the amount of \$8,650.88 to replace numerous signs throughout the city. (Money in the Street Department line item Street lights/sign repairs. *****

F. Approval to send Corporal Daniel Cota to College Station, TX for unique training June 8-11, 2020. The course/lodging/and most meals are free. *****

G. Approval of the granting of a permanent utility easement to the City of Oklahoma City for the property located at 4301 North Ann Arbor. *****

- H. Approval of a Resolution requesting the Termination of Water Service by the City of Oklahoma City for the non-payment of Sewer Service to the City of Warr Acres for the following properties: 5804 NW 65th in the amount of \$1,575.80 excluding interest and 5904 NW 50th in the amount of \$1,790.25 excluding interest. ****
- I. Approval of Supplemental Appropriation of funds from the sell of Drug Seizure vehicle in the amount \$3,986.40 to the Police Department line item Drug Seizure.

Councilman Ryan asked for items E, F and H to be pulled.

Motion by Ryan, second by Evans to approve items A, B, C, D, G and I of the consent docket. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

- 8. Discussion and possible action on items removed from the consent docket.

Councilman Ryan stated that he wanted item E pulled to discuss if the sign at 39th and Ann Arbor was also going to be replaced. He was told not at this time it is very expensive. These are street markers. Councilman Woolley stated that this item was incorrect because the actual total was the \$8,650.88 plus the highlighted amount of \$1,714.34 so they could not approve it. He was told that the \$1,714.34 was included in the total and if they could not be approved to replace all the signs then they at least needed to replace the ones that totaled \$1,714.34.

Motion by Ryan, second by Allsup to approve item E. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Councilman Ryan said he wanted item F pulled to point out was a great training opportunity this was and a very little cost to the city.

Motion by Ryan, second by Knipp to approve item F. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Clerk Ramirez stated that everyone had come in and paid or made arrangements. One letter had a typographical error so it will be resent and set for March. Veronica Thompson told the council how much money had been received and that some also paid what they owed for trash as well.

- 9. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, City Planner, Projects Architect. ****

Ramirez-first time in she doesn't know how long that the Revenue exceeded the Expenditures and it was by \$15,000.

Love-Commissioner Curl wants it in the minutes that the Planning Commission needs to fill a vacancy for at A-Large position.

Turman-said two rear load garbage trucks are down.

Wallace-with the projects there is a lot going on.

Rhodes-the low voltage designs for City Hall/Council Chambers are done so they are now working on numbers. The Police department has been shrunk down from 15,418 sq ft to 14,074 sq ft and the Fire department was shrunk from 12,000 sq ft to 10,400 sq ft. There still isn't enough info to start on dollar figures yet. The Animal Control facility is at 1,372 sq ft and Lingo believe there will be no issues with money. Mr. Rhodes showed the council proposed schedules for all jobs. Since the Police department will be going at the same time as the South MacArthur project they will be working to keep there from being any disruptions. All work needs to be done by April 2022 and they are looking at all being completed by late 2021 so no concern on making the April deadline.

10. Final Public Hearing, discussion and possible action concerning a lot split C-4 (General Business) 5940 and 5930 NW Expressway: Owner, Western Charm LLC. **** (Planning Commission recommended approval by a unanimous vote with one member absent)

Motion by Ryan, second by Knipp to open the public hearing. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Motion by Woolley, second by Ryan to close the public hearing. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Dr. Evans was present and said they love their new building and have been in it about a year. Said very much appreciates the Police and Fire departments. Is hopeful to bring the city some exiting news soon about his properties. Is looking to bring retail to the city.

Motion by Woolley, second by Von Thayer to approve the lot split. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

11. Final Public Hearing, discussion and possible action concerning a lot split C-4 (General Business) 5758 NW Expressway: Owner, Western Charm LLC. **** (Planning Commission recommended approval by a unanimous vote with one member absent)

Motion by Ryan, second by Knipp to open the public hearing. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thae, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Motion by Knipp, second by Woolley to close the public hearing. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thae, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Dr. Evans combined lots couple of places for ingress and egress and looking to bring in retail.

Motion by Woolley, second by Allsup to approve the lot split. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thae, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

12. Final Public Hearing, discussion and possible action on an Automobile service, repair and Storage at 5925 NW 37th Street. **** (Planning Commission recommended approval by a unanimous vote with one member absent)

Motion by Woolley, second by Ryan to open the public hearing. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thae, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Motion by Woolley, second by Von Thae to close the public hearing. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thae, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

Councilman Ryan stated that this property was approved years ago for a repair shop. He was told that it has been sitting empty for a year. Planning Chairman Wehba stated that there is another shop like this currently on 50th and this applicant will be doing the same thing. He will bring in vehicles prepare them for sale at another location. The vehicles will not be there for long periods of time. There will not be a lot of cars at any given time on the lot, they try and fix them and get them on a lot to sell quickly.

Motion by Lipinski, second by Evan to approve. Poll vote: Knipp, nay; Ryan, yea; Lipinski, yea; Von Thae, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed.

13. Discussion and possible action on condemnation and/or demolition of a house located at 5309 NW 47th Street. (extended from September, October and November)

A permit has been pulled and work is underway. This item was pulled from the agenda.

14. Discussion and possible action on approval of the 2019 Audit Engagement letter with Arledge & Associates, P.C. for the FY 2019 audit. ****

Motion by Woolley, second by Ryan to approve the Audit Engagement letter. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

15. Discussion and possible action on a Change Order to the contract with Pinnacle for the property acquisition services related to the South MacArthur Project. ****

Motion by Woolley, second by Ryan to approve the change order. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

16. Discussion and possible action on appointing Luke Simms as Judge and making Larry Cassil Alternate Judge. Judge Cassil stated he was retiring as Full time Judge on February 11th.

Motion by Knipp, second by Ryan to approve the appointment. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

17. Discussion and possible action to appoint Steven Barker as Asst. City Attorney/Prosecutor.

Motion by Woolley, second by Knipp to approve the appointments. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

18. Discussion and possible action on re-appointing Barry Curl to the Ward I Planning Commission seat (term to expire October 2022).

Motion by Ryan, second by Knipp to approve re-appointing Barry Curl. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

19. Questions and Comments from Council.

Ryan-thanks to the Police, Fire, City Staff, Public Works employees genuinely believes Warr Acres is the best city in Oklahoma.

Knipp-appreciates all the employees.

Woolley-took designs to a graphic design company and gave everyone copies. Will have an item on the next agenda for a flag.

Allsup-with Spring around the corner asked everyone to get to know their neighbors and help the out if they can't do yard work. Maybe they have had surgery or out of town of just can't get it done see if you can help them instead of turning them into the city. Wishes there were groups that did volunteer yard work and the city had the numbers so if someone calls City Hall they could be connected to them.

Mickley-welcome everyone back to the Council, thanks to Veronica for all her hard work in getting the people to pay their bills, the garbage survey went out today and will have the results at the next meeting. Cherokee Crossing has agreed to name one of their streets David Richardson Court. Route 66 festival will be May 9th.

20. Adjournment.

Motion by Knipp, second by Ryan to adjourn. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
FEBRUARY 18, 2020
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:57 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman James Mickley
Vice-Chairman John Knipp
Trustee Patrick Woolley
Trustee Jim Von Thær
Trustee Kim Allsup
Trustee Jon Evans
Trustee Glenn Lipinski
Trustee Donnie Ryan

ABSENT

Trustee Roger Godwin

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of January 21, 2020. ****
 - B. Approve payment of claim in the amount of \$56,222.16 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of January, 2020. ****
 - C. Approval of payment of claims for the Sewer department in the amount of \$2,195.28.

Motion by Knipp, second by Ryan to approve the consent docket. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thær, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Knipp, second by Ryan to adjourn. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
FEBRUARY 18, 2020
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order 7:58 p.m. Declaration of a quorum present was given.

ROLL CALL

PRESENT

Chairman James Mickley
Vice-Chairman John Knipp
Trustee Patrick Woolley
Trustee Jim Von Thaer
Trustee Kim Allsup
Trustee Jon Evans
Trustee Glenn Lipinski
Trustee Donnie Ryan

ABSENT

Trustee Roger Godwin

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Economic Development Authority meeting of December 17, 2019 *****
 - B. Approval of payment of claims in the amount of \$500.00.

Motion by Knipp, second by Von Thaer to approve the consent docket. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Knipp, second by Ryan to adjourn. Poll vote: Knipp, yea; Ryan, yea; Lipinski, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Allsup, yea; and Mickley, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:59 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer