

MINUTES

CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY
JUNE 20, 2023
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given and the Flag salute was led by Asst. Chief Mahaffey and the Invocation was given by Vice-Mayor Schmidt.

ROLL CALL

Present

Vice-Mayor Mike Schmidt
Councilman John Knipp
Councilwoman Deborah Morris
Councilman Jim Von Thaer
Councilwoman Judy Myers
Councilman Scott Tribbey
Councilman Randy Prince

Absent

Mayor Roger Godwin

STAFF PRESENT

Matt Love, City Attorney
Roger Patty, Police Chief
Jason Mahaffey, Asst. Fire Chief
Pamela McDowell-Ramirez, City Clerk/Treasurer
Craig Wallace, City Engineer
Dakota Desai, Asst. City Planner

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approval of the minutes from the Regular meeting of May 16, 2023. ****
 - B. Approval of Expenditures ****

General Fund	\$ 646,536.20
CIP Fund	\$ 24,380.55
Sewer Line Maint.	\$ 3,120.00
 - C. Approval of Actual Expenditures for May 2023 and Proposed Expenditures for June 2023. ****
 - D. Sales Tax History Report. ****

- E. Approval of the annual contract with Forrest Stewart as an Associate Municipal Judge. ****
- F. Approval of the annual Mutual Agreement with Oklahoma County. ****
- G. Approval of the annual Fire Equipment Agreement with Oklahoma County. ****

Councilwoman Myers asked about the Cox phone bill and an oil change for an F-150 truck.

Motion by Tribbey, second by Von Thaer to approve A-G of the consent docket. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

- 3. Discussion and possible action on items removed from the consent docket.

Moot.

- 4. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, City Planner. ****

No one had anything to add.

- 5. Final Public Hearing, discussion and possible action on a Resolution requesting OKC to cut off water service for several Warr Acres properties for non-payment of sewer fees. *Thompson* ****

Clerk/Treasurer Ramirez stated that one of the four on the list did come in and pay but the other three have not been in contact with the city. She stated that this is the last step in the effort to get people to pay, after Veronica has exhausted all other options. The city worked hard with the legislature to get a law passed to allow us to have OKC cut off the water. She asked Attorney Love to explain the law and process.

Motion by Knipp, second by Morris to open the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

Motion by Knipp, second by Von Thaer to close the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

Motion by Knipp, second by Von Thaer to approve the Resolution. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

6. Final Public Hearing, discussion and possible action on a Use Subject to Review concerning a Daycare Center: Business located at 4813 N MacArthur Blvd. Warr Acres OK, 73122. Applicant Name: Lakisha Vick. **** (Planning Commission recommended approval by a unanimous vote with no one absent)

The applicant was present to answer questions. Dakota, with SRB, stated that all requirements of the code are met and staff recommends approval and the Planning Commission recommended approval.

Motion by Tribbey, second by Von Thaer to open the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

Lakisha Vick answered questions about how the children will be dropped off and picked up.

Motion by Knipp, second by Tribbey to close the public hearing. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

Motion by Von Thaer, second by Morris to approve the Use Subject to Review for a Daycare Center. Poll vote: Von Thaer, yea; Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

7. Discussion and possible action on ways to enforce 10.84.045 Additional Requirements: Off Street Parking. *Schmidt*

Vice-Mayor Schmidt stated he really doesn't want it repealed but would like for it to be enforced for all. He stated that he appreciated the 108 people that signed the petition. Chief Patty explained the code and the procedure to call the police. Councilman Knipp asked how long after they get the call does it take for them to come out. Chief Patty stated that they go right then. Several citizens spoke addressing the issue of parking in the yard and they didn't like it and others stating that some houses have no driveways so that is where they have to park. Most were adamant about seeing the code enforced.

Councilman Von Thaer left the meeting at 6:38 p.m.

No action was taken on item 7.

