

**MINUTES**

**CITY OF WARR ACRES  
SPECIAL CITY COUNCIL MEETING  
MONDAY  
JUNE 21, 2021  
6:00 P.M.**

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given.

**ROLL CALL**

Present

Mayor Jim Mickley  
Vice-Mayor John Knipp  
Councilman Roger Godwin  
Councilman Jim Von Thayer  
Councilman Pat Woolley  
Councilman Jon Evans  
Councilman Mike Schmidt  
Councilman William Tucker

Absent

Councilman Donnie Ryan

The Mayor apologized to everyone for the short notice of the meeting but we needed to get the signage moving since the Police Station will be ready soon. and said it was very important to get members appointed to the Planning Commission because if one person were to miss, they could not hold a meeting because there are not enough members. Also, the agendas were sent out as soon as the audit was received because they need to be accepted before the July meeting since due to the bonds they have to be filed with the federal government.

2. Discussion and possible action on awarding the bid for the Signage at the new Police Station and Fire Station to MTM Recognition in the amount of \$23,095.75 and authorize the Mayor to sign the agreement. \*\*\*\*

Motion by Godwin, second by Tucker to award the bid to MTM Recognition and authorize the Mayor to sign the agreement. Poll vote: Godwin, yea; Knipp, yea; Tucker, yea; Von Thayer, yea; Woolley, yea; Evans, yea; Schmidt, yea; and Mickley, yea.

**Motion Passed Unanimously.**

3. Discussion and possible action to receive and accept Drainage Easements for drainage improvements associated with the PCO Tennis Facility: \*\*\*\*

*Boomers Express Corp., Permanent Easement No. 1*

There was one easement that was missed they had said they mailed it to the city but then said they never did so we need to get this one more accepted.

Motion by Evans, second by Woolley to accept the easement. Poll vote: Godwin, yea; Knipp, yea; Tucker, yea; Von Thae, yea; Woolley, yea; Evans, yea; Schmidt, yea; and Mickley, yea.

**Motion Passed Unanimously.**

4. Discussion and possible action on appointing John Downs from Ward II, to the vacant At-Large Planning Commission seat and Patrick Cory from Ward II to the vacant Ward II Planning Commission seat. (Mickley and Evans) \*\*\*\*\*

The Mayor stated that he would like to nominate John Downs for the At-Large seat. He told the council that Mr. Downs speaks 3 languages, was a petroleum engineer and a Senior Geophysicist for Qatar Petroleum for 10 years and for British Petroleum for 15 years. He said that he comes highly recommended.

Motion by Von Thae, second by Knipp to appoint John Downs to the At-Large seat. Poll vote: Godwin, yea; Knipp, yea; Tucker, yea; Von Thae, yea; Woolley, yea; Evans, yea; Schmidt, yea; and Mickley, yea.

**Motion Passed Unanimously.**

Councilman Evans stated that he would like to nominate Patrick Cory for the Ward II seat and that Mr. Cory has a degree from OU in Architecture and he believes he would be good on the Planning Commission.

Motion by Godwin, second by Woolley to appoint Patrick Cory to the Ward II seat. Poll vote: Godwin, yea; Knipp, yea; Tucker, yea; Von Thae, yea; Woolley, yea; Evans, yea; Schmidt, yea; and Mickley, yea.

**Motion Passed Unanimously.**

5. Discussion and possible action on the acceptance of the 2020 Annual Audit and 2020 Single Audit. \*\*\*\*\*

Councilman Woolley stated that he loves going through the audit but since they go them so late, he really didn't have time to go through it like he usually does. He did however have a couple of questions. He asked Mr. Frank Crawford to explain in terms everyone could understand the differences in 2020. Mr. Crawford asked if he was talking about the fund balance he said yes. Clerk/Treasurer Ramirez asked to speak before Mr. Crawford started. She had the council look at page 13 under Budgetary Highlights. She told them that it looks great that the revenues were over final estimates by \$713,552, however, \$682,123 was the money received from the Feds so that means that if we had not gotten

that money, it would only be \$31,429 over. There will not be a big amount of money coming in 2021 from the Feds. Mr. Crawford stated that the Federal money came along at just the right time to help a lot of cities. The next round of Federal money will have lots of strings attached and you will have to request it and it must be used for certain purposes and if not then you will have to pay it back to the Feds. Looking at your audit you see a five-million-dollar difference and that is due to the bond money. It is money that was received and meant to be spent and it does not come back. Revenue has still been good and it looks like it will continue for the next few months, however, expectations are that they may go down once people start getting out of their communities and shopping outside their own city. He stated that he appreciates the attention the council shows to the audit. He is sorry about the miss up on the one page and he has tracked it to a bug in their computer file that condenses the files. He said they read over it at least 5 times and no one caught it he was glad that someone found it. Councilman Woolley asked Pam if she could get them a breakdown of what all is in each revenue category on the audit. She said she would. He then stated that at the last meeting he was asking her a lot of questions and he has heard that a few people or more thought that he was throwing Pam under the bus and then complement her and it was not intended to sound that way. She does a great job and he apologized if it sounded that way, he did not mean for it to and he was very sorry. Clerk/Treasurer Ramirez thanked him.

Motion by Godwin, second by Evans to accept the Annual and Single Audits for 2020. Poll vote: Godwin, yea; Knipp, yea; Tucker, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Schmidt, yea; and Mickley, yea.

**Motion Passed Unanimously.**

6. Adjournment.

Councilman Tucker stated that he understands that the At-Large positions can be from any Ward and feels that Ward IV does not get represented as they should in having members on city boards. He wanted to know how he can get someone nominated, if he needed to have an item on the agenda or what he needed to do. He said he knew a lady that wants to serve, doesn't know how qualified she is but she would like to serve, and she sent her an email to the Mayor, but wasn't considered and he wants to find out what he needs to do to get her considered. The Mayor asked if they could discuss it after the meeting and Councilman Tucker said yes.

Motion by Knipp, second by Tucker to adjourn. Poll vote: Godwin, yea; Knipp, yea; Tucker, yea; Von Thaer, yea; Woolley, yea; Evans, yea; Schmidt, yea; and Mickley, yea.

**Motion Passed.**

The meeting was adjourned at 6:28 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer