

CITY OF WATFORD CITY
CITY COUNCIL MEETING
June 10, 2024

Minutes of the regular City Council meeting held on June 10, 2024 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Bethany Devlin, Kenny Liebel, Lance Renville, Steve Sanford, and Chelsea Bulzomi. Absent was Matt Beard. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Devlin moved to approve the June 10, 2024 meeting agenda, as presented. Motion seconded by Council Member Renville and carried unanimously.

Council Member Sanford moved to approve the minutes of the city council meetings held May 6 and May 10, 2024. Motion seconded by Council Member Bulzomi and carried unanimously.

Steve Williams, City Building Inspector, provided information regarding a dangerous building located at 3305 & 3309 11th Ave NE. This is a joined duplex structure sharing the same roof and firewall and has substantial fire damage to unit 3305 from a fire that occurred 04/03/2024. Warning and dangerous building signs were issued to both owners of the duplex and a written notice was received from the owner of unit 3309 requesting a hearing as he would like to contest the city dangerous building ordinance.

Council Member Sanford moved to set the hearing date for July 1, 2024 at 6:00 p.m. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Bulzomi moved to renew the annual Liquor and Beer Licenses, Adjacent Room License, Growler License, Outdoor Dining Area License, and Sunday Alcoholic Beverage License as submitted for July 1, 2024 thru June 30, 2025 for the following applicants: Coborn's, Inc.; Red Barn Liquor, LLC; South Park Extended Stay; The Inn at Hunters Run; Six Shooters, LLC (Outlaws' Bar & Grill); Six Shooters, LLC (Stonehome Brewery); Six Shooters, LLC (JL Beers); Six Shooters, LLC (The Foxhole); Tokyo Steak Seafood Sushi House; L & M's Office; City Bar WC, LLC.; American Legion Club; HM's Steakhouse; and WC Parks & Recreation Foundation. Motion seconded by Council Member Sanford and carried unanimously.

Sara Fitzpatrick gave an update on the Roughrider Center.

Travis Rodenhizer and Tony Carmichael gave an update on the Fox Hills Golf Course.

Police Chief Jesse Wellen gave an update on the police department.

Council Member Liebel moved to approve the 2024-2025 School Resource Office MOU Agreement between the City of Watford City and McKenzie County Public School District #1. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Liebel, Devlin, Sanford, and Renville; nays: none.

Council Member Devlin moved to retire the following police vehicles: #10 – 2015 Chevy Tahoe; #16 – 2016 Chevy Tahoe; #13 – 2015 Chevy Tahoe. Motion seconded by Council Member Liebel and carried unanimously.

Council Member Renville moved to approve the Second Reading on Ordinance #665 Amending Section 4-314 of Article 3 of Chapter 4 – Relating to Unlicensed Haulers. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Sanford, Liebel, Renville, Bulzomi, and Devlin; nays: none.

Council Member Bulzomi moved to approve the following Rough Rider Fund Enhancement Grant Applications: McKenzie County Heritage Park & ND Oil Museum \$ 2,500.00; McKenzie County Public Library \$ 3,000.00; McKenzie County Hockey Club - Winter Classic Tournaments \$ 3,000.00; McKenzie County Hockey Club - Winter Classic 8U Jamboree \$ 3,000.00; Watford City High School After Prom \$ 2,500.00; Long X Arts Foundation - Watford Market Music \$ 3,000.00; Watford City Boys Basketball Camp \$ 3,000.00; Long X Visitor Center - Enhanced Visitor experience \$ 2,950.00; Main Street Summit - Golf Scramble & Sunrise 5K \$ 2,900.00; Main Street Summit - Downtown Block Party \$ 3,000.00; PRCA Extreme Bares & Broncs \$ 3,000.00; McKenzie County Ag Expo Foundation - Bakken Shootout \$ 1,000.00; McKenzie County Ag Expo Foundation - Ag in the classroom \$ 1,000.00; McKenzie County Ag Expo Foundation - Pumpkin Palooza \$ 1,000.00; McKenzie County Ag Expo Foundation - Truck & Tractor Pull \$ 1,000.00; McKenzie County Ag Expo Foundation - Monster Trucks \$ 1,000.00; Tobacco Gardens Resort & Marina - Prairie Wind Kite Festival \$ 3,000.00; Tobacco Gardens Resort & Marina - 4th of July Celebration \$ 3,000.00; Alexander Old Settlers \$ 3,000.00. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Sanford, Devlin, Bulzomi, and Renville; nays: none.

