



# CITY of WARR ACRES

4301 N Ann Arbor Ave  
Warr Acres, Oklahoma 73122  
City Hall Phone 789-2892

## Residential Roofing Permit Application

PERMIT # \_\_\_\_\_ AMT PD \$ \_\_\_\_\_ RECEIPT # \_\_\_\_\_

**ROOFING PERMIT APPLICATION WILL NOT BE APPROVED UNLESS ALL REQUIREMENTS ARE MET**

Date: \_\_\_\_\_

Name of Roofing Company: \_\_\_\_\_

Company Address: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Company Contact Name & Number: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Job Permit Address: \_\_\_\_\_

Type of Roofing Material: \_\_\_\_\_

Type of Decking: \_\_\_\_\_

Number of squares to be installed: \_\_\_\_\_



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### **Residential Roofing Guidelines**

#### **Submittal Requirements:**

- 1) Any person hired to perform work must have the required City of Warr Acres contractor registration to do work within the city limits, must be licensed with the State of Oklahoma and they must obtain the required roof permit before beginning work.
- 2) Provide a completed permit application. Indicate the roofing material, number of squares of roofing to be installed, and type of decking to be used.

#### **General Requirements:**

- 1) The permit holder is responsible for complying with the 2009 International Residential Code requirements for roofing materials **(R904)**, coverings **(R905)**, attic ventilation **(R806)** and reroofing methods **(R907)**.
- 2) Headwall and sidewall flashing, roof jacks and storm collars are required to be replaced if missing, damaged or rusted.
- 3) Cracked or damaged vent flues and terminations are required to be replaced and or repaired by a registered mechanical contractor. (Note: The permit holder is responsible for checking all gas vent flues to ensure that they have not been damaged during the roofing process after the roof has been completed.)
- 4) All mechanical, Electrical, Plumbing and Gas disconnects and reconnects are required to be completed by licensed and registered contractors and the proper permits and inspections are required to be completed.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_