

Wendell Free Library  
Appropriate Library Use Policy  
Adopted 2010

The Wendell Free Library building and grounds are available to persons of all ages. While everyone has an equal right to access library services and facilities, no person has the right to interfere with the ability of others to use and enjoy library resources, services, and facilities.

**For the safety and comfort of library visitors, volunteers, and staff and the protection of library property, the following actions and conduct are not allowed on library property:**

- Any activity in violation of federal, state or local law.
- Carrying firearms or dangerous weapons of any type.
- Being under the influence of alcohol or illegal drugs.
- Smoking, chewing, and other tobacco use.
- Creating disruptive noises or talking loudly.
- Running, pushing, shoving, throwing objects, fighting or threatening to fight.
- Verbally or physically threatening or harassing others, including bullying, name calling, stalking, staring, touching and obscene acts and gestures.
- Using offensive language.
- Cyber-bullying or other inappropriate use of the Internet (see Internet Use Policy).
- Using cell phones and pagers in a manner that disturbs others.
- Entering the library without a shirt, or with excessively offensive body odor or scents.
- Littering or leaving debris.
- Soliciting or conducting surveys except when authorized in connection with a program.
- Group activities that are disruptive to the library environment.
- Bringing pets or animals, other than service animals, without the permission of the librarian.
- Entering non-public areas without permission.
- Stealing, damaging, altering, or inappropriately using library lending materials, computers, furnishings or building or grounds.
- Neglecting to provide proper supervision of children. Children under 7 years old must be accompanied by an adult in the library at all times.
- Misuse or dangerous use of outdoor areas or equipment (The playground, basketball court and Stone Circle are unsupervised. Use at your own risk).

**Food Policy**

- Drinks are allowed in closed containers through the library during regular hours
- No Food of any type is allowed at library owned computers.
- During special events and programs all food and drinks should be confined to the event area.

**The library staff reserves the right to ask a patron to leave if any of the above is not honored.**

*Enforcement of these rules will be conducted in a fair and reasonable manner. Library staff will intervene to stop prohibited activities and behaviors. Failure to comply could result in removal from the premises or restriction or termination of Library privileges, such as the use of Library computers. Violations resulting in expulsion for more than one month may be appealed to the Wendell Library Trustees at their regularly scheduled meeting.*

- The Children's Room is reserved for use by children, their parents or caregivers, and adults interested in children's literature or needing to use the computers. (Also see Child Safety Policy).
- The Young Adult area is reserved for patrons in grades six through twelve, those who accompany them, and adults who wish to borrow materials from that room.
- The library staff reserves the right to inspect the bags of any patron.
- To facilitate closing procedures the computers are turned off 5 minutes before closing
- Playground