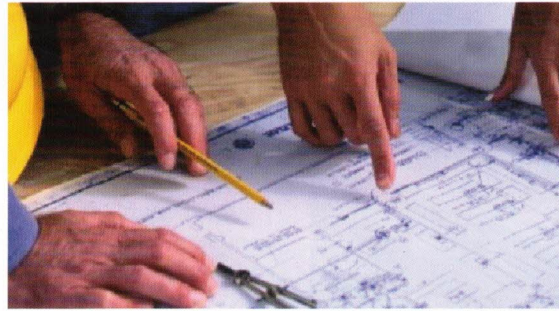


# Permits: If in Doubt, Check it Out!

While obtaining a permit may seem inconvenient, the purpose is to ensure the work meets code requirements to keep you and your loved ones safe and prevent damage to your property.

There is always something that can be repaired or improved when you own a house. Before you begin any project, on your own or through a contractor, make sure to check with the City of West Carrollton Planning and Community Development Department to determine whether or not a permit is necessary.

More home improvement projects require permits than you might think. Below is a list of common home



improvement projects that require permits:

- Any heating, ventilation, air conditioning or electrical work, except normal maintenance items such as replacement switches, receptacles, light bulbs or fixtures.

- New construction, including additions or a major alteration to an existing building.

- Residential construction work including new houses, garages, sheds, pools (above-ground and in-ground), decks and fences.

- Repair of damage to a home caused by fire, water, insects or vehicle collision.

- Plumbing - permits are issued by the division of Public Health, Dayton and Montgomery County. Contact the Health Department at 937-225-4421 for information.

If you want to...	Then you need a...
Construct a new house or addition	Zoning Review and Building Permit
Construct or alter a deck or porch	Zoning Review and Building Permit
Install or alter a swimming pool	Zoning Review and Building Permit
Construct or alter an accessory structure (i.e., shed or garage) over 400 sq. ft.	Zoning Review and/or Building Permit
Construct an accessory structure (i.e., shed) under 200 sq. ft.	Zoning Permit
Install or alter a fence or wall	Zoning Permit
Remodel the interior of a house or commercial building	Building Permit, Electric Permit and/or Mechanical Permit
Erect a tent ( residential or commercial)	Zoning Permit
Occupy a commercial building	Zoning Review and Building Permit
Erect or alter a sign (permanent or temporary)	Zoning Review and Sign Permit
Engage in temporary outdoor sales	Zoning Permit
Demolish a building	Building Permit
Operate a business from your home	Zoning Permit