

**MINUTES**

CITY OF WARR ACRES  
REGULAR CITY COUNCIL MEETING  
TUESDAY  
FEBRUARY 21, 2023  
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and Invocation was given by Mayor Mickley.

**ROLL CALL**

Present

Absent

Mayor Jim Mickley  
Mayor Roger Godwin  
Councilman John Knipp  
Councilwoman Deborah Morris  
Councilman Jim Von Thaer  
Councilwoman Judy Myers  
Councilman Mike Schmidt  
Councilman Jon Evans  
Councilman Scott Tribbey  
Councilman William Tucker  
Councilman Randy Prince

**STAFF PRESENT**

Matt Love, City Attorney  
Roger Patty, Police Chief  
Stephen Coy, Fire Chief  
Pamela McDowell-Ramirez, City Clerk/Treasurer  
Craig Wallace, City Engineer  
Marc Long, City Planner

2. Administer Oath of office to Mayor Roger Godwin; Councilman Ward II, Scott Tribbey; Councilwoman Ward III, Deborah Morris; Councilman Ward IV, Randy Prince, by Judge Luke Simms.

Judge Simms administered the Oath of office.

**Item 3 was heard after Item 4.**

3. Presentation of plaques to Mayor Jim Mickley, Councilman Jon Evans and Councilman William Tucker.

Mayor Godwin presented the plaques. State Representative Tammy West presented Mayor Mickley with a Proclamation from the State.

**Item 4 was heard before Item 3.**

4. Discussion and possible action on appointing a Vice-Mayor and swearing in.

Mayor Godwin stated he would like for Mike Schmidt to serve as his Vice-Mayor. Motion by Godwin, second by Knipp to appoint Mike Schmidt as Vice-Mayor. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

Judge Simms swore in Mike Schmidt as Vice-Mayor.

**Item 5 was heard after Item 7.**

5. Recess to the Lobby for cake.

The council took a recess at 6:29 p.m.

6. Reconvene.

The council returned from recess at 6:56 p.m.

**Item 7 was heard before Item 5.**

7. Formal presentation to Parker Middleton, Caleb Bills, and Lane Morgan of their badge and Fire Oath for promotion from rookie to firefighter.

Chief Coy spoke about each of the new Firefighters and administered their oaths. They each were pinned with their collar brass and badge by family member and the Chief.

8. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #9.)

A. Approval of the minutes from the Regular meeting of January 17, 2023. \*\*\*\*

B. Approval of Expenditures \*\*\*\*

General Fund	\$ 226,655.76
CIP Fund	\$ 1,760.00
Sewer Line Fund	\$ 13,593.00

C. Approval of Actual Expenditures for January 2023 and Proposed Expenditures for February 2023. \*\*\*\*

D. Sales Tax History Report. \*\*\*\*

- E. Approval of supplemental appropriations of donations in the amount of \$5,000 to the Fire Department from Smicklas Chevrolet and \$179.08 to the Animal Control Department from Church of the Savior.
- F. Approval to surplus (1) 2010 Ford Crown Vic Police Interceptor VIN#2FABP7BV4AX130071; (5) P 235/55R17 tires; (3) P 235/55R17 tires mounted on 17-inch wheels from the Police department.

Motion by Knipp, second by Schmidt to approve the consent docket. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

- 9. Discussion and possible action on items removed from the consent docket.

**Moot.**

- 10. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, City Planner, Projects Architect. \*\*\*\*

Patty-nothing

Coy-Pafford has now moved into the building.

Ramirez-no financial report this month have been working on closing out 2022 and getting everything ready for consultants and auditors.

Turman-parks projects have begun.

Wallace-sidewalk projects have started, there are five areas that will be done. The city was awarded a corona virus grant for around \$140,000 for the 63<sup>rd</sup> and Capps intersection.

- 11. Final Public Hearing, Discussion and possible action on a Use Subject to Review concerning eating or drinking establishments. Review uses: Beer tavern, nightclub or bar. NIGHTCLUB OR BAR: A place of business on whose premises the dispensing of beverages occurs, which are composed, in whole or in part, of alcoholic beverages containing more than 3.2 percent alcohol, for consumption on site, is the primary activity; where the serving and selling of food items is the secondary or limited activity accounting for less than fifty percent (50%) of the annual combined total of food and beverage sales; and where live and /or prerecorded music and other entertainment media and facilities, such as dancing, are provided for customers. Business Name: OKCULTURE LOUNGE & PATIO BAR LLC. Location: 5708 N.W. Expressway, Warr

Acres, OK 73132. Applicant Name: Jenni Richardson. (Planning Commission recommended tabling until the April meeting.)

Motion by Knipp, second by Von Thaer to table the item to the April meeting. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

12. Final Public Hearing, Discussion and possible action on a Use Subject to Review concerning a bar.business located at 5800 NW 39<sup>th</sup> St, Warr Acres, OK. 73122. Business Name: Bar, Applicant Name: Stacey. (Planning Commission recommended tabling until the March meeting.)

Motion by Von Thaer, second by Knipp to table the item to the March meeting. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

13. Final Public Hearing, Discussion and possible action on a Use Subject to Review concerning an Oil Change Facility. Business Name: Take 5 Properties SPV, LLC. Business location: 5920 NW Expressway, Warr Acres, OK 73132. \*\*\*\*\* (Planning Commission recommended approval by a unanimous vote with three members absent)

Motion by Schmidt, second by Knipp to open the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

Attorney Love stated that the applicant was present if there were any questions.

They will be open 7 days a week, lighting will not be intrusive. No one from the public wished to speak.

Motion by Myers, second by Von Thaer to close the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

Motion by Von Thaer, second by Knipp to approve the Use Subject to Review for the Take 5 Oil Change. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

14. Discussion and possible action on authorizing Chief Coy to purchase one AccuVein IV/Vein visualization system not to exceed the CIP budget of \$5,900. \*Coy\* \*\*\*\*\*

Chief Coy stated this helps them see the veins and increases the IV success rate. It needs no calibration or alignment and will greatly help the firefighters start IV's.

Motion by Von Thaer, second by Knipp to authorize Chief Coy to purchase one AccuVein IV/Vein system. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

15. Discussion and possible action on authorizing Chief Coy to purchase one Zoll X (or equivalent) monitor/defibrillator not to exceed the CIP budget of \$26,500. \*Coy\* \*\*\*\*\*

Chief Coy told the council the current defibrillator is 20 years old and can not be calibrated or repaired. The Zoll is compatible with Pafford's pads and cords. It allows for patient-specific setting. It will be on our lead engine and used on all needed calls.

Motion by Myers, second by Knipp to authorize Chief Coy to purchase one Zoll X or equivalent monitor/defibrillator. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

16. Discussion and possible action on authorizing Chief Patty to purchase one Hand Held Portable Radio from Harris Corporation for the new Animal Control Officer in the amount of \$1,368.48 from the E911 Fund. \*Patty\* \*\*\*\*\*

Chief Patty stated that this radio is for the new Animal Control Officer.

Motion by Schmidt, second by Von Thaer to authorize Chief Patty to purchase one Hand Held Portable Radio. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

17. Discussion and possible action on authorizing PWD Turman to purchase one Industrial Riding Mower (Dixie Chopper Classic 3560KW 60" cut) per State Contract pricing of \$9,136.53 from Central Power Equipment. Budgeted in the CIP Fund for \$20,000. \*Turman\* \*\*\*\*\*

PWD Turman told the council we have about 20 acres of right of ways and parks that we mow. This mower is like the one the city currently has that is about 10 years old. It is on State Contract so is cheaper than what you personally purchase one for.

Motion by Knipp, second by Prince to authorize PWD Turman to purchase an Industrial Riding Mower. Poll vote: Von Thayer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

18. Discussion and possible action on authorizing PWD Turman to purchase one John Deere hydraulic hammer (\$10,900) and ten moil points (\$2,921) for the Bobcat skid steer from CL Boyd, OKC, for a total of \$13,821. Budgeted in the CIP fund for \$20,000. \*Turman\* \*\*\*\*\*

PWD Turman said this piece of equipment will greatly reduce the amount of work required by the crew to breakup pavement to be removed.

Motion by Knipp, second by Prince to authorize PWD Turman to purchase one John Deere hydraulic hammer. Poll vote: Von Thayer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

19. Discussion and possible action on approving repairs to the emissions system and blower unit for Unit 513 Street Sweeper to be performed by Premier Truck Group, OKC, not to exceed \$10,000. \*Turman\* \*\*\*\*\*

PWD Turman is used to clean the streets as required in our agreement with the EPA. Since the cost will be over \$7,500, what the Mayor can sign for, bringing it to the council for approval. Only the manufacturer can access the emissions system so is specialized work. So we don't really have any choice and parts are expensive.

Motion by Prince, second by Myers to approve the Street Sweeper repairs not to exceed \$10,000. Poll vote: Von Thayer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

20. Question and comments from Council.

Knipp-thanked all employees for the great job they do, welcomed new members and the Mayor.

Morris-good to be here.

Prince-asked Matt if he had any progress on the backyard fire code that we need to change? Attorney Love have worked on a draft, it will require public hearing notice, he will finish the draft and send the notice for publication in the paper. Councilman Prince asked if would be on the next council meeting, yes.

Von Thayer-welcome new members, thanks to all employees and congratulation to the Mayor.

Myers-met the new animal control officer she spent a lot of time at the shelter during the recycling and he was grateful for that, tell the new firefighters to be safe out there and welcome to the new members, congrats to Randy and Roger.

Tribbey-happy to be here, congratulation to the Mayor and Deborah and the new firefighters. Hope to have a very good 2023 as a councilman for the city.

Schmidt-thank you all for trusting me to be Vice-Mayor, thanks to all the past Vice-Mayors he has big shoes to fill. Thanks to Jon Evans and William Tucker they will be missed. About the new animal control shelter does not do Warr Acres justice, not sure if everyone has been, but would like to expand it there is not room for the cats and the area outside for the dogs to run around needs to be bigger. He would like for there to be set hours that they are open and maybe hours on Saturday if someone wants to adopt a pet. Roger and Mike have worked on the playgrounds budget, so maybe once the playground equipment is in then maybe some splash pads at the bigger parks. Would like to see more things done for the citizens now that we have built some great infrastructure. Congratulations Mayor and good luck. Thank you fire, police and especially public works. Something to think about the recycling is down to two volunteers and Judy and himself and if they were to decide not to go then it is only the two. Would like to name the recycling center after Barbara and they need to find a way to get more volunteers or they will need to think about doing the curbside and he knows no one wants to do that. He told Councilman Von Thayer best of luck in the run-off elections and hopefully the best person will win.

Godwin-thank you everyone for being here, it is going to be a fun year, two years, we're going to do a lot of things. I have a vision for the parks and updating the pavilions as well as the equipment. He wants Warr Acres to be a place where young families want to come so that is his mission. We're going to do festivals; we have the Route 66, (June 10<sup>th</sup>) and the Warr Acres World (June 3<sup>rd</sup>) festivals. There are 20 countries already involved as well as representatives from Langford and Lucas's offices. We have a large group of people that have volunteered to do things. Will need to talk to the staff about what needs to be done on our side. Pam included a good deal of money in the budget for new city signage so will be working on getting new welcome and directional signage for the city. Very excited about where the city is going. Thanks to the City Planner, Engineer, Public Works, Mike and Cheryl. The City Hall staff is amazing and took care of us again tonight. Thanks also Police and Fire. We are going to redo the food truck ordinance and bring them in, everyone is doing it.

21. Adjournment.

Motion by Tribbey, second by Von Thaer to adjourn. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer



**MINUTES**

**CITY OF WARR ACRES  
PUBLIC WORKS AUTHORITY MEETING  
TUESDAY  
FEBRUARY 21, 2023  
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 7:31 p.m. Declaration of a quorum present was given.

**ROLL CALL**

Present

Absent

Mayor Roger Godwin  
Vice-Mayor Mike Schmidt  
Councilman Scott Tribbey  
Councilman John Knipp  
Councilwoman Deborah Morris  
Councilman Jim Von Thaer  
Councilwoman Judy Myers  
Councilman Randy Prince

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
  - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of January 17, 2023. \*\*\*\*
  - B. Approve payment of claim in the amount of \$58,073.93 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of January, 2023. \*\*\*\*
  - C. Approval of payment of claims for the Sewer department in the amount of \$3,531.79.

Motion by Knipp, second by Von Thaer to approve the consent docket. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea and Godwin, yea.

**Motion Passed Unanimously.**

3. Discussion and possible action on items removed from the consent docket.

**Moot.**

4. Adjournment.

Motion by Knipp, second by Myers to adjourn. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea and Godwin, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer

**MINUTES**

**CITY OF WARR ACRES  
SPECIAL  
ECONOMIC DEVELOPMENT AUTHORITY MEETING  
TUESDAY  
FEBRUARY 21, 2023  
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 7:33 p.m. Declaration of a quorum present was given.

**ROLL CALL**

Present

Absent

Mayor Roger Godwin  
Vice-Mayor Mike Schmidt  
Councilman Scott Tribbey  
Councilman John Knipp  
Councilwoman Deborah Morris  
Councilman Jim Von Thær  
Councilwoman Judy Myers  
Councilman Randy Prince

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
  - A. Approve the minutes of the Economic Development Authority meeting of January 17, 2023 \*\*\*\*\*
  - B. Approval of payment of claims in the amount of \$2,375.00.

Motion by Schmidt, second by Knipp to approve the consent docket. Poll vote: Von Thær, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea and Godwin, yea.

**Motion Passed Unanimously.**

3. Discussion and possible action on items removed from the consent docket.

**Moot.**

4. Adjournment.

Motion by Knipp, second by Myers to adjourn. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince; yea and Godwin, yea.

**Motion Passed Unanimously.**

The meeting was adjourned at 7:36 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez  
City Clerk/Treasurer