Council Member Devlin moved to approve the following annual step increases: David Tschetter C-1; Chris Malone J-1; Tahlia Norman H-1; Matthew Earl H-3; Brianna Chaffee I-5; Wyatt Voll A-8. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the amended job descriptions for: Marketing & Communications Coordinator, Administrative Assistant to Chief of Police, Turf Technician, Administrative Assistant I – Long X Visitors Center. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Devlin, and Liebel; nays: none.

Council Member Sanford moved to approve adding a lieutenant position to the Police Department 2025 budget. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Renville, Devlin, Sanford, and Liebel; nays: none.

Council Member Devlin moved to appoint Jason Faller to Superintendent of Public Works and to amend the Superintendent of Public Works job description. Also moved to appoint Justin Smith to City Engineer and to amend the City Engineer job description. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Sanford, Renville, Bulzomi, and Devlin; nays: none.

Council Member Devlin moved to change the special event security officer hour rate from \$50.00 to \$75.00. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Sanford, Liebel, Bulzomi, Devlin, and Renville; nays: none.

Council Member Devlin moved to approve the purchase of a taser training suit from Axon in the amount of \$5,719.46. Motion seconded by Council Member Liebel and carried by the following roll call vote: Bulzomi, Sanford, Liebel, Renville, and Devlin; nays: none.

Council Member Devlin moved to approve Resolution 2024-09 Existing Building or Structure for Commercial or Residential Purposes. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Devlin, Bulzomi, Renville, and Sanford; nays: none.

Council Member Devlin moved to approve Resolution 2024-10 New and Expanding Businesses. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Liebel, and Devlin; nays: none.

Council Member Devlin moved to approve the quote from Eddie Wold Art in the amount of \$4000 for gateway sign murals. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Sanford, Bulzomi, Devlin, Liebel, and Renville; nays: none.

Council Member Liebel moved to approve switching to Proud City for the city website service with an initial fee of \$4,500 and an annual fee of \$2,400. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Sanford, Bulzomi, Renville, and Devlin; nays: none.

Council Member Devlin moved to approve the list provided by the Rough Rider Center for facility enhancements in the amount of \$6,614.78 using funds from the American Legion Post 29 naming rights sponsorship. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to approve the May GPT allocations totaling \$1,645,000: 1000 General Operating \$561,666.67; 2010 Road Fund \$196,666.67; 2080 Cemetery \$5,000; 2240 RRC Operating \$90,000.; 2245 Fox Hills Golf Course \$66,250.; 2290 Vehicle Replacement Fund \$18,916.67; 2260 Fire Truck Replacement \$20,000; 2310 Vector & Weed \$8,333.33; 3010 G.O. Hwy Bonds \$4,750.; 3050 Oil & Gas Bonds \$10,916.67; 3075 RRC Bond \$541,666.67; 4005 Capital Improvement \$0; 5020 Sewer Bonds \$120,833.33. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Liebel, Devlin, Bulzomi, Sanford, and Renville; nays: none.

Council Member Devlin moved to approve the Lodging Tax request submitted by the Long X Visitor Center in the amount of \$15,000 for rebranding the Long X Visitor Center. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Devlin, and Liebel; nays: none.

Council Member Sanford moved to approve Pay Application #15 from Construction Engineers (Watford City New Public Works Facility) in the amount of \$359,475. Motion seconded by Council

Member Renville and carried by the following roll call vote: Devlin, Sanford, Bulzomi, Liebel, and Renville; nays: none.

Council Member Liebel moved to approve Pay Application #1 from Strata Corporation (3rd Ave SW Recon) in the amount of \$323,089.88. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Liebel, Bulzomi, Sanford, Renville, and Devlin; nays: none.

