



Village of Westhampton Beach

DEPARTMENT OF PUBLIC WORKS

165 Mill Road

Westhampton Beach, New York 11978

(631) 288-1211 – Fax (631) 288-4332

Matthew K. Smith
Superintendent of Public Works



ROAD AND RIGHT OF WAY DISTURBANCE APPLICATION

Date of Application: _____

*Permit for a new access across the Village Right of Way and onto a Public Village Road as required by Chapter 146-3 of the Village Code. Article II, Excavations [Adopted 6-12-1929 by Ord. No.: 10; amended in its entirety 3-16-1968] §146-3. Consent required. [Amended 10-12-1979 by LL #14-1979] No person or corporation shall dig or cause to be dug into, through or across any street, alley, sidewalk, or public grounds in the Village any trench, ditch or other opening for any purpose, nor shall they discharge or cause to be discharged any water into streets without the written consent of the Superintendent of Public Works. **The Superintendent of Public Works may impose reasonable conditions upon granting his consent.***

Property Location: _____ Tax Map # _____

Owners Name: _____ Owners Phone#: _____

Contractors Name: _____ Contractors Phone #: _____

YOU MUST SUBMIT A SURVEY WHICH SHOWS THE LOCATION OF THE DISTURBANCE
(Please attach any applicable construction details)

REASONS FOR DISTURBANCE OF VILLAGE RIGHT OF WAY (Check All That May Apply)

Gas Line Electric Line Water Line Driveway Access Other (explain on separate sheet)

TYPE OF DISTURBANCE (Check All That May Apply)

Paved Road Disturbance Concrete Sidewalk Disturbances Grassed "right of way" Disturbances Driveway Apron Tree Removal

Conditions and Restrictions

- This permit shall not be assigned or transferred without the written consent of the Superintendent of Public Works.
- The Superintendent of Public Works shall be given One (1) Weeks' Notice by said applicant of the date when it intends to begin the work authorized by this permit and prompt notice of its completion.
- The said applicant hereby agrees to hold the Village harmless on account of any kind of damages which may arise during the process of the work authorized by this Permit or by any reason thereof.
- The Superintendent of Public Works reserves the right at any time to revoke or annul this permit should the said applicant fail to comply with the terms and conditions upon which it is granted.
- THE APPLICANT SHALL SUBSTANTIATE THE NEED FOR ANY PAVEMENT OPENING. Sleeves shall be driven UNDER the Highway Crossings unless permission to cross otherwise is given in writing by this office.
- Work under this Permit to be commenced within ninety (30) days from the date of permit and continue in an expeditious manner.
- When necessary, the Village Department of Public Works will on matters of emergency or complaint, take steps to repair openings on charge back basis to the above applicant.
- Applicant shall be responsible for their restoration repairs for One (1) year after completion unless extended by the Superintendent of Public Works.
- All work and installations shall comply with all federal, state, county, and village, laws and regulations.
- With regard to permanent installations, this permit does not assume village liability and any installations within the right of way under NYS Highway Law will hold harmless the village of Westhampton beach, its employee and/or designee operating within the interest of the village.

A check in the amount of \$150.00 payable to VILLAGE OF WESTHAMPTON BEACH shall be charged per permit. In addition, a bond amount shall be determined by the Superintendent of Public Works upon review of this permit.

FOR ADMINISTRATIVE USE ONLY

APPROVED

DENIED

BOND REQUIRED YES or NO Amount \$ _____

Dated: _____

**Mark-outs (NYS 811) for all excavations are required by NYS.
All repairs are to be made within a reasonable and expeditious time frame.**