

**Village of Westhampton Beach
Board of Trustees Organizational Meeting
Monday July 3, 2023 at 5:00 p.m.**

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

- 1.LL # 7 of 2023 - Amending Chapter 197-63 Entitled "Zoning" (Site Plan Procedure)

HOLDOVERS:

- 2.LL # 8 of 2023 – Amending Chapter 197-29 Entitled “Zoning” (Nonconforming Uses)
- 3.Special Exception Application- Additional Outdoor Dining-Brunetti Pizza
- 4.Special Exception Application – Additional Outdoor Dining-Haskell’s Seafood
- 5.Special Exception Application – Outdoor Table & Chairs-One Trick Pony
- 6.Special Exception Application-Additional Outdoor Dining-Flora Restaurant
- 7.Special Exception Application-Additional Outdoor Dining-Goldbergs
- 8.Special Exception Application – Outdoor Table & Chairs-Mi Pubelito Restaurant

ANNUAL APPOINTMENTS AND RESOLUTIONS:

- 1.Appoint Village Attorney
- 2.Appoint Special District Attorney
- 3.Appoint Acting Village Justice
- 4.Appoint Deputy Mayor
- 5.Appoint Architectural Review Board Member
- 6.Appoint Architectural Review Board Chairman
- 7.Appoint Zoning Board of Appeals Member
- 8.Appoint Zoning Board of Appeals Chairman
- 9.Appoint Planning Board Member
- 10.Appoint Planning Board Chairman
- 11.Appoint Conservation Advisory Council Members
- 12.Appoint Conservation Advisory Council Chairperson
- 13.Appoint Ethics Board Members
- 14.Appoint Mayor as Commissioner of Licenses

- 15.Appoint Safety Committee
- 16.Appoint Village Clerk as Designee
- 17.Appoint Marriage Officer
- 18.Designate Official Depositories
- 19.Approve 2023-2024 Board of Trustees Meeting Schedule
- 20.Approve 2023-2024 Meeting Schedules for Appointed Boards
- 21.Authorize Check Signers
- 22.Designate Official Newspaper
- 23.Approve Mileage Reimbursement for Official Business
- 24.Approve Village Investment Policy
- 25.Accept Minutes Board of Trustees Meetings
- 26.Accept Departmental Monthly Reports
- 27.Accept Results of Village General Election
- 28.Appoint 2023 Seasonal Beach Attendants
- 29.Appoint 2023 Seasonal Lifeguards
- 30.Authorize Mayor to Sign SRO Agreement
- 31.Approve Warrant for July 2023
- 32.Authorize Use of Village Property – Rogers Beach Pavilion
- 33.Authorize Use of Village Property – Village Marina
- 34.Authorize Use of Village Property – Parking, Rogers Beach
- 35.Schedule Public Hearing for Special Exception Application
- 36.Authorize 2023 Renewal of Funcho's Fajita Grill Outdoor Music Permit
- 37.Authorize 2023 Renewal of Funcho's Fajita Grill Outdoor Tables and Seats Permit
- 38.Authorize Purchase of Trash Receptacles
- 39.Accept Proposal – Traffic Study
- 40.Appoint 2023 Seasonal Police Officer

PUBLIC COMMENT, ADJOURN, EXECUTIVE SESSION

**Village of Westhampton Beach
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Monday July 3, 2023 at 5:00 p.m.**

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

1.LL # 7 of 2023 - Amending Chapter 197-63 Entitled "Zoning" (Site Plan Procedure)

WHEREAS, a public hearing was held before the Village Trustees at the Municipal Building, 165 Mill Road, Westhampton Beach, New York, on the 3rd day of July 2023 to amend Chapter 197, entitled "Zoning," of the Code of the Village of Westhampton Beach; and

WHEREAS, the Suffolk County Planning Commission, via correspondence dated June 20 2023, determined the proposed amendment to be a matter of local determination; and

WHEREAS, the Building & Zoning Department has found the proposed amendment to be a Type II action under 6 NYCRR 617.5 (c)(33) & (37) (SEQR) without the need for further environmental review.

NOW THEREFORE BE IT RESOLVED, that after due deliberation the Board of Trustees of the Village of Westhampton Beach hereby adopts the Local Law as advertised; and be it further

RESOLVED, the Village Clerk is hereby directed to enter said Local Law in the records of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

HOLDOVERS:

2.LL # 8 of 2023 – Amending Chapter 197-29 Entitled “Zoning” (Nonconforming Uses)

3.Special Exception Application- Additional Outdoor Dining-Brunetti Pizza

4.Special Exception Application – Additional Outdoor Dining-Haskell’s Seafood

5.Special Exception Application – Outdoor Table & Chairs-One Trick Pony

6.Special Exception Application-Additional Outdoor Dining-Flora Restaurant

7.Special Exception Application-Additional Outdoor Dining-Goldbergs

8.Special Exception Application – Outdoor Table & Chairs-Mi Pubelito Restaurant

ANNUAL APPOINTMENT AND RESOLUTIONS:

1.Appoint Village Attorney

RESOLVED, that the firm of Esseks, Hefter, Angel, Di Talia & Pasca, LLP are hereby appointed to serve as the Village Attorneys to perform the functions and duties as legal counsel to the Board of Trustees, Planning Board and Zoning Board of Appeals for an annual retainer of \$78,000.00 to be paid in twelve equal installments; and the Architectural Review Board on an hourly basis as needed.

2.Appoint Special District Attorney

RESOLVED, that Anthony Rattoballi is hereby appointed to serve as a Special District Attorney to prosecute Village Justice Court cases and write appeals as necessary, at an hourly rate of \$175.00 for a term of one year.

3.Appoint Acting Village Justice

RESOLVED, that Martha M. Rogers, Esq. is hereby appointed as the Acting Village Justice of the Village of Westhampton Beach, to serve for a one-year term effective July 1, 2023 at an annual salary of \$6,000.00.

4.Appoint Deputy Mayor

RESOLVED, that Trustee Ralph Urban is hereby appointed to serve as Deputy Mayor for a term of one-year effective July 1, 2023.

5.Appoint Architectural Review Board Member

RESOLVED, that Christopher Mensch is hereby appointed to serve a five-year term as a member of the Village Architectural Review Board to commence June 1, 2023 through to May 31, 2028.

6.Appoint Architectural Review Board Chairman

RESOLVED, that Gregory Minasian is hereby appointed to serve as Chairman of the Village Architectural Review Board for a term of one year to expire May 31, 2024.

7.Appoint Zoning Board of Appeals Member

RESOLVED, that John Wittschen is hereby appointed to serve a five-year term as a member of the Village Zoning Board of Appeals to commence June 1, 2023 through to May 31, 2028.

8.Appoint Zoning Board of Appeals Chairman

RESOLVED, that Gerard Piering is hereby appointed to serve as Chairman of the Village Zoning Board of Appeals for a term of one year to expire May 31, 2024

9.Appoint Planning Board Member

RESOLVED, that Michael Schermeyer is hereby appointed to serve a five-year term as a member of the Village Planning Board to commence June 1, 2023 through to May 31, 2028.

10.Appoint Planning Board Chairman

RESOLVED, that David Reilly is hereby appointed to serve as Chairman of the Village Planning Board for a term of one year to expire May 31, 2024.

11.Appoint Conservation Advisory Council Members

RESOLVED, that Raymond Dowd and Dawn LaDu are appointed to the Conservation Advisory Council for a two-year term to end May 31, 2025.

12.Appoint Conservation Advisory Council Chairperson

RESOLVED, that Patricia Schaefer is hereby appointed as Chairperson of the Village Conservation Advisory Council to serve a one-year term to expire on May 31, 2024.

13.Appoint Ethics Board Members

RESOLVED, that Ralph Urban, Janeen Turano are hereby appointed to the Ethics Board to serve a two-year term to expire May 31, 2025.

14.Appoint Mayor as Commissioner of Licenses

RESOLVED, that Mayor Maria Z. Moore is hereby appointed Commissioner of Licenses for a term of one year.

15.Appoint Safety Committee

RESOLVED, that the Board of Trustees hereby appoints the following individuals to the Safety Committee which will meet quarterly as recommended by the NYS Municipal Workers Compensation Alliance: Maria Moore Mayor, Stephen Frano Trustee, Elizabeth Lindtvit Village Clerk, Steven McManus Chief of Police, Brad Hammond Building & Zoning Administrator, Matthew Smith Superintendent of Public Works, Andrew Kirwin PBA Vice-President, Paul Bugge AME Shop Steward and Nicholas VanVliet Code Enforcement Officer.

16.Appoint Village Clerk as Designee to accept Notice of Claims

WHEREAS the New York State Legislature on June 15, 2013 amended the New York General Municipal Law to allow a notice of claim against the Village to be served upon the New York State Secretary of State and the law further provided that the Village is required to adopt a resolution approving the designation of the individual to be served the notice of claim by the Secretary of State and that all such notices of claim and any other legal papers received shall be immediately provided to the Mayor and each Trustee for review.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

The Board of Trustees hereby appoints the Village Clerk as the individual to whom the Secretary of State must serve any notice of claim against the Village.

17.Appoint Marriage Officer

RESOLVED, that Stephen Frano is hereby appointed to serve as Marriage Officer for a term of one-year pursuant to the provisions of NYS Domestic Relations Law §11-c.

