

**Village of Westhampton Beach  
Board of Trustees Meeting  
Thursday, January 3, 2019 at 5:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING:**

LL # 1 of 2019 - Hotel Standards

**RESOLUTIONS:**

1. Appoint Police Detective
2. Appoint Police Officer
3. Accept Retirement
4. Accept Retirement
5. Appoint Superintendent of Public Works
6. Accept minutes of Board of Trustees Meeting
7. Accept Departmental Reports
8. Schedule 2019 General Village Election
9. Refer Change of Use Request to Planning Board-Administrative Sign Contractor's Office
10. Refer Change of Use Request to Planning Board-Dance Studio
11. Refer Special Exception Application for Cell Tower- 112 Old Riverhead Road to Planning Board
12. Approve 2019 Traffic Signal Maintenance Agreement
13. Approve 2019–2020 Real Property Tax Exemptions
14. Approve Warrant for January 2019
15. Schedule Village Tax Lien Sale – March 20, 2019
16. Authorize Use of Village Property- WHB Critical Literacy Class
17. Appoint Part Time Laborer
18. Authorize Employee to Attend Cornell Asset Management Program (CAMP)
19. Accept Resignation

**PUBLIC COMMENT**

**Village of Westhampton Beach  
Board of Trustees Meeting  
Thursday, January 3, 2019 at 5:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING:**

LL # 1 of 2019 - Hotel Standards

**RESOLUTIONS:**

**1. Appoint Police Detective**

RESOLVED, that the Board of Trustees hereby appoints Police Officer Brian Prescott to the position of Detective in accordance with Suffolk County Department of Civil Service rules and procedures effective January 3, 2019.

**2. Appoint Police Officer**

RESOLVED, that Kevin Klokel is hereby appointed to the position of Police Officer at a semi-monthly salary of \$2,248.22, effective January 3, 2019 in accordance with Suffolk County Department of Civil Service rules and procedures from Certified Eligibles List # 18SR458.

**3. Accept Retirement**

RESOLVED, that the Board of Trustees hereby regretfully accepts the retirement of John Kearns effective January 13, 2019.

**4. Accept Retirement**

RESOLVED, that the Board of Trustees hereby regretfully accepts the retirement of Gregory Ligon effective January 18, 2019.

**5. Appoint Superintendent of Public Works**

RESOLVED, that the Board of Trustees hereby appoint Matthew K. Smith as Superintendent of Public Works effective January 4, 2019 at a semi-monthly salary of \$3,916.66.

**6. Accept minutes of Board of Trustees Meeting**

RESOLVED, that the minutes of the Board of Trustees Meeting of December 6, 2018 are hereby accepted.

**7. Accept Departmental reports**

RESOLVED, that the Treasurer's and Justice Court reports for November 2018, and the Police Department's and Building Inspector's reports for December 2018, are hereby accepted.

## **8. Schedule 2019 General Village Election**

RESOLVED, that the General Election of the Village of Westhampton Beach, New York shall be held on Friday, June 21, 2019 at the Village Hall, 165 Mill Road, Westhampton Beach, New York between the hours of 12 p.m. noon to 9 p.m. prevailing time, and the offices to be filled are:

Trustees                      Two (2) for a term of two (2) years

## **9. Refer Change of Use Request to Planning Board-Administrative Sign Contractor's Office**

RESOLVED, that the Special Exception Application submitted by Fisher Signs & Shirts for a change of use to an Administrative Sign Contractor's office, located at 96 Old Riverhead Road and identified by Suffolk County Tax Map # 905-002-002-006003 is hereby referred to the Village Planning Board for review.

## **10. Refer Change of Use Request to Planning Board-Dance Studio**

RESOLVED, that the Special Exception Application submitted by LeRose Dance Company, LLC for a change of use to a Dance Studio, located at 202 Montauk Highway and identified by Suffolk County Tax Map # 905-006-002-0030 is hereby referred to the Village Planning Board for review.

## **11. Refer Special Exception Application for Cell Tower- 112 Old Riverhead Road to Planning Board**

RESOLVED, that the Special Exception Application submitted by Verizon Wireless, to construct, operate and maintain a small cell public utility wireless communication facility, located at 112 Old Riverhead Road and identified by Suffolk County Tax Map # 905-002-002-004.004 is hereby referred to the Village Planning Board for review.

## **12. Approve 2019 Traffic Signal Maintenance Agreement**

RESOLVED, that the proposal submitted by Johnson Electrical Construction Corporation for the 2019 traffic signal maintenance at a cost of \$725.00 per month is hereby accepted.

## **13. Approve 2019–20 Real Property Tax Exemptions**

RESOLVED, that the Board of Trustees hereby approve the list of taxpayers to receive aged exemptions, disability exemptions, veteran's exemptions, clergy exemptions, and volunteer ambulance/firefighter's exemptions.

## **14. Approve Warrant for January 2019**

RESOLVED, that the warrant for January 2019 in the amount of \$xxx,xxx.xx for the General Fund and \$xxx,xxx.xx for the Capital Fund is hereby approved.

## **15. Schedule Village Tax Lien Sale – March 19, 2019**

WHEREAS, from the accounts of unpaid taxes heretofore returned by the Treasurer of the Village of Westhampton Beach, New York, to this Board for the tax year 2018-2019, the taxes still remain due and unpaid after due notice and demand on each of the property owners for the payment of said taxes,

WHEREAS, no action has been commenced to recover said unpaid taxes and no sale, on account of said taxes, has heretofore been held pursuant to law, and therefore let it be

RESOLVED, that such unpaid taxes shall be collected by the sale for taxes as provided in Title 3 of Article 14 of the Real Property Tax Law of the State of New York, as it was in effect on December 31, 1994 pursuant to Article IV of Chapter 161 (Taxation) of the Code of the Village of Westhampton Beach, Chapter 602 of the Laws of 1993, Chapter 154 of the Laws of 2012 and Chapter 512 of the Laws of 2015, and

RESOLVED, that a copy of this resolution, duly certified by the Clerk, shall be transmitted forthwith to the Treasurer of this Village with the account, affidavit and certificate of such unpaid taxes, and that the Village Treasurer, upon receiving such an account of unpaid taxes and a certified copy of this resolution is authorized and directed to cause to be published in the official newspaper of the Village once each week for three successive weeks a list of statement of the real estate upon which such taxes are unpaid, as shown in the tax list, with the amount of the tax, a twenty-five dollar (\$25) advertising fee, interest and charges thereon and also a notice that the tax lien for such unpaid taxes will, on a day subsequent to the expiration of said three weeks, to be determined by said Village Treasurer and specified in said notice, be sold at public auction at a place in said Village to be designated by said Village Treasurer, to discharge, the tax, twenty-five dollar (\$25) advertising fee, interest and charges aforesaid, which may be due thereon at the time of such sale, and that said Village Treasurer, at the time and place specified in said notice, proceed with the sale of the tax lien for such unpaid taxes, as above set forth, and continue at the same from day to day until the sale is completed.

RESOLVED, that in all cases where no bid shall be made on a Tax lien so offered for sale for amount sufficient to pay the said tax, fees, interest and charges, the said tax lien shall be deemed to have been sold to and purchased by the said Village of Westhampton Beach, New York.

BE IT FURTHER RESOLVED, that all remaining unpaid taxes for the year 2018-19 shall be collected by Public Sale to be held on Tuesday, March 19, 2019, at 10:30 a.m. in the Office of the Village Clerk-Treasurer and such unpaid taxes be advertised in the Southampton Press issues dated February 28, 2019, March 7, 2019 and March 14, 2019, in accordance with the statutory law.

## **16. Authorize Use of Village Property- WHB Critical Literacy Class**

RESOLVED, that the WHB School Critical Literacy Class is hereby authorized to use Rogers Beach for a Polar Bear Plunge to support East End Disabilities Associates, on Saturday January 19, 2019 from 10:30 a.m. to 3:00 p.m.

### **17. Appoint Part Time Laborer**

RESOLVED, that the Board of Trustees hereby appoint Stephen J. Siringo as a part-time laborer effective May 20, 2019 at an hourly rate of \$14.25 to attend the Cornell Asset Management Program (CAMP) to implement a "Pavement Management Plan" in Ithaca from May 21, 2019 to May 23, 2019 and continue to work with the Public Works department to complete an evaluation report to the Cornell Local Roads Program.

### **18. Authorize Employee to Attend Cornell Asset Management Program (CAMP)**

RESOLVED, that Paul Bugge and Stephen J. Siringo are hereby authorized to attend the 2019 Cornell Asset Management Program (CAMP) to implement a "Pavement Management Plan" in Ithaca from May 21, 2019 to May 23, 2019 at a cost of \$60.00 per day for training and \$450.00 per person for lodging plus travel expenses, not to exceed \$350.00 from G/L account code A5010.406 public works office expense.

### **19. Accept Resignation**

RESOLVED, that the Board of Trustees hereby accepts the resignation of Police Officer Michael Griffiths effective December 3, 2018.

Dated: January 3, 2019

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Elizabeth Lindtvit  
Village Clerk-Treasurer