



Chapter 196 Application
Incorporated Village of Westhampton Beach
 Phone (631) 288-1654
 Fax (631) 288-4332
 Email: *clerk@westhamptonbeach.org*
www.westhamptonbeach.org

Date: _____ Date Application Received: _____

Please check which permit you are applying for (check one):

NEW \$350.00 **RENEWAL \$150.00**

- OUTDOOR DINING**
- OUTDOOR TABLES, CHAIRS AND BENCHES**
- OUTDOOR MUSIC**

NEW APPLICATION FEE FOR EACH PERMIT: \$350.00
ANNUAL RENEWAL APPLICATION FEE FOR EACH PERMIT:
\$150.00

APPLICATION REQUIREMENTS:

YOU ARE REQUIRED TO SUBMIT THE FOLLOWING:

(a) Plot Plan-showing the location of outdoor tables, chairs and/or benches and music

FAILURE TO SUBMIT THE AFOREMENTIONED MATERIALS WILL RESULT IN AN INCOMPLETE APPLICATION AND WILL BE RETURNED TO APPLICANT

PART I: OWNER INFORMATION

Suffolk County Tax Map Number: 0905- _____ - _____ - _____

Property Location: _____

Property Owner Name: _____

Mailing Address of Property Owner: _____

APPLICANT INFORMATION:

Applicant Name: _____

Home Phone #: () - _____ Work #: () - _____ Cell #: () _____

Email Address of Applicant: _____

Business Name: _____

Business Address: _____

City, State, Zip Code: _____

Business Phone #: _____

PART II: VIOLATIONS

Are there currently any violations of the Village Code OR ANY OTHER MUNICIPALITY at the proposed location? YES NO

If "YES" please list and describe all violations:

PART III: DESCRIPTION OF OUTDOOR BUSINESS USE:

Days of Operation: _____

Time of Operation: _____

of Tables: _____ *# of Chairs:* _____

PART IV: DESCRIPTION OF OUTDOOR MUSIC USE:

Days of Operation: _____

Time of Operation: _____

Type of Music: _____

Note: If this application is being made by someone other than the property owner, the property owner must sign the owner's authorization at the end of this form.

PART IV: OWNER AUTHORIZATION

OWNER SIGNATURE: _____

OWNER PRINT NAME: _____

Sworn to before me this _____ *Day of* _____, 20_____.

NOTARY PUBLIC SIGNATURE

(seal)

Pursuant to Chapter 196-1 and 196-2 of the Village Code, Outdoor Dining and Outdoor Tables, Chairs and Benches shall be permitted during the period of April 15th through November 15th of each calendar year. Permits for Outdoor Dining or Outdoor Tables, Chairs and Benches are issued annually and applications must be received by February 1st in order to ensure a permit is approved by the Board of Trustees and secured for the calendar year. Submissions after February 1st cannot be guaranteed a permit.