

Minutes

Money Managers

January 24, 2024

Approved with revisions at April 2024 Meeting

Attendees: Carolyn Manley, Al MacIntyre, Laurie DiDonato, Erin Degnan, Paul Doud, Gillian Budine, Meagan Sylvia, Glenn Johnson-Mussad

Meeting called to order at 6:02 pm

Approve Minutes from October 25, 2023

Laurie moved to approve the minutes. Paul seconded second. Passed unanimously.

Fire Chief Retirement and Worker's Comp for Cardiac Events

Who covers Joe's salary if he has a cardiac emergency while on the job? Town would continue to pay him his salary. Perhaps create an MOU so everyone is clear about what the Town considers to be their responsibility. Carolyn to draft something. Glenn will double check that he is covered for other possible worker's comp claims.

Accounting for Free Cash

Free cash has been submitted, not approved. Close to getting it all squared away. Erin gave a summary of free cash. Once it is finalized, a meeting can be held to allocate free cash. What the Town doesn't spend gets added to the next year's free cash. Historically it gets put into stabilization and then there are votes to cover one thing or the other.

How to Write a Town Meeting Article

Bump to a future meeting. Still in progress. Include how articles can be added by Selectboard, another board, or by citizens petition.

Building Inspector and Project Manager Positions

Phil leaving inspector position. Need to break up the inspector and project manager positions. What is the intention of filling the inspector position? Work with FRCOG for all the inspections or talk to the other towns Phil is leaving. Carolyn will find out what towns Phil is leaving. Prospects for attracting an existing building inspector. Need certifications. Building inspector is also the zoning enforcement officer. See what thoughts local carpenters/builders have.

Accounting and Accounting Software

Exploring options since Zobrio will no longer allow the towns to get discounted service through the FRCOG.

Grant Writing and Grant Projects

Work with Erin to go over what we have as open grants. As new grants come in, track them. Some reimbursable. Some get the money. Is there back-end reporting requirements? Tracking the paperwork. Prior year Chapter 90, some items incorrectly posted to Chapter 90. Some items submitted for reimbursement and denied. If you get a grant, needs statement about it, how reimbursement is done. Give the paperwork and Erin can create the account.

Snow & Ice Deficit

In the future we should cover any snow & ice deficits with a transfer by June 30th rather than raising the deficit on the recap.

Storm Damage-

Erin to make a fund for the Storm Damage funds and move the expenses to that fund. 74k was spent on storm damage.

Police Budget vs. Contract Amendment

Discussion of difference between amount budgeted for police and amount in contract amendment.

Playground Maintenance Funds

Discussion of how to organize financial support and staff support for the upkeep of the playground outside the library.

Budget Development Update

Finance Committee sent out info. Working with Carolyn about offering help to folks the resources from the Treasurer and Town Coordinator. Populating info as it comes in. Hope to have something in April.

COLA Update

FinCom shared progress on their COLA proposal to be voted on by Selectboard when ready.

Finance Director

Discussion of dividing the Finance Director responsibilities between the Treasurer and Town Coordinator.

District Local Technical Assistance Request

Gillian moved and Laurie seconded to approve the DLTA request. Unanimous

Solare Energy Facilities Legislation

Laurie moved and Gillian seconded to approve a letter to be sent to the legislators in support of solar energy facilities legislation. Unanimous.

Next Meeting

The next meeting was scheduled for Wednesday, April 24 at 6pm

Adjournment

Laurie moved and Gillian seconded to adjourn the meeting. Unanimous. Meeting adjourned at 8:15pm.