

DISPOSAL/SEPTIC SYSTEM CONSTRUCTION PERMITTING PROCESS

WENDELL Board of Health (BoH)

Specifications:

	<u>Septic Tank</u>	<u>Leaching area</u>
From well	50 feet	100 feet
From house	10 feet	20 feet
From property line	10 feet	10 feet
From wetlands	25 feet	50 feet

1. **Application for Perc Test/Soil Evaluation:** Fee: see fee schedule
Septic system designer (engineer or Registered Sanitarian (R.S.)) sets testing date with Health agent after which the engineer or R.S. designs the septic plan. Former perc testing on a lot is valid if done after 1995 and if can be located.
2. **Application for “Disposal System Construction Permit”** along with 2 copies of septic system plan is submitted to BOH for approval along with fee: see fee schedule. (New or repair/replacement septic system- same application) Construction Permit is good for 3 years. The Board can vote to grant a 1 year extension. If permit expires BoH needs to review the plan to see if it meets current Title 5 Regs. Partial charge for review: see fee schedule
3. Board gives plan a number. Example: 2015-1
4. Health agent reviews septic plan within 45 days
5. If variance/local upgrade approval (LUA) requested (Ex. Bottom of system 3 ft instead of 4 ft from groundwater) plan needs to be presented at Board meeting for approval by the Board. If no variance is requested Health Agent approves the septic plan.
6. After approved- Board or agent gives the homeowner **Disposal System Construction Permit** along with a copy of the plan- signed **Approved**.
7. As septic system is being installed Health Agent inspects 1. The initial excavation called “bottom of bed”. 2. All the components/parts of the system: “final”. 3. “Loam and seed” over the top of the system.
8. An **As-Built** is received from the engineer/designer.
9. The **Certificate of Compliance** is issued after all inspections by the Health Agent are completed and the As-Built is received.