

**SPECIAL
MINUTES**

CITY OF WARR ACRES
SPECIAL CITY COUNCIL MEETING
4301 N ANN ARBOR AVE
WARR ACRES, OK 73122
TUESDAY
DECEMBER 12, 2023
6:00 P.M.

1. The meeting was called to order at 6:00 p.m. Declaration of a quorum present was given.

ROLL CALL

Present

Mayor Roger Godwin
Vice-Mayor Mike Schmidt
Councilman Jim Von Thaer
Councilwoman Judy Myers
Councilwoman Lynda Steele
Councilwoman Vickie Douglas

Absent

Councilman Randy Prince
Councilman Scott Tribbey
Councilwoman Deborah Morris

2. Consideration, Discussion, and possible approval of Resolution #581 of the City of Warr Acres, Oklahoma (The “City”) approving the incurrence of indebtedness by the Bethany-Warr Acres Public Works Authority (The “Authority”) issuing its utility system revenue Note, Series 2023 (The “Note”); providing that the organizational document creating the Authority is subject to the provisions of the Indenture authorizing the issuance of the Note; waiving competitive bidding with respect to the sale of the Note and approving the proceedings of the Authority pertaining to the sale of the Note; authorizing and directing the execution of all documents relating to the transaction; and containing other provisions relating thereto. ****

It was explained to the council that each city, Warr Acres and Bethany must approve allowing the Bethany/Warr Acres Trust to incur debt.

Motion by Schmidt, second by Steele to approve Resolution 581 approving the incurrence of indebtedness by the Bethany/Warr Acres Public Works Authority. Poll vote: Steele, yea; Douglas, yea; Von Thaer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

3. Discussion and possible action on a contract with Pafford Ambulance service for 2024.

Mayor Godwin stated that he worked with Pafford to make an agreement to raise the rate half this year and half next year.

Motion by Von Thaer, second by Steele to approve the contract with Pafford. Poll vote: Steele, yea; Douglas, yea; Von Thaer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

4. A. Discussion and possible action on an Ordinance amending 13.06.020 Monthly Emergency Service Utility Services Charge.

This is to cover the increase.

Motion by Schmidt, second by Douglas to approve the Ordinance. Poll vote: Steele, yea; Douglas, yea; Von Thaer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

- B. Approval of the emergency clause.

Motion by Von Thaer, second by Myers to approve the emergency clause. Poll vote: Steele, yea; Douglas, yea; Von Thaer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

5. Public Hearing, discussion, and possible action on Fiscal Year 2024 Budget for the City of Warr Acres. ****

Motion by Myers, second by Dougla to open the public hearing. Poll vote: Steele, yea; Douglas, yea; Von Thaer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

There was no one from the public to speak.

Motion by Myers, second by Von Thaer to close the public hearing. Poll vote: Steele, yea; Douglas, yea; Von Thaer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

6. Discussion and possible action on Resolution #582 approving the City of Warr Acres, Oklahoma Fiscal Year 2024 Budget. ****

Councilman Schmidt stated he hoped everyone read the memo that was on the budget. He asked how many employees were not going to get an increase in 2024. They did a count and Chief Patty asked if that number included the City Clerk/Treasurer and Public Works Director and they were included in that count, there are 35 non-contract

employees who will not be getting any type of increase in pay in 2024. The Mayor said last year a 2-year contract was done with the FOP and the IAFF which had in it that if a certain dollar figure was reached in sales tax then it would allow the union members to receive a 4% COLA on January 1, 2024 and their 4% merit increase throughout the year. That number was met by the slightest margin due to one month's extremely high use tax received. There were assumptions made based on businesses that were supposed to come in and businesses that were here bringing in more revenue than what they really did. When doing calculation for the budget Clerk/Treasurer Ramirez stated that she cannot use numbers that do not have support behind them. That means until there is 3 to 6 months of documented sales tax records you must not include them. The revenue did not come in as they had thought and neither did the businesses that were supposed to. If the large amount that hit early in the year had not come in before the end of the third quarter the criteria would not have been met. The cities in Oklahoma rely on sales tax, but it is not always predictable and goes up and down. Multi-year contracts have only happened 3 times that Chief Patty could remember. The budget will be closely watched on the expenditure side. As for revenue the Mayor hopes that as we go through the first quarter or maybe a mid-year that the revenue will go up so that a stipend can be given to the non-contract employees. The budget can be amended up or down based on activity. This is not the first time the non-contract has not gotten any type of increase.

Motion by Steele, second by Von Thayer to approve Resolution #582. Poll vote: Steele, yea; Douglas, yea; Von Thayer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

7. Discussion and possible action on Resolution #583 approving the City of Warr Acres Exempt Executive Employee (Police and Fire Chiefs, Assistant Fire and Deputy Police Chiefs) pay for Fiscal Year 2024. ****

Chief Patty stated that since the union members were receiving increases the Chiefs and Assistant's must also get increases to keep them ahead of their Captains.

Motion by Von Thayer, second by Steele to approve Resolution #583. Poll vote: Steele, yea; Douglas, yea; Von Thayer, yea; Myers, yea; Schmidt, yea; and Godwin, yea.

Motion Passed Unanimously.

8. Adjournment.

Motion by Godwin, second by Myers to adjourn. Poll vote: Steele, yea; Douglas, yea; Von Thayer, yea; Myers, yea; Schmidt, nay; and Godwin, yea.

Motion Passed Unanimously.

The meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Pamela McDowell-Ramirez
City Clerk/Treasurer