8. Discussion and possible action for Enhancements to the Warr Acres Animal Control Center on next year's Budget. *Schmidt* *****

Vice-Mayor Schmidt stated that a couple of months ago a committee was put together to review the current issues at the Animal Control facility. He showed several pictures addressing drainage and parking for the ACO truck. He had a quote for turf for the outside animal area that they would like to see in the budget for 2024. When it was built there had to be a lot of cutbacks made and so when they clean out the cages it all goes out into the grass and has to be picked up and where they bring the truck in is gravel and so the only way to keep the grass short is to weedeat it. The committee is recommending a concrete pad for parking, additional sidewalk and drainage.

No action was taken on this item.

9. Discussion and possible action on an agreement with FirstTwo Inc. for data search service. *Patty* *****

Chief Patty stated this will allow them to gain more information on the people and mapping of an area to clear if there was a barricaded suspect. This agreement is only through December 31 so they can try it out. He said that he was amazed when he saw how it worked.

Motion by Knipp, second by Prince to approve the agreement with FirstTwo, Inc. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

10. Discussion and possible action permitting the city to utilize Fire Protection Consulting services for building plan, fire code, fire sprinkler, fire suppression plan reviews and other fire protection and safety engineering services from J. C. Carroll, at no cost to the city. *Mahaffey* *****

Asst. Chief Mahaffey said they come in and help with reviews and other services, he did not know how they get paid. The city would not be liable if something wrong.

Motion by Knipp, second by Myers to utilize Fire Protection Consulting service. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

11. Discussion and possible action on a Supplemental Appropriation of unappropriated fund in the CIP Fund in the amount of \$6,000 to cover the new cost of the extrication equipment and also to cover additional items needed: tools, batteries, charger and turntable. *Mahaffey* *****

This came about due to the fact that when the quote was gotten at the end of 2022 the cost was less and all could have been purchased with the \$50,000 that was already budgeted, however, since then the cost has gone up. There was a discussion as to whether unappropriated funds should be used or if they should move money from another line item to cover the difference. Councilwoman Myers asked if they do this will the price be locked in and they will not be coming back in a month asking for more. Mahaffey stated that was correct.

Motion by Knipp, second by Morris to approve. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

12. Discussion and possible action on authorizing the Mayor to execute an agreement with INEX.net for the design of 16 different signs, ACM facing, sign removal/disposal and fees in the amount of \$13,331.00 from the CIP Fund line item New Welcome/Directional Signage. **** (CIP budget \$100,000)

The rep from INEX was present and stated this would be 16 new signs.

Motion by Myers, second by Prince to authorize the Mayor to execute an agreement with INEX.net. for the design of 16 different signs, ACM facing, sign removal/disposal and fees in the amount of \$13,331.00. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

13. Discussion and possible action on authorizing the Mayor to execute an agreement with CLS Landscape Architectural Services for Wayfinding and Signage design in the amount of \$7,450.00 from the CIP Fund line item New Welcome/Directional Signage. **** (CIP budget \$100,000)

Questions were raised as to if this was for actual signs or just design and no one knew for sure. PWD Turman stated that using the bases that are already there would be a big advantage.

Motion by Myers, second by Knipp to table this item to the July meeting so that the representative can be present to answer questions. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, nay.

Motion passed.

14. Discussion and possible action on authorizing the Mayor to execute an agreement with CLS Landscape Architectural Services for City of Warr Acres Planting Bed Redesign in the amount of \$6,600.00 from the CIP Fund line item New Welcome/Directional Signage. **** (CIP budget \$100,000)

Councilman Knipp asked if these were not taken care of by the Public Works department and he was told no that the city contracts them to be taken care of.

Motion by Myers, second by Knipp to table this item to the July meeting so that the representative can be present to answer questions. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, nay.

Motion passed.

15. Discussion and possible action on replacing/repairing the Signal Control box at NW 50th and Grove that was damaged in the wind storm on Saturday, June 17th, at a cost of \$13,865.00, approval of a supplemental appropriation of CIP unappropriated funds.

PWD Turman stated that this was damaged in last weekends wind storm. The design of the box was from the 80's and only had two bolts so the new box will be attached with more, there will be new conduit but use the same base. They came out and got it working but will come back and replace/repair it.

Motion by Prince, second by Tribbey to approve the supplemental appropriation and have the Signal Control box repaired/replaced in the amount of \$13,865.00. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

16. A. Discussion and possible action on an Ordinance amending 2.37.010 the annual salary of the Mayor. *Schmidt* ****
- B. Approval of the emergency clause.

Attorney Love explained how different cities are set up with Strong Mayor or Manager and how they pay. There was debate as to what the rate should be. Councilman Knipp said last month we gave him a car. He was corrected that he was not given a car he was given the authorization to drive a city vehicle. Vice-Mayor Schmidt stated he did not think it was right that the Mayor has to take his own car and use his own gas and they only want to pay him minimum wage and he has lots of places he has to go for the city. There was discussion about going to a City Manager form of government.

Motion by Tribbey, second by Morris to table the item to the July meeting. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

17. A. Discussion and possible action on an Ordinance amending 5.55.100 fees for mobile food service establishments. *Love* ****

B. Approval of the emergency clause.

No one understood what the Mayor was wanting on the item.

Motion by Tribbey, second by Schmidt to deny. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, nay.

Motion passed.

18. Question and comments from Council.

Myers-congrats to the Mayor and his family on the birth of the two baby boys, thanks for the police and fire. Shout out to the Animal Control we have lots of animals for adoption for \$50 that includes spay/neuter and shots.

Tribbey-thanks police, fire and public works for all the great work that they do. Wished everyone a happy and safe 4th of July.

Knipp-said enough already, thanks to all the employees

Morris-glad so many came tonight to voice the opinion and great job Mayor on the Multi-cultural festival.

Prince-thanks to the employees, great job on the festivals, sidewalks look good.

Schmidt-next year try to have something together for the festivals instead of two weekends in a row. Thanks to Councilmembers Prince, Myers and Tribbey for cooking and serving hot dogs at the festival. Thank you to Matt, no one ever thanks Matt for the job he does, everyone thanks police and fire and public works.

19. Adjournment.

Motion by Knipp, second by Myers to adjourn. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

The meeting was adjourned at 8:47 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
JUNE 20, 2023
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 8:48 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Vice-Chairman Mike Schmidt
Trustee Scott Tribbey
Trustee John Knipp
Trustee Deborah Morris
Trustee Judy Myers
Trustee Randy Prince

Absent

Chairman Roger Godwin
Trustee Jim Von Thaeer

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of May 16, 2023. ****
 - B. Approve payment of claim in the amount of \$56,038.03 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of May, 2023. ****
 - C. Approval of payment of claims for the Sewer department in the amount of \$8,301.17. ****

Motion by Tribbey, second by Myers to approve A-C of the consent docket. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Knipp, second by Myers to adjourn. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

The meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

**CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
JUNE 20, 2023
6:00 p.m.**

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 8:50 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Vice-Chairman Mike Schmidt
Trustee Scott Tribbey
Trustee John Knipp
Trustee Deborah Morris
Trustee Judy Myers
Trustee Randy Prince

Absent

Chairman Roger Godwin
Trustee Jim Von Thayer

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Economic Development Authority meeting of May 16, 2023 ****
 - B. Approval of payment of claims \$3,867.63. ****
 - C. Accept donation from SRB \$1,500.00; Fredrick Douglas Republican Womans Club \$50.00; Tink Solar \$100.00; Good News to Go \$50.00; Amesure Source Group \$100.00; Mr. Yummies Delicious Foods \$100.00; Oklahoma Libertarian Party \$100.00 and Sushi Sonora \$100.00.

Motion by Myers, second by Knipp to approve A-C of the consent docket. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Knipp, second by Tribbey to adjourn. Poll vote: Myers, yea; Tribbey, yea; Knipp, yea; Morris, yea; Prince, yea; and Schmidt, yea.

Motion passed unanimously.

The meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer