

The Board of Trustees of the Village of Westhampton Beach held their Regular Meeting on Thursday May 2, 2024 at 5 p.m. at Village Hall, 165 Mill Road, Westhampton Beach.

PRESENT: Mayor Ralph Urban
Deputy Mayor Stephen Frano
Trustee Kimberly Monsour
Trustee Rob Rubio
Trustee Brian Tymann
Clerk-Treasurer Elizabeth Lindtvit
Village Attorney – Steven Angel

PUBLIC HEARINGS

Local Law # 2 of 2024 – Chapter 197 Entitled Zoning

Mayor Urban asked for a motion to open the public hearing; motion made by Trustee Tymann, seconded by Trustee Rubio and unanimously approved 4 Ayes, 0 Nays. The Mayor explained that Lou Cassara from the Fire Department has had many presentations during work sessions on putting up an electronic sign which is against the rest of the Village’s zoning. The board is going to make an exception for emergency purposes only for the Fire Department, the Ambulance and maybe eventually the Police Department.

Mayor Urban asked if anyone in the audience had any questions or comments, there being no response he asked for a motion to close the public hearing. Motion made by Deputy Mayor Frano, seconded by Trustee Monsour and unanimously approved 4 Ayes, 0 Nays

Local Law # 3 of 2024 - Chapter 178 Entitled Vehicles & Traffic

Mayor Urban explained that this is a change to the parking regulations on Dune Road to accommodate construction projects that need to park on Dune Road in the off season when they cannot park on site.

Mayor Urban asked for a motion to open the public hearing; motion made by Trustee Rubio, seconded by Trustee Tymann and unanimously approved 4 Ayes, 0 Nays

Mayor Urban asked if anyone in the audience had any questions or comments, Joan Levan made sure it was only for the off season and Deputy Mayor Frano reassured her that in the summer season it is still prohibited to park on Dune Road, since there were no other responses, the Mayor asked for a motion to close the public hearing. motion made by Trustee Tymann, seconded by Deputy Mayor Frano and unanimously approved 4 Ayes, 0 Nays

Special Exception Application – 55/59 Old Riverhead Road

Mayor Urban asked for a motion to open the public hearing, motion made by Trustee Tymann, seconded by Trustee Rubio and unanimously approved 4 Ayes, 0 Nays

A presentation was made by Heather Wright about the property located at 55-59 Old Riverhead Road for a multifamily complex/affordable housing. Decision was tabled pending the approval of the Suffolk County Planning Commission. Mayor Urban asked if anyone in the audience had any questions or comments, there being no response he asked for a motion to close the public hearing. Motion was made by Trustee Tymann, Seconded by Deputy Mayor Frano and unanimously approved 4 Ayes, 0 Nays

Accept minutes of Board of Trustees Meeting

Motion made by Trustee Tymann:

RESOLVED, that the minutes of the Board of Trustees Meeting of April 4, 2024 are hereby accepted.

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Accept Departmental Monthly Reports

Motion made by Trustee Monsour:

RESOLVED, that the Treasurer’s report, Justice Court, Police Department’s Building Inspector’s reports for March 2024, are hereby accepted.

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Appoint Satty, Levine and Ciacco to Audit 2023-2024 Financial Statements

Motion made by Deputy Mayor Frano:

RESOLVED, that the firm of Satty, Levine and Ciacco is appointed to audit the Village of Westhampton Beach’s financial statements for the fiscal year 2023-2024 at a cost of \$27,500.00 from G/L code A1320.4 Auditing and an audit of the Village Justice Court at a cost of \$4,500.00 to be funded from A1110.4 Justice Court

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Authorize Budget Transfer

Motion made by Trustee Rubio:

RESOLVED, that the Board of Trustees hereby authorizes a budget transfer in the amount of \$5,000.00 from G/L Expenditure Account Code A5110.100 P/S Public Works to G/L Expenditure Account Code A5110.2 Public Works Equipment.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Authorize Purchase of Equipment – Radios

Motion made by Trustee Tymann:

RESOLVED, that the Board of Trustees hereby authorizes the purchase of 2 APX 8000 All Band Portable Radios from Motorola Solutions under NYS Contract 21562 in the amount of \$13,779.00 to be taken from G/L account A3120.2 Police Equipment.

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Accept Resignation of Employee

Motion made by Trustee Monsour:

RESOLVED, that the Board of Trustees hereby accepts the resignation of James Sforza as Traffic Control Officer effective April 5, 2024.

Seconded by Trustee Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Accept Resignation of Employee

Motion made by Deputy Mayor Frano:

RESOLVED, that the Board of Trustees hereby accepts the resignation of Erika Smith as Court Clerk effective May 16, 2024.

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Accept Resignation of Employee

Motion made by Trustee Rubio:

RESOLVED, that the Board of Trustees hereby accepts the resignation of Nil Narbay as Police Officer effective April 22, 2024.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Appoint Deputy Village Clerk

Motion made by Trustee Tymann:

RESOLVED, that Elizabeth Lindtvit is hereby appointed as the Deputy Village Clerk effective May 20, 2024, for a term to expire on June 30, 2024.

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Appoint Village Clerk Treasurer

Motion made by Trustee Monsour:

RESOLVED, that Denise Mordente is hereby appointed as the Village Clerk Treasurer effective May 20, 2024, at a semi-monthly salary of \$4,291.67 for a term to

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Approve 2024-2025 Salary Schedule

Motion made by Deputy Mayor Frano:

RESOLVED, that the Board of Trustees hereby authorizes the following semi-monthly salaries effective June 1, 2024:

Employee ID # 001076	\$5,072.33
Employee ID # 001075	\$4,968.33

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Appoint 2024 Seasonal Marina Personnel

Motion made by Trustee Rubio:

RESOLVED, that the Board of Trustees hereby appoints Michael Rewinski as Dock Master to be compensated at a rate of \$20.50 per hour, Evan Robinson as Dock Attendant to be compensated at a rate of \$14.25 per hour effective May 5, 2024, with an increase of \$2.50 per hour effective June 1, 2024.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Appoint 2024 Seasonal Police Officers

Motion made by Trustee Monsour:

RESOLVED, that John Rankin, Anthony Velasquez, Jared Polak and Megan Hesse are hereby appointed as Seasonal Police Officers in the Police Department at an hourly rate of \$30.00 to work as assigned by the Chief of Police effective May 5, 2024, to be funded from G/L account A3120.104 Seasonal Part Time with an increase of \$2.50 per hour effective June 1, 2024.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Appoint 2024 Seasonal Traffic Control Officers

Motion made by Trustee Monsour:

RESOLVED, that Alexcya P. Cintron, Herrera G. Evander, Bryce W. Mackey, Aiden W. Slovensky and Kevin D. Smith are appointed as Seasonal Traffic Control Officers to be compensated at a rate of \$18.00 per hour to work as assigned by the Chief of Police effective May 15, 2024 to be funded from G/L account code A3120.109 Traffic Control Officers PS with an increase of \$2.50 per hour effective June 1, 2024.

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Appoint 2024 Seasonal DPW Laborers

Motion made by Deputy Mayor Frano:

RESOLVED, that Steven Stettinger, Anthony Sunderman and Justin Prince are hereby appointed as Seasonal Laborers at a rate of \$18.00 per hour in the Department of Public Works to work as assigned by the Public Works Superintendent effective April 16, 2024, and May 16, 2024, to be funded from G/L account A5110.103 Seasonal Part Time with an increase of \$2.50 per hour effective June 1, 2024.

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Appoint 2024 Election Inspectors

Motion made by Trustee Rubio:

RESOLVED, that Mary Ann Croser is hereby appointed Chairperson of the Election Inspectors, Thomas Betjemann, Patricia Gonce and Jennie Beck are appointed as Election Inspectors and each are to perform the official duties of the Village General Election to be held on Friday June 21, 2024, and are to be compensated at a rate of \$20.00 per hour to be funded from G/L account A1450.1 Elections-Personal Service.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Appoint 2024 Seasonal Beach Personnel

Motion made by Trustee Tymann:

RESOLVED, that the Board of Trustees hereby appoints the following personnel to the positions specified below at Rogers and Lashley Beaches for the 2024 season to be funded from A7310.100 Beach Managers, A7310.101 Lifeguards and A7310.103 Beach Attendants with an increase of \$2.50 per hour effective June 1, 2024:

Beach Attendants:

Shaun Johnson	Manager	\$30.00
Mike Polan	Assistant Manager	\$23.00
Emma McAuley	Assistant Manager	\$20.00
Tom Betjemann	Fill-in Assistant	\$19.00
Josh Tuttle	Fill-In Assistant	\$23.00
Farnando Atancuri	Attendant	\$12.50
Jake Tappin-Coleman	Attendant	\$12.50
Olivia Kampf	Attendant	\$12.50
Caitlyn Lupia	Attendant	\$12.50
Gabriel Monserrate	Attendant	\$12.50
Quinn Papagni	Attendant	\$13.00
Mia Pazera	Attendant	\$13.00
Rafael Rementta	Attendant	\$12.50

Lifeguards:

James Ridgely	Head Lieutenant	\$26.00
Jake Combs	Lifeguard	\$15.50
Greg Fothergill	Lt. Lifeguard	\$18.00
Frank Loria	Lt. Lifeguard	\$17.50
Ryken Kutner	Lifeguard	\$17.00
George Paltridge	Lifeguard	\$15.00
James Pizzitola	Lifeguard	\$16.75
Jenny Price	Lifeguard	\$17.00
Jillian Watson	Lifeguard	\$15.50
Hailey Weissbard	Lifeguard	\$15.50
Drew Peters	Substitute Lifeguard	\$18.75
Timothy McAllister	Substitute Lifeguard	\$18.75

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Approve Warrant for April 2024

Motion made by Trustee Monsour:

RESOLVED, that the warrant for April 2024 in the amount of \$533,225.05 for the General Fund and \$53,175.76 for the Capital Fund is hereby approved.

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Authorize Employees to Attend Training Course

Motion made by Deputy Mayor Frano:

RESOLVED, that Police Officers Michael Bazoge and Matthew Kinahan are hereby authorized to attend the State of New York's "Marine Law Enforcement Officer Training Program" in Lake George from Sunday May 5, 2024, to Friday May 10, 2024,

travel expenses not to exceed \$500.00 to include gas and tolls from G/L account code A3120.415 Training.

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Authorize Employees to Attend Training Course

Motion made by Trustee Rubio:

RESOLVED, that Police Officers Michael Bazoge and Matthew Kinahan are hereby authorized to attend the State of New York's "Marine Patrol Vessel Operator's Course" in Lake George from Sunday May 12, 2024, to Friday May 17, 2024, travel expenses not to exceed \$500.00 to include gas and tolls from G/L account code A3120.415 Training.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Authorize Employee to Attend Conference

Motion made by Trustee Tymann:

RESOLVED, that Police Chief Steven McManus is hereby authorized to attend the 2024 International Chiefs of Police Conference in Boston from October 18, 2024 to October 23, 2024, lodging and travel expenses not to exceed \$2,950.00 to include gas tolls and meals from G/L account code A3120.415 Training.

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Approve 2024 Shared Computer Services with Southampton Town

Motion made by Trustee Monsour:

RESOLVED, that the Mayor is hereby authorized to execute the renewal of the 2024 Shared Computer Services Agreement with the Town of Southampton at a cost of \$21,984.63; which may vary according to the addition or deletion of services during the calendar year from G/L account code A1355.4.

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Authorize Property Appraisal

Motion made by Deputy Mayor Frano:

RESOLVED, that the Board of Trustees hereby approves the proposals of Patricia Parsons \$1,800.00 and Stephen H. Schuster MAI, \$1,250.00 to act as expert real estate appraisers and consultants in connection with the possible acquisition of property located at 95 Dune Road, Westhampton Beach, said fee to be paid from A1440.4 Engineering and Surveys.

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Appointment of Temporary Fire Administration Consultant

Motion made by Trustee Rubio:

WHEREAS, by resolution approved on February 1, 2024 Andrew Smith was appointed to the position of Temporary Fire Administration Consultant, effective February 1, 2024 at a rate of \$50 per hour, up to a maximum of \$500 and due to the amount of work completed the Board of Trustees hereby increases the maximum amount by \$100.00.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Authorize Community Sign

Motion made by Trustee Tymann:

RESOLVED, that the Board of Trustees hereby authorizes an addition to the Village of Westhampton Beach billboard sign, the three logos for Kiwanis, Rotary and Knights of Columbus will be included in a redesign of the Village welcome/billboard sign on Old Riverhead Road with improved landscaping.

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Authorize 2024 Outdoor Music Permit

Motion made by Trustee Monsour:

RESOLVED, that the Board of Trustees hereby approves the 2024 Outdoor Music permit for 1-4 musicians instrumental and /or vocal performing at the property located at 104 Main Street intermittently between the hours of 1:00 pm to 10:00 pm subject to the conditions and provisions of Chapter 196-3 of the Village Code and the requirement that it be acoustic or moderately amplified.

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Adopt LL # 2 of 2024 Chapter 197 Entitled Zoning

Motion made by Deputy Mayor Frano:

WHEREAS, this Board has advertised a local law amending Chapter 197 (Zoning) and whereas a public hearing was held on May 2, 2024; and all persons present at the meeting have had an opportunity to speak on behalf of or in opposition to the proposed Local Law or any part thereof; and now, therefore, be it

RESOLVED, that after due deliberation the Board of Trustees of the Village of Westhampton Beach hereby adopts said Local Law as Local Law No. 2 of 2024 as advertised and attached, and the Village Clerk is hereby directed to enter said local law in the records of the Village and is directed to give due notice of the adoption of said Local Law to the Secretary of State; and be it further

RESOLVED that this Local Law shall be effective on filing with the New York Secretary of State.

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

Adopt LL # 3 of 2024 Chapter 197 Entitled Vehicles & Traffic

Motion made by Trustee Rubio:

WHEREAS, this Board has advertised a local law amending Chapter 178 (Vehicles & Traffic) and whereas a public hearing was held on May 2, 2024; and all persons present at the meeting have had an opportunity to speak on behalf of or in opposition to the proposed Local Law or any part thereof; and now, therefore, be it

RESOLVED, that after due deliberation the Board of Trustees of the Village of Westhampton Beach hereby adopts said Local Law as Local Law No. 3 of 2024 as advertised and attached, and the Village Clerk is hereby directed to enter said local

law in the records of the Village and is directed to give due notice of the adoption of said Local Law to the Secretary of State; and be it further.

RESOLVED that this Local Law shall be effective on filing with the New York Secretary of State.

Seconded by Trustee Tymann and unanimously approved 5 Ayes, 0 Nays

Authorize Renewal of 2024 Outdoor Seating Permits

Motion made by Trustee Tymann:

WHEREAS, the Village received applications to renew the Outdoor Tables, Chairs, Benches and Dining Permits for 2024, and

WHEREAS, after considering information supplied by the Suffolk County Department of Health Services, the Suffolk County Sewer Agency and the Village’s Building Administrator, the Board of Trustees determined this Special Exception Permit should be for Outdoor Seating, and there were no incidents or reports filed with the Police Department concerning said uses; now therefore be it

RESOLVED, that the Board of Trustees hereby authorizes the placement of outdoor seating as shown on the submitted plans and attached listing, subject to the conditions determined by the Board and the SC Department of Health.

Seconded by Trustee Monsour and unanimously approved 5 Ayes, 0 Nays

Authorize Employees to Attend Training Course

Motion made by Trustee Monsour:

RESOLVED, that the Board of Trustees hereby authorizes four (4) employees of the Public Works Department to attend a Work Zone Traffic Control for Local Roads program offered by the NYS LTAP Center Cornell Local Roads Program on May 21, 2024 from 8:30 am to 3:00 pm offered by the Village of East Hampton at a cost of \$60.00 per attendee including use of a village vehicle for transportation to East Hampton, from G/L account code A5110.412 Training.

Seconded by Deputy Mayor Frano and unanimously approved 5 Ayes, 0 Nays

Authorize Mayor to Sign 3 Party Contract

Motion made by Deputy Mayor Frano:

WHEREAS, in connection with the project for the restoration of the Governor John Adams Dix Windmill, the Village has been asked to execute a contract between the Town of Southampton, the Village, and the contractor, Ashlar Contracting LLC; and

WHEREAS, pursuant to this contract, the total price to be paid to the contractor is \$1,550,000.00, of which the Town is responsible for \$1,403,860.00, and the Village is responsible for \$146,140.00; and

WHEREAS, the contract has been reviewed by the Town Attorney’s office and the Village Attorney; and

WHEREAS, the contract is acceptable to the Village.

NOW, THEREFORE, BE IT RESOLVED that the Contract for Services between the Town of Southampton, the Village of Westhampton Beach and Ashlar Contracting LLC for the Governor John Adams Dix Windmill Restoration Project (Town Contract No. 2024-358) is hereby approved and the Mayor is authorized to execute it on behalf of the Village.

Seconded by Trustee Rubio and unanimously approved 5 Ayes, 0 Nays

PUBLIC COMMENT

Lou Cassara thanked the previous boards and Mayors for letting this process go through for the electronic signage. It will be a benefit for the community and the fire district.

Joan Levan questioned what the names of the employees in resolution #11 were. After discussion the names of Matt Smith and Brad Hammond were relayed, who were nonunion employees receiving a salary increase which was in the upcoming budget. She also wanted clarification on why it took so long to answer a foil that was written about in the newspaper.

A discussion of the FOIL process and the formation of a committee to address the difficulties took place. The last question she wanted to know was about the credentials of the new Clerk Treasurer, Denise Mordente and Ms. Mordente gave a brief summary of

her experience with Deputy Mayor Frano stated the list of municipalities in which she has worked. There being no other comments or questions, the Mayor asked for a motion to close the meeting. Motion was made by Deputy Mayor Frano, seconded by Trustee Rubio and unanimously approved 4 Ayes, 0 Nays.

Meeting Adjourned at 5:45 pm

DATED: May 2, 2024

Elizabeth Lindtvit
Village Clerk-Treasurer