

MINUTES

CITY OF WARR ACRES
REGULAR CITY COUNCIL MEETING
TUESDAY
AUGUST 15, 2023
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given. The Flag salute was led by Chief Coy and the Invocation was given by Aaron Lokey from Cherokee Hills Baptist Church.

ROLL CALL

Present

Mayor Roger Godwin
Vice-Mayor Mike Schmidt
Councilwoman Deborah Morris
Councilwoman Judy Myers
Councilman Scott Tribbey
Councilman Randy Prince
Councilwoman Vickie Douglas

Absent

Councilman John Knipp
Councilman Jim Von Thaeer

STAFF PRESENT

Matt Love, City Attorney
Roger Patty, Police Chief
Stephen Coy, Fire Chief
Pamela McDowell-Ramirez, City Clerk/Treasurer
Craig Wallace, City Engineer
Marc Long, City Planner

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approval of the minutes from the Regular meeting of July 18, 2023. *****
 - B. Approval of Expenditures *****

General Fund	\$ 170,224.05
CIP Fund	\$ 305,712.91
 - C. Approval of Actual Expenditures for July 2023 and Proposed Expenditures for August 2023. *****
 - D. Sales Tax History Report. *****
 - E. Accept and appropriate a donation for the Fire department in the amount of \$100 from Cherokee Hills Christian Church.

Motion by Schmidt, second by Tribbey to approve A-E of the consent docket. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Receive reports from Staff: Police Chief, Fire Chief, City Clerk, City Attorney, Public Works Director, City Engineer, City Planner. ****

Patty-school is starting so need to stay aware.

Coy-mitigation plan for the city are up dated, we can apply for funding. Hazard Mitigation is any sustained action taken to reduce risks some possible projects would be drainage, catch basins, culverts, safe rooms, metal roofs, weather radios. Maintenance and things like fire trucks, and radios are not eligible. Grants are 75% federal and 25% local. If anyone would like to see the plan I can share it with you.

Turman-thanks to all the public works guys the parks, streets, sanitation guys that keep it all working and Pam's crew that does the billing and invoices it takes everybody to keep it all working.

Wallace-sidewalks are connected along 49th, lights are lite along MacArthur, ACOG funds looking for 63rd and MacArthur intersection and sidewalk project to extend along NW Expressway.

Desai-Traffic grant application time is open and they will be talking with the city about what to apply for, there was no PC this month but in September there will be an PC PUD item

5. Final Public Hearing, discussion and possible action on a Resolution requesting OKC to cut off water service for several Warr Acres properties for non-payment of sewer fees. *Thompson* ****

There are three set for cut off the others did come in and pay.

Motion by Morris, second by Myers to open the public hearing. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

Motion by Myers, second by Morris to close the public hearing. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

Motion by Morris, second by Schmidt to approve the Resolution. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

6. Approval of the 2023/2024 Sinking Fund schedules. ****

Treasurer Ramirez stated that these are the schedules prepared by our financial consultants that show how much is needed and received annually to repair the bond debt.

Motion by Prince, second by Schmidt to approve the 2023/2024 Sinking fund schedules. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

7. Discussion and possible action on authorizing the Mayor to execute an agreement with CLS Landscape Architectural Services for Wayfinding and Signage design in the amount of \$5,250.00 from the CIP Fund line item New Welcome/Directional Signage. (CIP budget \$100,000) *Mayor*

The Mayor pulled this item. Planner Long is working on this for the Mayor and it will be ready for next month's meeting.

Items 8, 9 and 10 were heard before item 4.

8. Discussion and possible action on appointing Lynda Steele to the Metro Library Commission as the Warr Acres representative. **** *Godwin*

Motion by Myers, second by Douglas to appoint Lynda Steele to the Library commission the term will expire July 31, 2026. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

9. Discussion and possible action on a Board of Adjustment appointment of Lynda Steele, to the vacant Ward III seat. (term to expire October 2023)

Motion by Douglas, second by Prince to appoint Lynda Steele to the Board of Adjustment Ward III. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

10. Discussion and possible action on Traffic Commission appointment of Lynda Steele, to the Ward III seat. (term to expire March 2026)

The Mayor pulled this item.

