

**The Board of Trustees of the Village of Westhampton Beach held their Regular Meeting on Thursday, February 3, 2022 at 5 p.m. at Village Hall, 165 Mill Road, Westhampton Beach, NY Via ZOOM webinar.**

PRESENT: Mayor Maria Z. Moore  
Deputy Mayor Ralph Urban  
Trustee Stephen Frano  
Trustee Rob Rubio  
Trustee Brian Tymann

Clerk-Treasurer Elizabeth Lindtvit  
Village Attorney – Stephen Angel

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**RESOLUTIONS:**

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**Accept minutes of Board of Trustees Meeting**

Motion made by Deputy Mayor Urban:

RESOLVED, that the minutes of the Board of Trustees Meeting of January 6, 2022 are hereby accepted.

Seconded by Trustee Frano and unanimously approved 3 Ayes, 0 Nays

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**Accept Departmental reports**

Motion made by Trustee Frano:

RESOLVED, that the Treasurer's report for December 2021, and the Police Department, Building Inspector's and Justice Court reports for January 2022 and are hereby accepted.

Seconded by Trustee Rubio and unanimously approved 3 Ayes, 0 Nays

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**Approve Warrant for February 2022**

Motion made by Trustee Rubio:

RESOLVED, that the warrant for February 2022 in the amount of \$328,207.22 for the General Fund and \$702,905.75 for the Capital Fund is hereby approved.

Seconded by Deputy Mayor Urban and unanimously approved 3 Ayes, 0 Nays

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**Authorize Change Order for Sewer System Construction**

Motion made by Deputy Urban:

RESOLVED, that the Board of Trustees hereby approves change order # PCO-00003 (proposed change order) for Thomas Novelli Contracting Corporation in the amount of \$33,750.00 for Dewatering Sampling and Analyses as required by NYS DEC Dewatering Permit Conditions to be charged to the Capital Fund account H9900 Sewer District.

Seconded by Trustee Frano and Unanimously approved 3 Ayes, 0 Nays

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**Approve Use of Village Property-St. Patrick's Day Parade**

Motion made by Trustee Frano:

RESOLVED, that the Westhampton Beach St. Patrick's Day Parade Committee is hereby authorized to conduct the Annual St. Patrick's Day Parade on Mill Road to Main Street and carnival on the Great Lawn, subject to weather, Great Lawn conditions, sewer construction status, and any NYS COVID19 related restrictions on Saturday, March 12, 2022 from 11:00 a.m. to 5:00 p.m.

Seconded by Trustee Rubio and unanimously approved 4 Ayes, 0 Nays

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**Authorize Village Clerk to Publish and Post a Notice of Public Hearing**

Motion made by Trustee Rubio:

RESOLVED, that the Village Clerk is hereby authorized to publish a public notice to consider a local law to amend Chapter 70 entitled, "Building Construction & Fire Prevention" (Construction Dumpsters) of the Code of the Village of Westhampton Beach once in the February 17, 2022 issue of Southampton Press, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Village.

Seconded by Trustee Tymann and unanimously approved 4 Ayes, 0 Nays

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**Authorize Village Clerk to Publish and Post a Notice of Public Hearing**

Motion made by Trustee Tymann:

RESOLVED, that the Village Clerk is hereby authorized to publish a public notice to consider a local law to amend Chapter 197 entitled, "Zoning" (Residential Sheds) of the Code of the Village of Westhampton Beach once in the February 17, 2022 issue of Southampton Press, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed amendment to be posted on the sign board of the Village.

Seconded by Deputy Mayor Urban and unanimously approved 4 Ayes, 0 Nays

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**Accept Proposal for Appraisal Services**

Motion made by Deputy Mayor Urban:

WHEREAS, the Village attorneys have advised the Village that it should retain an expert real estate appraiser to report on the value of Village property located at 172 S. Country Road, Westhampton Beach, New York, both with and without a solar lease as proposed by CVE Group or any other Company and the Board of Trustees agrees with this advice; and

WHEREAS, the Village attorneys sought proposals from two real estate appraisers that were known by them to have the necessary expertise to prepare such appraisals, one was for \$4,500.00 and the other for \$1,500.00; and

WHEREAS, the services sought are professional in nature and are not subject to public bidding; and

WHEREAS, Stephen Schuster's proposal to perform the appraisal requested for a fee of \$1,500.00 is acceptable to the Village attorneys and the Village.