Council Member Liebel moved to advertise for the 14th Ave SE Design Engineering RFP. Motion seconded by Council Member Renville and carried unanimously.

Council Member Devlin moved to apply for the WaterSMART Grant. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Devlin moved to approve the ND Water Commission Cost Share Agreement. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Renville, and Devlin; nays: none.

Council Member Bulzomi moved to approve the Revised MCWRD Infrastructure Sharing Agreement. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Devlin, Liebel, Bulzomi, and Sanford; nays: none.

Council Member Liebel moved to approve the Schell and Jarland Replat Proposal. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Devlin, and Renville; nays: none.

Council Member Devlin moved to approve replating Lots 55-76 of Hunter's Run Subdivision. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Bulzomi moved to approve the Joint Power Agreement between the Watford City Housing Authority and City of Watford City. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Liebel, Devlin, Sanford, Renville, and Bulzomi; nays: none.

Council Member Devlin moved to approve the Amended Planning Services Agreement between the City of Arnegard and the City of Watford City. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Sanford, Renville, Bulzomi, Liebel, and Devlin; nays: none.

Council Member Sanford moved to approve Resolution 2024-08 Resolution Setting Bond for the Auditor. Motion seconded by Council Member Liebel and carried by the following roll call vote: ayes: Devlin, Sanford, Liebel, Renville, and Bulzomi; nays: none.

Council Member Liebel moved to approve the bills as listed. Motion seconded by Council Member Sanford and carried unanimously. BCBS of North Dakota \$100,472.28; EFTPS \$136,116.56; Nationwide Financial \$2,574.26; Nationwide Retirement Solutions \$4,851.56; ND Fraternal Order of Police \$399.04; NDPERS-Def Comp \$9,060.00; NDPERS-Retirement \$74,253.32; Payroll \$386,489.41; Symetra Life Insurance \$1,288.88; TASC \$5,707.12; Wolf Run Village Inc. \$600.00; Acushnet Company \$2,674.34; Addie Magnuson \$59.00; Advanced Elements \$76,646.47; AgTerra Technologies \$35.00; Amanda Eisenschenk \$167.12; Andrew Langowski \$94.00; Angel's Wish \$3,000.00; Armor Interactive \$13,294.85; Axon Enterprise \$5,719.46; Badlands Hardware \$830.74; Baker Energy Services \$9,381.40; Balco \$625.35; Bismarck Hotel & Conference \$129.00; Border States Electric \$416.74; Brady's Towing & Recovery \$350.00; Braun Intertec Corp. \$616.00; Brock White \$555.43; C&D Water Services \$107.50; Callaway \$19,105.74; CDW Government \$2,835.46; CIM Sanitary Tech \$6,500.00; City of Watford City \$701.94; Code Red Towing \$875.00; Cole Papers \$1,203.71; Construction Engineers \$361,275.00; Cordova Construction \$145,076.00; Core & Main \$89,544.57; D&D Water Well Service \$1,920.00; Dacotah Paper \$55.44; Dakota Business Solutions \$140.00; Dealers Electric \$5.20; Dean Anderson, Inc. \$2,970.00; Eagle Country Ford \$225.70; Ecolab \$117.30; Ecolab Pest Elim \$135.00; Elite Cabinets & Building \$369.06; Environmental Consulting \$2,300.00; Farmers Union Oil \$19,642.71; Fastenal \$1,455.31; FedEx \$2,266.56; First International Bank \$15.00; Flexible Pipe Tools \$1,245.45; Forum Communications \$298.00; Fox Hills Golf Course \$959.62; Galls \$119.85; Garmans Flooring \$1,398.00; Gem City Motors \$1,052.85; Gooseneck Implement \$1,463.32; Gordys Machine Core \$46,193.70; Grainger \$460.48; Granicus \$2,752.15; Greg's Welding \$2,926.01; Guardian Fleet Safety \$1,350.14; Hansen Diesel & Automotive \$1,254.42; Hawkeye Oil Field \$122.96; Hawkins \$3,481.46; Heggen Equipment \$873.01; High RPM \$1,593.74; Hill Enterprises \$868.02; Hillsboro Inn \$1,208.00; Home of Economy \$362.94; Hurley Enterprises \$151.68; Icon Architectural \$9,073.19; IDI \$17.00; Indian Hill Electric \$1,976.37; Information Technology Dept. \$4,142.60; Intoximeters \$250.00; J Custom Electric \$6,680.91; Jack & Jill \$73.50; JG Concrete \$31,190.00; Johnson Controls \$3,238.00; Jonathan Davis \$419.00; Joshua McGoven \$183.00; JP Morgan Chase Bank \$14,816.97; KLJ Engineering \$10,131.00; Knife River \$27,106.88; KO Safety Services \$4,877.62; Korey Lass \$59.00; Kotana Communications \$266.50; L-Tron Corp. \$31.00; Landscape Elements \$37,857.00; Language Link \$11.57; Lowe's Garden Center & Floral \$13,165.02; Lund Oil \$1,314.85; Marco Technologies \$2,374.31; Matthew Earl \$166.00; McKenzie County Farmer \$7,681.71; McKenzie County Healthcare \$301.08; McKenzie County Landfill \$25,380.00; McKenzie County Water Resource \$104,517.90; McKenzie Electric \$7,426.00; MDU \$24,704.16; Motion Industries \$2,018.04; MTI Distributing \$2,493.64; MVTL Laboratories \$2,397.00; ND Dept of Environmental Quality \$100.00; ND Office of State Tax Commissioner \$19,287.16; ND Public Finance Authority \$3,008,747.92; ND Rural Water Systems \$265.00; ND Secretary of State \$36.00; ND Workforce Safety \$21.04; Nelson Contracting \$2,173.00; Northern Heavy Duty Truck Parts \$841.10; Northern Pump & Compression \$729.34; OK Implement \$1,810.29; OK Tire Stores \$270.21; Olympic Sales \$1,552.28; One Call Concepts \$258.40; PING \$3,737.22; Plaisted Companies \$15,791.90; PowerDMS Inc. \$10,750.00; Pukka \$1,422.96; Quality Flow Systems \$1,997.92; Range Servant America \$183.90; Record Keepers \$27.50; Reservation Telephone \$15,550.00; Rhandy Teves \$122.00; Roosevelt Inn & Suites \$9,600.00; Roosevelt Place Hotel

\$319.90; Rough Rider Center \$68,764.00; Sanford Health Occupational \$115.00; Sanitation Products \$682,214.86; Shaun Schatz \$221.13; Six Shooters \$3,661.29; Snyder Industries \$10,340.21; Stein's \$2,252.36; Stephanie Packer \$108.00; Steve Dube Construction \$63,005.00; Strata Corporation \$323,089.88; Superior Tech Products \$10,105.00; Swanson & Warcup \$105.00; Swanston Equipment \$1,202.27; Symbol Arts \$2,652.50; Taylor Made Golf \$4,368.11; The Huntington National Bank \$10,435.00; The Round-Up \$345.00; The Tessman Company \$4,136.00; Titanium Plumbing \$367.80; TK Elevator Corp. \$2,293.00; Towner State Nursery \$688.75; TravisMathew \$1,982.75; Trittech Software Systems \$12,600.62; Uline \$3,758.30; United Rentals \$1,928.54; Valli Information \$1,039.81; Van Diest Supply \$7,720.00; Vanguard Appraisals \$9,125.00; Varitech Industries \$142,120.12; Vawnta Best \$63.00; Verizon Connect \$19.19; Verizon Wireless \$3,453.63; Versatile Vehicles \$4,500.00; Visa \$10,043.61; Waste Co. Manufacturing \$8,130.00; Watford City Fire Department \$27,057.10; Watford City Golf Club \$3,000.00; Watford City Park District \$3,583.38; Watford City Veterinary Clinic \$150.00; WEX Bank \$3,786.31; Wingate by Wyndham Bismarck \$288.90; Wolf Run Village I \$41,652.81; Wolf Run Village II \$3,347.19; YSI Incorporated \$1,956.00.

The next regularly scheduled City Council meeting will be on Monday, July 1, 2024 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 7:43 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

Peni Peterson, City Auditor

Philip K. Riely, Mayor