11. A. Discussion and possible action on an Ordinance adopting a new Section 6.08.085 and amending Section 6.12.030 of the Warr Acres Municipal code regarding the animal adoption and the microchipping of animals taken into the city's custody and the fees associated therewith. **** *Myers*

Councilwoman Myers said they the ACO has the ability to microchip the animals they adopt and charge the fee for doing it. This will also help return pets to the owners.

Motion by Douglas, second by to approve the Ordinance. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

- B. Approval of the emergency clause.

Motion by Schmidt, second by Myers to approve the emergency clause. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

12. Question and comments from Council.

Myers-thanks Mike and his team in getting Charleston's fixed, and thanks Roger for picking up storm debris, Pam working on getting the money from Replenish and thanks Police and Fire.

Tribbey-good meeting.

Schmidt-staff congrats to Roger on his award and him being a judge for the Miss Mexico Oklahoma pageant.

Morris-thanks to the staff

Douglas-living across the street she sees Mike, and Roger and Cheryl come and go all day long, thank you.

Prince-thanks all the employees for their hard work, like seeing the street sweeper out, thanks sanitation.

Godwin-thanks staff for all they do, next month AirBnb and Food Truck ordinances, working with Mike on Route 66 mural project, thanks all employees.

13. Adjournment.

Motion by Tribbey, second by Morris to adjourn. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

MINUTES

CITY OF WARR ACRES
PUBLIC WORKS AUTHORITY MEETING
TUESDAY
AUGUST 15, 2023
6:00 p.m.

(Immediately following completion of the regularly scheduled City Council meeting)

1. The meeting was called to order at 6:30 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Chairman Roger Godwin
Vice-Chairman Mike Schmidt
Trustee Scott Tribbey
Trustee Deborah Morris
Trustee Judy Myers
Trustee Randy Prince
Trustee Vickie Douglas

Absent

Trustee John Knipp
Trustee Jim Von Thaeer

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Warr Acres Public Works Authority Meeting of July 18, 2023. ****
 - B. Approve payment of claim in the amount of \$55,964.11 to the Bethany-Warr Acres Public Works Authority for the Warr Acres portion of the Joint Trust and Bond Retirement for the month of July, 2023. ****
 - C. Approval of payment of claims for the Sewer department in the amount of \$4,288.35. ****

Motion by Myers, second by Tribbey to approve A-C of the consent docket. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Adjournment.

Motion by Myers, second by Tribbey to adjourn. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 6:31 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer

**SPECIAL
MINUTES**

CITY OF WARR ACRES
SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY MEETING
TUESDAY
AUGUST 15, 2023
6:00 p.m.

(Immediately following completion of the regularly scheduled City Council and Public Works Authority meetings)

1. The meeting was called to order at 6:32 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Chairman Roger Godwin
Vice-Chairman Mike Schmidt
Trustee Scott Tribbey
Trustee Deborah Morris
Trustee Judy Myers
Trustee Randy Prince
Trustee Vickie Douglas

Absent

Trustee John Knipp
Trustee Jim Von Thaer

2. CONSENT DOCKET: (individual items may be deleted from the consent docket for discussion and action under #3.)
 - A. Approve the minutes of the Economic Development Authority meeting of July 18, 2023 *****
 - B. Approval of payment of claims \$375.00. *****

Motion by Morris, second by Douglas to approve A & B of the consent docket. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

3. Discussion and possible action on items removed from the consent docket.

Moot.

4. Approval to authorize the Mayor to spend up to \$4,000 on the Festival de la Amistad.

This is the largest Hispanic festival in Oklahoma and is the 5th year to be in Warr Acres. The parade will start at Morelos Supermercado and end at PC High School.

Motion by Schmidt, second by Morris to authorize the Mayor to spend up to \$4,000 on the festival. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

5. Authorize the City Clerk/Treasurer to invest \$1,400,000. of the Economic Development funds in the Raymond James Enhanced Saving Program. ****

Motion by Myers, second by Prince to authorize the City Clerk/Treasurer to invest \$1,400,000 in the Raymond James Enhanced Savings Program for one year. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

Mayor Godwin stated that there is an Economic conference in North Carolina next month and he would like for 2 people to attend. He will have an item on the agenda.

6. Adjournment.

Motion by Morris, second by Myers to adjourn. Poll vote: Myers, yea; Tribbey, yea; Schmidt, yea; Morris, yea; Douglas, yea; Prince, yea; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 6:41 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer