

MINUTES

**CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY
MAY 16, 2023
6:00 P.M.**

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and the Invocation was given by Apst Marvellous Arunda.

ROLL CALL

Present

Mayor Roger Godwin
Vice-Mayor Mike Schmidt
Councilman John Knipp
Councilwoman Deborah Morris
Councilman Jim Von Thayer
Councilwoman Judy Myers
Councilman Scott Tribbey
Councilman Randy Prince

Absent

STAFF PRESENT

Matt Love, City Attorney
Roger Patty, Police Chief
Stephen Coy, Fire Chief
Pamela McDowell-Ramirez, City Clerk/Treasurer
Craig Wallace, City Engineer
Marc Long, City Planner

2. Presentation of a Proclamation to Barbara “Stuff” Harris, naming Saturday, June 3rd as Barbara “Stuff” Harris Day.

The Mayor presented a Proclamation to Barbara Harris thanking her for all she has done for the city.

3. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #4.)

A. Approval of the minutes from the Regular meeting of April 18, 2023. *****

B.	Approval of Expenditures *****	General Fund	\$ 181,574.05
		Sinking Fund	\$ 783,725.00
		CIP Fund	\$ 33,884.16

- C. Approval of Actual Expenditures for April 2023 and Proposed Expenditures for May 2023. *****
- D. Sales Tax History Report. *****
- E. Approval of the annual contract with Steven Barker as an Associate Municipal Judge. *****

Motion by Myers, second by Tribbey to approve the consent docket. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

- 4. Discussion and possible action on items removed from the consent docket.

Moot.

- 5. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, City Planner. *****

Patty-all Flock cameras are up and running and in the first week they got 5 alerts of stolen vehicles and were able to catch one. He is impressed with the system so far and thanked the council for the cameras.

Coy-nothing

Turman-thank you to all the public works guys and Mike and Cheryl.

Love-nothing

Ramirez-auditors have been there the last couple days, have gotten everything they need and now we will wait for the process to be completed and hope to have the audit for the June meeting.

Wallace-sidewalk projects are moving along, waiting on lights for MacArthur. There were no bids received for the sanitary sewer project to many risk and contractors very busy.

Long-have PUD application for Putnam City Schools and it is being reviewed.

- 6. Final public hearing, discussion and possible action on a Use Subject to Review concerning a Daycare Network: Business located at 5820 N.W.41st Street, Warr Acres OK, 73122. Applicant Name: John Thephachanh. ***** (Planning Commission recommended approval by a unanimous vote, with one member absent.)

The applicant is present to answer any questions. The Daycare is in C4 zoning and meets all requirements, they have more than enough parking and all surrounding property is also C4.

Motion by Tribbey, second by Morris to open the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The applicant told the council that the playground will be out front with metal fencing, only open 5 days a week and no Saturdays.

Motion by Schmidt, second by Von Thaer to close the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

Motion by Morris, second by Knipp to approve the Use Subject to Review for a Daycare Center. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

7. Discussion and possible action on condemnation and/or demolition of a house located at 5309 NW 47th Street. *****

The Mayor pulled this item from the agenda.

8. Discussion and possible action on authorizing the City Engineer to advertise and accept bids for WA-2022-01, Sanitary Sewer Improvements City Wide-Phase 1 (in the vicinity of NW 58th Street to NW 63rd Street west of MacArthur). Improvements to the Sanitary Sewer trunk line, 21" for maintenance and capacity enhancement. Funding will be made as part of the American Rescue Plan Act (ARPA) dollars, as approved by council.
Wallace ***** (separate in envelope)

Engineer Wallace told the council that due to the concern of possible damage to property using the pipe bursting method they have revised the plans to do cast in place pipe lining and re-bid the project. There were no bidders the last time.

Motion by Knipp, second by Schmidt to authorize the Engineer to advertise and accept bids. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

9. Discussion and possible action to authorize Chief Coy to purchase items for the new Fire Truck E25: hose, nozzles, tools, equipment, inverter not to exceed \$38,750.00, is budgeted in the CIP Fund. *Coy* *****

Chief Coy stated that the pandemic has caused lots of issues with the supply chain and he would like to try and get the things for the new truck ordered in hope that they will be here when we get the truck.

Motion by Von Thaer, second by Knipp to authorize Chief Coy to purchase the items.
Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

10. Discussion and possible action to authorize Chief Patty to purchase ammo. *Patty*

Chief Patty stated there is the same issue with supply of ammo, it takes 6-9 months to get and then the price keeps going up.

Motion by Knipp, second by Von Thaer to authorize Chief Patty to purchase the ammo.
Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

11. Discussion and possible action on having the food trucks for the festivals obtain permits, and approval to waive the fee. *Godwin*

Motion by Prince, second by Myers to approve waiving the fee for the food trucks for the festival. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

12. Discussion and possible action on a resolution authorizing the Mayor to operate City vehicles while performing executive or administrative duties. *Love* *****

Motion by Tribbey, second by Morris to authorize the Mayor to operate a city vehicle.
Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, nay; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed.

13. A. Discussion and possible action on an ordinance amending sections 16.04.120 and 16.40.060 pertaining to permit and inspection fees charged by the city for fences, and for demolitions, alterations, additions, remodeling or repair of buildings. *Long / Love*

This is to correct some fees that were not right in the Ordinance passed two meetings ago.

Motion by Schmidt, second by Tribbey to approve the ordinance amending sections 16.04.120 and 16.40.060 pertaining to permit and inspection fees charged by the city for fences, and for demolitions, alterations, additions, remodeling or repair of buildings. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

B. Approval of the emergency clause.

Motion by Schmidt, second by Von Thaer to approve the emergency clause. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

14. Question and comments from Council.

Prince-appreciates all the city's hard work. He asked Attorney Love about an Ordinance and if the wording was correct, stated something about not able to enforce due to the wording. Matt looked it up and stated that Ordinance 1227 fixed it.

Morris-happy to be here.

Knipp-thanks to all the employees they all do a good job.

Schmidt-the council will have a booth at the Route 66 festival to answer constituents' questions and to pass out free hotdogs and drinks. At the bottom of the newsletter that came out this month it had the code for off street parking and he would like to have an item on the next agenda to remove the code since it is not enforced, you can drive down just about every street in the city and see vehicles parked in the yards. It is a waste of time for Code Enforcement to tag some and not all and there are other things they could be doing like houses that need to be fixed or condemned. So, think about it, it will be on the agenda next month.

Tribbey-sorry missed the last meeting, congratulation to Councilman Von Thaer on re-election and thanks to police and fire do a fantastic job.

Myers-likes Pafford's report, thank you to Councilman Schmidt for putting together the ACO committee think they are making some good progress for changes. Thanks to all the workers.

Von Thaer-what do we do about the business that keeps being opened when they have been told to close. The place is packed.

Godwin-thanks to the police and Chief Patty happy with all the things with technology exciting to hear working good, love hearing good things also from Chief Coy. Going to go out and seek Warr Acres to be a test city for technology. Lots of great new technology coming out and we are in an odd place where we are like an urban with big things around us, will be doing research to see what kind of things we can do to get us on the map and make people want to come to Warr Acres and do business with us. Mike need extra trash cans at the Route 66 festival, with all the rain has been a challenge for the public works guys to get things done they were out mowing today, thanks. He told the council there was a person present that might take the open council seat and asked everyone to talk to him he was recommended by former Councilman Lipinski. Thanks to everyone for coming and really glad they got to honor "Stuff" today, wants to keep that up by honoring the people that do a lot of things for the city.

15. Adjournment.

Motion by Knipp, second by Von Thaer to adjourn. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 6:57 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

CITY OF WARR ACRES PUBLIC WORKS AUTHORITY MEETING

**TUESDAY
MAY 16, 2023
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 6:57 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Chairman Roger Godwin
Vice-Chairman Mike Schmidt
Councilman Scott Tribbey
Councilman John Knipp
Councilwoman Deborah Morris
Councilman Jim Von Thaer
Councilwoman Judy Myers
Councilman Randy Prince

Absent

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of April 18, 2023. *****
 - B. Approve payment of claim in the amount of \$58,249.38 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of April, 2023. *****
 - C. Approval of payment of claims for the Sewer department in the amount of \$4,119.12.

Motion by Knipp, second by Tribbey to approve the consent docket. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Presentation, discussion and possible action on a wastewater masterplan (ARPA funding second half) and approval of the OWRB ARPA contract with SRB. ****

Trustee Von Thaer left during the presentation.

Motion by Morris, second by Prince to approve the contract. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

5. Adjournment.

Motion by Knipp, second by Myers to adjourn. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:28 p.m.

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
MAY 16, 2023
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 7:28 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Chairman Roger Godwin
Vice-Chairman Mike Schmidt
Councilman Scott Tribbey
Councilman John Knipp
Councilwoman Deborah Morris
Councilwoman Judy Myers
Councilman Randy Prince

Absent

Councilman Jim Von Thayer

2. **CONSENT DOCKET:** (individual items may be deleted from the consent docket for discussion and action under #3.)

- A. Approve the minutes of the Economic Development Authority meeting of March 21, 2023 *****

Motion by Knipp, second by Schmidt to approve the consent docket. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Discussion and possible action on renting restroom facilities and paying Crossland's A&A Rent-All, in the amount of \$600.00 the Route 66 Celebration, June 10th. *****
5. Discussion and possible action on renting tents, platform, tables and chairs and paying Conventions & More in the amount of \$4,344.00 the Route 66 Celebration, June 10th. *****

6. Discussion and possible action on hiring and paying M&M DJ Company for entertainment in the amount of \$750.00 for the Multi-Cultural Festival, June 3rd and \$1,000 for the Route 66 Celebration on June 10th. ****
7. Discussion and possible action on renting generators and paying Sunbelt Rentals in the amount of \$733.08 for the Route 66 Celebration on June 10th. ****
8. Discussion and possible action on hiring and paying SweetArt FacePaint for kids face painting in the amount of \$360.00 for the Multi-Cultural Festival, June 3rd and \$270.00 for the Route 66 Celebration on June 10th. ****
9. Discussion and possible action on renting bouncy houses from Merry Go Bounce Party Rentals & More in the amount of \$800.00 for the Multi-Cultural Festival, June 3rd and \$800.00 for the Route 66 Celebration on June 10th. ****
10. Discussion and possible action on renting and paying Tango Public Relations, LLC, Cantera Event Center for two ballrooms, stage, PA system, 3 projectors, table and chairs in the amount of \$6,500.00 for the Multi-Cultural Festival, June 3rd. ****
11. Discussion and possible action on hiring and paying Circle House Media, LLC, for photography and drone images in the amount of \$1,150.00 for the Multi-Cultural Festival, June 3rd. ****
12. Discussion and possible action on hiring and paying Fireside Video Inc. for Videography services in the amount of \$1,650.00 for the Multi-Cultural Festival, June 3rd. ****

Motion by Knipp, second by Tribbey approve items 4 through 12. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

13. Discussion and possible action on sending Mayor Godwin to Washington DC for a 2-day conference June 21st and 22nd where he will meet with Oklahoma's Congressional delegates at a cost of \$900.00 for registration and one nights lodging and approval for reimbursement of travel and meal expenses. ****

Chairman Godwin told the Trustees that he has a seat on the Board of Advisors.

Motion by Schmidt, second by Myers to approve sending the Mayor to DC and paying for all expenses. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

14. Adjournment.

Told the Trustees that he has done a new City Brochure and it will be online not printed.

Motion by Knipp, second by Schmidt to adjourn. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Knipp, yea; Morris, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer