

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday, April 4, 2024 at 5 p.m.**

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

2024-2025 BUDGET HEARING

SPECIAL EXCEPTION APPLICATION – 141 & 149 MONTAUK HIGHWAY

RESOLUTIONS:

1. Accept minutes of Board of Trustees Meetings
2. Accept Departmental Monthly Reports
3. Authorize Mayor to Sign Agreement
4. Approve 2022–2023 Fiscal Year Budget Transfers
5. Authorize Appraisal - 95 Dune Road
6. Authorize Employee to Attend Training
7. Approve Warrant for April 2024
8. Schedule Public Hearing – Local Law Amendment
9. Schedule Public Hearing – Local Law Amendment
10. Appoint 2024 Part Time Police Officers
11. Authorize Budget Transfer
12. Accept 2022-2023 Fiscal Year Annual Financial Statements
13. Approval of Improvements of Village Owned Property
14. Accept Proposal for 2024 Rogers Beach Concession
15. Accept Proposal from Soto's Irrigation
16. Accept Proposal from Westhampton Glass
17. Accept Proposal from Mulco, Inc.
18. Accept Proposal from Fab-Tex
19. Accept Proposal from All Traffic Solutions
20. Authorize 2024 Renewal of Outdoor Music Permits

21. Authorize 2024 Renewal of Outdoor Sales and Display Permit
22. Authorize Mayor to Sign 3 Party Agreement
23. Authorize Use of Village Property – St. Mark’s Art Show
24. Authorize Use of Village Property – GWCC Art Show
25. Declare and Approve Sale of Village Surplus Vehicles
26. Approve Bocce Court Plaque
27. Authorize Use of Village Property – Great Lawn
28. Authorize Use of Village Property – Village Green
29. Authorize Placement of Plaque
30. Authorize 2024 Dropoff Bin Permit

PUBLIC COMMENT

ADJOURN

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday, April 4, 2024 at 5 p.m.**

PLEDGE OF ALLEGIANCE

PUBLIC HEARING:

2024-2025 Budget Hearing

WHEREAS, the Village Clerk-Treasurer has presented to the Board of Trustees a Tentative Budget in compliance with the requirements of Section 5-508(1) Village Law; and

WHEREAS, the Trustees have had a chance to review said budget and to conduct a public hearing on the Tentative Budget in accordance with Section 5-508(1) on April 4, 2024; and therefore, be it

RESOLVED, that without further change, alteration, or additions, the Board of Trustees hereby adopts the 2024-2025 fiscal year Tentative Budget in its current form as the Adopted Budget.

SPECIAL EXCEPTION APPLICATION – 141 & 149 MONTAUK HIGHWAY

RESOLUTIONS:

1. Accept minutes of Board of Trustees Meeting

RESOLVED, that the minutes of the Board of Trustees Meeting of March 7, 2024 are hereby accepted.

2. Accept Departmental Monthly Reports

RESOLVED, that the Treasurer's report, Justice Court, Police Department's and Building Inspector's reports for February 2024, are hereby accepted.

3. Authorize Mayor to Sign Agreement

RESOLVED, that the Board of Trustees hereby authorizes the mayor to sign the Agreement between the Village of Westhampton Beach and Munistat Inc. for Municipal Advisor Services.

4. Approve 2022–2023 Fiscal Year Budget Transfers

RESOLVED, that 2022–2023 fiscal year budget transfers in the amount of \$509,953.93 are hereby approved.

5. Authorize Appraisal of Property

a. Resolution coming from attorney

6. Authorize Employees to Attend Training Course

RESOLVED, that Lieutenant Ryan Lucas is hereby authorized to attend the 2024 Empire State Law Enforcement Traffic Safety Conference in Bolton Landing from Tuesday April 23, 2024 to Thursday April 25, 2024, travel expenses not to exceed \$500.00 to include gas and tolls from G/L account code A3120.415 Training.

7. Approve Warrant for April 2024

RESOLVED, that the warrant for April 2023 in the amount of \$XXX,XXX.XX for the General Fund and \$XXX,XXX.XX for the Capital Fund is hereby approved.

8. Schedule Public Hearing – Local Law Amendment

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday May 2, 2024 at 5:00 p.m. at the Village Hall for a Local Law to amend Chapter 178 entitled “Vehicles and Traffic”.

9. Schedule Public Hearing – Local Law Amendment

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday May 2, 2024 at 5:00 p.m. at the Village Hall for a Local Law to amend Chapter 197 entitled “Zoning”.

10. Appoint 2024 Part Time Police Officers

RESOLVED, that Anthony Velasquez and Jared Pollack are hereby appointed as part time police officers in the Police Department at an hourly rate of \$30.00 to work as assigned by the Chief of Police effective March 22, 2024 to be funded from G/L account A3120.104 Part Time.

11. Authorize Budget Transfer

RESOLVED, that the Board of Trustees hereby authorizes a budget transfer in the amount of \$76,000.00 from G/L Account Code A3120.100 Police Department Personal Service to G/L Account Code A3120.2 Police Department Equipment.

12. Accept 2022–2023 Fiscal Year Annual Financial Statements

RESOLVED, that the 2022–2023 Fiscal Year Annual Financial Statements prepared by Satty, Levine and Ciacco for the Village of Westhampton Beach and Village of Westhampton Beach Justice Court are hereby accepted.

13. Approval of Improvements of Village Owned Property

RESOLVED, that the Board of Trustees hereby approve the landscape plan as submitted by the Westhampton Beach Historical Society for property located at 101 Mill Road with fencing kept 1 foot away from the sidewalk or curb and not to exceed 4 feet in height.

14. Accept Proposal for Rogers Beach Concession

WHEREAS, the Village of Westhampton Beach has advertised for bids for the operation of the Rogers Beach Concession at the Village Pavilion for the 2024/2025 summer season based upon the specifications on file with the Village Clerk; and

WHEREAS, only one bid was received and opened; and

NOW therefore be it resolved that the bid submitted in the amount of \$16,000.00 by Amanda Pierce is hereby accepted subject to keeping deck area clear and using locally sourced food and specialty items and conditions of receiving SC Health Department approval and all needed insurances.

15. Accept Proposal from Soto's Irrigation

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by Soto's Irrigation in the amount not to exceed \$8,000.00 for the irrigation system install at the Westhampton Beach Historical Society property to be taken from G/L account code CM7110 Parks.

16. Accept Proposal from Westhampton Glass & Metal, Inc.

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by Westhampton Glass and Metal, Inc. in the amount not to exceed \$800.00 for the replacement of window glass in Village Hall to be taken from G/L account code A1620.405 Municipal Building Expense.

17. Accept Proposal from Mulco Inc.

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by Mulco Inc. in the amount not to exceed \$4,300.00 for the replacement of toilets in Village Hall to be taken from G/L account code A1620.405 Municipal Building Expense.

18. Accept Proposal from Fab-Tex

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by Fab-Tex Inc. in the amount not to exceed \$25,000.00 for the refurbishment of the Kotamsu payloader to be taken from G/L account code A5110.405 Repair of Equipment Expense.

19. Accept Proposal from All Traffic Solutions

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by All Traffic Solutions in the amount not to exceed \$18,600.00 for an Electronic SpeedAlert 24 Radar Message Sign to be taken from G/L account code A5110.2 Equipment Expense.

20. Authorize 2024 Renewal of Outdoor Music Permits

WHEREAS, Beach Bakery Café, One Trick Pony, Ivy on Main, Salt and Loft, Daphne's, Funcho's, Shock Ice Cream and Tonino's Pizza have applied to renew the 2024 Outdoor Music Permits pursuant to §196-3 of the Village Code; and

WHEREAS, there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED that the renewal of the Outdoor Music permits are granted subject to the following conditions:

- a) The requirement that the volume of the amplification shall not be so excessive as to annoy or disturb a reasonable person of normal auditory sensitivity.
- b) It shall be the obligation of the applicant that the public sidewalk is not obstructed and that no structures shall be placed on Main Street preventing the use of any parking spaces or in any parking lots.
- c) No substantial deviation or overcrowding from the Outdoor Music Plan shall be allowed without further approval of the Board of Trustees.
- d) No auditory conflict with the Library concerts on the Village Green on Wednesday or Thursday nights.
- e) This permit shall be in effect from May 1, 2024 to October 31, 2024, unless previously revoked, and the applicant shall be required to follow the renewal provisions set forth in section 196-4(A) of the Village Code for future outdoor music beyond such expiration date.

21. Authorize Renewal of 2024 Outdoor Sales and Displays Permit

WHEREAS, the Village received applications to renew the Outdoor Sales and Displays Permit for 2024 with no changes from the 2023 application from John's Swimming Pools, 102 Old Riverhead, Mixology, 148 Main Street and Shock for Kids, 99 Main Street and there were no incidents or reports filed with the Police Department concerning said uses; now therefore be it

RESOLVED, that the renewal of the Outdoor Sales and Displays permits are granted subject to the following conditions:

- a) All conditions set forth in section 140-2(A), including but not limited to the 30-inch setback requirements of section 140-2(A)(4), shall be followed.
- b) No substantial deviation from the Outdoor Display Plan shall be allowed without further approval of the Board of Trustees.
- c) This permit shall be in effect from April 15 to November 15, 2024, unless previously revoked, and the applicant shall be required to follow the renewal provisions set forth in section 140-2(B) of the Village Code for future outdoor displays beyond such expiration date.

22. Authorize Mayor to Sign 3 Party Agreement

RESOLVED, that the Board of Trustees hereby authorizes the mayor to sign a three (3) party agreement with the Town of Southampton and Ashlar Contracting, LLC for the restoration of the Gov. John Adams Dix Windmill Project.

23. Authorize Use of Village Property - St. Mark's Church Art Show

RESOLVED, that St. Mark's Church is hereby authorized to use the Great Lawn on Saturday May 25 2024 and Sunday, May 26, 2024 from 10 a.m. to 6 p.m. with the set-up day of Friday May 24, 2024 at 12:00 p.m. and breakdown on Sunday May 27, 2024 by 10:00 p.m. with signage per the village sign guidelines. The applicant has agreed to share the use of the Great Lawn with the Greater Westhampton Chamber of Commerce and set up conditioned upon the construction site.

24. Authorize Use of Village Property - Greater Westhampton Chamber of Commerce

RESOLVED, that the Greater Westhampton Chamber of Commerce is hereby authorized to use the Great Lawn on Saturday May 25, 2024 and Sunday May 26, 2024 from 10:00 a.m. to 6:00 p.m. with set-up date on Friday May 24, 2024 from 12:00 p.m. and breakdown on Sunday May 26, 2024 by 7:00 p.m. for the Maggie Burbank Fine Arts and Crafts Show subject to signage per the village sign guidelines and the applicant has agreed to share the use of the Great Lawn with the St. Mark's Church Paragon Art Show and set up conditioned upon the construction site

25. Declare and Approve Sale of Village Surplus Vehicles

RESOLVED, that the Village owned items attached are hereby declared surplus and obsolete for Village purposes; and be it further

RESOLVED, that the Superintendent of the Department of Public Works is hereby authorized to publicize the items for sale on GOVDEALS and to dispose of any items that may remain unsold after the auction period has closed.

26. Approve Bocce Court Plaque

WHEREAS, Mr. Vince Fazio ("Mr. Fazio") has constructed bocce courts at the Maria Z. Moore Park as a gift to the Village; and Mr. Fazio has requested permission from the Village to install a memorial to his late wife; and

WHEREAS, the Village Board of Trustees approves the memorial under certain conditions.

NOW, THEREFORE, BE IT RESOLVED that:

1. a plaque, the maximum size of which shall be 10 inches by 16 inches, mounted on a stone, the maximum size of which shall be 20 inches by 20 inches, is authorized to be placed at the south end of the approved bocce courts;
2. the aforesaid stone and plaque shall be installed by the Village Department of Public Works ("DPW");
3. Mr. Fazio shall arrange for delivery of the stone and plaque to the DPW for installation after making arrangements therefor with the DPW Superintendent;
4. the Village DPW shall remove the large stone currently placed at the north end of the bocce courts in the Library Pollinator Garden, and store this large stone at the DPW yard at no charge;
5. arrangements can be made with the DPW Superintendent to pick up the large stone on business days between 6:30 a.m. and 2:30 p.m.; and the existing placement of two benches by the bocce courts is approved.

27. Authorize Use of Village Property

RESOLVED, that the Board of Trustees hereby authorize the following organization or groups to use the Great Lawn on the dates and times authorized:

Times Review Media – Taste of WHB Saturday June 15, 2024

Hampton Vintage Car Show – Saturday June 22, 2024

Westhampton Beach Historical Society – Saturday July 13, 2024

WHB Project – Saturday July 27, 2024 and Sunday July 28, 2024

Greater WH Chamber of Commerce – Saturday August 3, 2024 and Sunday August 4, 2024

St. Mark's Church Saturday August 31, 2024 and Sunday September 1, 2024

All authorizations are approved pending receipt of completed application, all fees, insurance requirements and site plans.

28. Authorize Use of Village Property

RESOLVED, that the Board of Trustees hereby authorizes the Hampton Vintage Flea Market to use the Village Green on Sunday July 7, 2024 and Sunday August 11, 2024 from 10:00 am to 5:00 pm.

29. Authorize Placement of Plaque

RESOLVED, that the Board of Trustees do hereby authorize the Westhampton Free Library to place a black cast aluminum engraved 8 x 10 inch plaque to be mounted on a small post or stone, not to exceed 20 inches in height with the wording and credits attached in the "Pollinator Garden" in the Maria Z. Moore Community Park.

30. Authorize 2024 Dropoff Bin Permit

Whereas, Big Brothers Big Sisters of Long Island has applied for an annual permit to have (2) two drop-off bins for donations located at the municipal parking lot, 99 Mill Road, Westhampton Beach, NY; and

Whereas there were no incidents or reports filed with the Police Department concerning said use; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the placement of these drop-off bins as shown on the survey of property and subject to the requirements of Chapter 77 of the Village Code.

PUBLIC COMMENT

ADJOURN

DATED: April 4, 2024

Elizabeth Lindtvit
Village Clerk-Treasurer