



WATFORD CITY - CITY COUNCIL MEETING

April 7, 2025 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

1. **6:00 Call to Order of Regular Meeting**
2. **Pledge of Allegiance**
3. **City Government Week - Mayor for the Day - Leo Samuelson**
4. **Approve Agenda**
5. **Approve Minutes**
 - A. 2025-03-03 Meeting
6. **Rough Rider Center Update**
7. **Golf Course Update**
 - A. Approval to sell used range balls to Eagle Ridge Golf Course - 1,125 dozen @ \$2/doz = \$2,250
8. **Police Department Report - Chief Jesse Wellen**
 - A. Pressure Washer Purchase/install/electrical quote
 - B. SmartBoard for Training Room - Bluetooth Speaker and Accessories
 - C. ConocoPhillips Grant Recipient - \$9,500
 - D. 2012 Ford Expedition (Retired PD Vehicle)
9. **Planning Commission**
 - A. 2025-03-31 Meeting Agenda
2025-03-31 Meeting Minutes
 1. Division of Land Application - Minor Plat - Reversionary Parcel Map submitted by Douglas Rolfson Living Trust
 2. Division of Land Application - Minor Plat Simple Lot Split submitted by Kody Devlin
 - B. Building Permit Records
10. **COMMITTEE REPORTS/MINUTES**
11. **CHAIRMAN SANFORD COMMITTEE REPORTS**
12. **Cemetery**

13. Street, Walks, Lights

A. 2025-04-02 Meeting Agenda & Minutes

1. Consensus to move forward with Welcome to Watford City monument design options
2. Landscapes Unlimited, LLC Lawn Maintenance Agreements
 - Grass Maintenance Agreement - Highway Right of Way/Schafer Cemetery
 - Lawn Maintenance Agreement - Fox Hills Golf Course
3. Approve MDU Light Installation
4. Permanent Road Transfer Agreement between City of Watford City and McKenzie County

14. Ambulance/Fire Department

15. Additions to Agenda

16. CHAIRMAN CHAVEZ COMMITTEE REPORTS

17. Water, Sewer, Garbage

18. JDA Report

19. Additions to Agenda

20. CHAIRMAN RENVILLE COMMITTEE REPORTS

21. Machinery and Equipment

22. Ordinance

- A. Second Reading on Ordinance #672 Amending Section 8-508 of Article 5 of Chapter 8 - Relating to Radar Evidence in Speed Violations
- B. 2025-03-31 Meeting Agenda & Minutes
 1. First Reading on Repealing and Replacing Section 9-601 through 9-605 of Article 6 of Chapter 9 - Relating to Weapons, Firearms, and Fireworks
 2. First Reading on an Ordinance Repealing and Replacing Sections 9-401 through 9-405 of Article 9 or Chapter 4 - Relating to Weapons, Firearms, and Fireworks
 3. First Reading on an Ordinance Amending Section 4-1600 of Article 16 of Chapter 4 - Relating to Grass, Weeds, and Lawn Regulation
 4. First Reading on an Ordinance Amending Section 6-516 of Article 5 of Chapter 6 - Relating to Licensee's Responsibility
 5. First Reading on an Ordinance Amending Section 6-506 of Article 5 of Chapter 6 - Relating to License - Qualifications For
 6. First Reading on an Ordinance Adding Section 6-518 to Article 5 of Chapter 6 - Relating to Winery - Temporary Permit
 7. First Reading on an Ordinance Adding Section 8-2133 to Article 21 of Chapter VIII - Relating to Enforcement of Parking Ordinances
 8. 2025-2026 Wildlife Management Program
 - Resolution 2025-04 Wildlife Management Program

- Resolution 2025-05 Wildlife Management City Land Use

23. Golf Course Board

24. LEC Joint Powers Board

25. McKenzie County Planning & Zoning

26. Additions to Agenda

27. CHAIRMAN SUTER COMMITTEE REPORTS

28. Building

29. Additions to Agenda

30. CHAIRMAN DEVLIN COMMITTEE REPORTS

31. Personnel

A. 2025-04-03 Agenda & Minutes

1. Fox Hills Golf Course - Seasonal Employees

- Maintenance Department
- Pro Shop Department

2. April Step Increases:

Amanda Eisenschenk Step I-8; Andrew Eisenschenk Step F-9; Steve Williams E-13; Kaitlyn Swearson K-4; Dakota Williams G-1; Jonathan Davis H-8; Ian Eisenschenk K-3; Auston Knight H-2.

32. Ways, Means, Finance

A. 2025-04-03 Meeting Agenda & Minutes

1. ICON Agreement - Watford City Downtown Redevelopment Project

2. Purchase Agreements - Main Street Properties

- Lots 6-10 Block 7, Orig Townsite of Watford - Main Street North (vacant lots)
- 228 Main Street North
- 232 & 236 Main Street North

3. Golf Course Coaching Budget - Funded by Wayne Olson Birthday Bash Scramble

4. Street Repair Project Budget Request - Additional \$400,000 from Road Cash

5. March GPT Transfers

6. April Investment Maturity - 2015 SID Bonds (\$1,000,000) reinvest 1 year

7. Monthly Financials

- Cash Report
- Expenditure Report
- Revenue Report

33. Lodging Tax Committee

A. 2025-03-27 Meeting Minutes

1. Headings Rodeo, LLC Application - \$5000
2. McKenzie County Tourism-Cowboy Association Request (Denied)

34. Public Technology

35. Airport

36. Home Rule Charter

37. Wolf Run Village Board

38. Additions to Agenda

39. CHAIRMAN BULZOMI COMMITTEE REPORTS

40. Roughrider Fund

41. Board of Health

42. Pest/Forestry/Vector

43. Franchise

44. Additions to Agenda

45. STAFF REPORTS

46. Mayor

- A. FAA Congested Area Aerial Application Worksheet and Authorization

47. City Finance Director

48. City Administrator

49. Superintendent of Public Works

50. City Engineer

- A. Permission to advertise 2025 WRRF Improvements Construction Engineering RFP
- B. Approval of Brosz Engineering Task Order #WC25-04 TMAINT 2025 Concrete Repairs Construction Management - \$48,000
- C. Recommend Award of 2025 Concrete Repairs Construction Contract to Knife River Corporation
- D. Approval of TD&H Task Order for Administrative Services (RFP Review) - \$1386
- E. Approval of TD&H Task Order for 8th St NE Retaining Wall Investigation - \$3127.70
- F. Recommend award of project and approval of AE2S Task Order #59 for Design Engineering for WRRF Improvements - \$96,500
- G. Approval of Terracon Task Order for WRRF Improvements Geotechnical Engineering Services - \$12,200
- H. Recommend award of project and approval of Brosz Engineering Task Order WC 25-03 - Design Engineering Park Ave East Reconstruction - \$50,530
- I. JPA City of Watford City and McKenzie County for the 2025 Mill & Overlay Project
- J. 2025 CIP Update

51. City Assessor

52. Community Development Department

53. City Attorney

A. Hennigan vs City of Watford City Update

B. Damon Treloar and Kala Burke vs City of Watford City et al.

54. NEW BUSINESS

55. APPROVAL OF BILLS

56. INFORMATION

A. **Reminder - Board of Equalization Meeting Monday, April 14th at 5:15 p.m.

57. ADJOURNMENT