

## **Wendell Municipal Light Board (MLB) Meeting**

**Tuesday, July 29, 2025 6:30 pm**

### **Minutes**

**Present:** MLPBoard - Robert Heller, Laurie DiDonato, Ray DiDonato; MLP Manager - Renee Lazaras  
Meeting called to order 6:32 pm

**Minutes:** Approval of June 17th minutes. Laurie made a motion to approve. Robert seconds. Motion passed.

#### **For Manager Transition:**

On an ongoing basis, Renee will share link and upload minutes to MLP google drive; Renee will also email a .pdf of approved minutes to town clerk & website committee each month.

#### **Review and Adopt Confidentiality Policy:**

Robert added language referencing this new policy to Board description and MLP Manager job description. Ray suggested defining consequences, however language of policy states there “may” be consequences as appropriate.

Robert made a motion to approve. Laurie seconds. Motion Passed.

Renee will email a .pdf of policy to town clerk & website committee.

#### **FY25 Year End Data:**

Carolyn emailed FY 25 year end data, the \$30k transfer to retained earnings was not reflected and there was some question on the principal payment due to issues with CAF2 funding. Ray will reach out to her and she may possibly attend the next meeting for clarification.

Next year we will have a line item for surplus.

#### **Low Income Subsidy:**

After additional review and discussion about different systems to facilitate low income subsidy, it was decided that we would start with Lifeline and further review if this system does not adequately cover those who need help paying their bills. We can also review affordability on a case by case basis.

Robert made a motion to set up a \$30 discount with Lifeline. Laurie seconds. Motion Passed.

#### **Moving Free Box:**

We don't want any additional foot traffic near the hut. The box should not be anywhere close to it, a 50 foot minimum. Laurie will let Select Board know of our preference.

**Managers Report:**

Renee raised the issue of the remaining paper in the MLP mailbox. It was agreed that they were all old and irrelevant and can be disposed of.

Question re new activation fee when account is being transferred. Clarification was made that the \$99 fee only applies for a new customer, not a transfer within subscribers' households.

Still waiting on air conditioner part for the hut.

There's still a problem with connecting to hut security camera. We should look into the video retention policy.

Renee needs a hut key card, though she does have the code.

**Operations:** No major fluctuations in subscriber data. No significant past due numbers

**Next meeting:** August 26th - 6:30pm, via Zoom

Adjourned 7:44pm