NOW, THEREFORE, the Village Board of Trustees hereby authorizes the Village attorneys to retain the services of Stephen Schuster, at the expense of the Village, to act as expert real estate appraiser to report on the value of Village property located at 172 S. Country Road, Westhampton Beach, New York, both with and without a solar lease proposed by CVE Group or any other Company, for the sum of \$1,500.00.

Seconded by Trustee Frano and Unanimously approved 4 Ayes, 0 Nays

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**Appoint Chief Building Inspector**

Motion made by Trustee Frano:

RESOLVED, that Brad Hammond is hereby appointed to the position of Chief Building Inspector effective February 1, 2022 with a semi-monthly salary of \$4,375.00 in accordance with Suffolk County Department of Civil Service rules and procedures from Certified Eligibles List # 20-5110-146.

Seconded by Trustee Rubio and unanimously approved 4 Ayes, 0 Nays

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**Appoint Temporary Fire Administration Consultant**

Motion made by Trustee Rubio:

RESOLVED, that Andrew Smith is hereby appointed to the position of Temporary Fire Administration Consultant, effective February 1, 2022 at a rate of \$30 per hour, up to a maximum of \$2,500 and for a period not to exceed 60 days, to be charged against Building & Zoning Account A3620.415: Education & Training.

Seconded by Trustee Tymann and unanimously approved 4 Ayes, 0 Nays

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**Authorize Continuance of 12 Hour Work Chart**

Motion made by Trustee Tymann:

RESOLVED, that the Board, pursuant to PBA CBA Section 19(D)(II)(2), hereby agrees to continue the experimental 12-hour work chart effective June 1, 2022 through and including May 31, 2023.

Seconded by Deputy Mayor Urban and unanimously approved 4 Ayes, 0 Nays

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**Authorize Notice of Termination**

Motion made by Deputy Mayor Urban:

RESOLVED, The Board of Trustees hereby authorizes the issuance of a Notice of Termination under the Tolling Agreement dated April 16, 2020 between the Village of Westhampton Beach and Verizon (the "Agreement"), and authorizes the mayor to sign said Notice and authorizes the Village Attorney to serve said Notice in accordance with the terms of the Agreement.

Seconded by Trustee Frano and unanimously approved 4 Ayes, 0 Nays

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**Appoint DPW Laborer**

Motion made by Trustee Frano:

RESOLVED, that Tye Koslow is hereby appointed to the position of Laborer for the Department of Public Works effective February 1, 2022 at a semi-monthly salary of \$1,943.70 to be funded from A5110.100 P/S Public Works.

Seconded by Trustee Rubio and unanimously approved 4 Ayes, 0 Nays

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**Authorize Payment of 2014/15, 2015/16, 2016/17, 2019/20 & 2020/21 Assessment Roll Correction for Village taxes in 2015/16, 2016/17, 2017/18, 2020/21 & 2021/22**

Motion made by Trustee Rubio:

RESOLVED, that the Board of Trustees hereby authorize payment for a 2014/15, 2015/16, 2016/17, 2019/20 & 2020/21 property tax assessment roll reduction in the amount of \$3,091.24 to Koeppel Martone & Leistman, L.L.C. for SCTM# 0905-16-2-16, 499 Dune AB HOME, LLC as ordered by the NYS Supreme Court.

Seconded by Trustee Tymann and unanimously approved 4 Ayes, 0 Nays

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**Accept Proposal - Electronic Ticket Issuance**

Motion made by Trustee Tymann:

RESOLVED, that the Board of Trustees hereby accepts the proposal from Fundamental Business Service Inc. in the amount of \$2,000.00 for a pilot project of Electronic Ticket Issuance to be taken from G/L account code A3120.2 Police Equipment.

Seconded by Deputy Mayor Urban and unanimously approved 4 Ayes, 0 Nays

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**PUBLIC COMMENT: NONE**

Motion made by Deputy Mayor Urban to close the meeting seconded by Trustee Frano and unanimously approved 4 Ayes, 0 Nays.

Meeting adjourned at 5:18 p.m.

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Elizabeth Lindtvit  
Village Clerk