18.Designate Official Depositories

RESOLVED, that TD Bank, MBIA Municipal Investors Service Corporation (CLASS Program), and Signature Bank are hereby designated the official depositories of the Village of Westhampton Beach during the ensuing year and that the Village Clerk-Treasurer is hereby ordered to deposit all funds therein.

19. Approve 2023-2024 Board of Trustees Meeting Schedule

RESOLVED, that the Board of Trustees shall hold its regular meetings on the first Thursday of the month at 5:00 p.m. in the Municipal Building located at 165 Mill Road, Westhampton Beach unless the first Thursday is a holiday in which event the regular meeting shall be held on the first Friday thereafter which is not a holiday or as specifically noted on the attached schedule; and be it further

RESOLVED, that the work sessions will be held on the third Wednesday of the month at the Municipal Building at 5 p.m. as indicated on the attached schedule. The Annual Organizational Meeting will be held on Monday July 1, 2024 at 5:00 p.m. at the Municipal Building.

20. Approve Meeting Schedules for Appointed Boards

RESOLVED, that the Planning Board shall hold its regular meetings at 5:00 p.m. on the second and fourth Thursday of each month as necessary, the Zoning Board of Appeals shall hold its regular meeting on the third Thursday of each month at 5:00 p.m. as necessary and the Architectural Review Board shall hold meetings on the first and third Tuesdays of each month at 6:00 p.m. as necessary according to the schedules attached.

21. Authorize Check Signers

RESOLVED, that all Village of Westhampton Beach checks shall be signed by Maria Z. Moore, Mayor, or Ralph Urban the Deputy Mayor, and Elizabeth Lindtvit, Village Clerk-Treasurer or the Deputy Village Treasurer, except for Trust and Agency checks which shall be signed by either Elizabeth Lindtvit or the Deputy Village Treasurer upon written approval by the appropriate Department Head to release such funds.

22. Designate Official Newspaper

RESOLVED, that *The Southampton Press* is hereby designated as the official newspaper of the Village of Westhampton Beach during the ensuing year.

23. Approve Mileage Reimbursement for Official Business

RESOLVED, that all employees and officials of the Village who use their vehicles or other private vehicles for official Village business shall be reimbursed mileage at the rate allowed by the Internal Revenue Service in effect at the time the request is made.

24. Approve Village Investment Policy

RESOLVED, that the attached investment policy is hereby approved.

25. Accept Minutes of Board of Trustees Meetings

RESOLVED, that the minutes of the Board of Trustees Meeting of June 1, 2023 are hereby accepted.

26. Accept Monthly Reports from Departments

RESOLVED, that the Police Department, Justice Court and Building Inspector's reports for May 2023 are hereby accepted.

27. Accept Results of General Village Election

RESOLVED, that the results of the General Village Election of June 16, 2023 are hereby accepted as set forth in the attached Official Return of Votes.

28. Appoint 2023 Seasonal Beach Personnel

RESOLVED, that Caitlyn Lupia, Hailey Groth, and Nicolette Stefanidis are appointed as Beach Attendants at an hourly rate of \$12.50, Quinn Papagni at a rate of \$13.25 and George Paltridge at a rate of \$12.75 effective June 4, 2023.

29. Appoint 2023 Seasonal Beach Personnel

RESOLVED, that James Pizzitola is appointed as a Lifeguard at a rate of \$16.75 and Haley Wiessbard as a Lifeguard at a rate of \$15.50 effective June 4, 2023.

30. Authorize Mayor to Sign SRO Agreement

RESOLVED, that the Board of Trustees hereby authorizes the mayor to sign the School Resource Officer Agreement for the 2023-2024 school year with the Westhampton Beach School District.

31. Approve Warrant for July 2023

RESOLVED, that the warrant for July 2023 in the amount of \$577,945.30 for the General Fund and \$118,939.52 for the Capital Fund is hereby approved.

32. Authorize Use of Village Property-Doza Yoga

RESOLVED, that of Doza Yoga is hereby authorized to use Rogers Beach Pavilion on Mondays and Wednesday mornings from 5:45 am to 6:45 am starting Monday June 26 and continuing until September 6, 2023 for a Sunrise Yoga Class for approximately 10-15 persons.

33. Authorize Use of Village Property

RESOLVED, that the Riverhead Foundation for Marine Research is hereby authorized to use the Village Marina on Saturday July 15, 2023 and Saturday August 12, 2023 from 2:30 pm to 5:00 pm for a pop up event to raise awareness of boater safety fees waived per the Board.

34. Authorize Use of Village Property-Rogers Beach Parking

RESOLVED, that Allison and Kraig Fox of 137 Dune Road are hereby authorized to use the Rogers Beach Parking Lot on Saturday July 29, 2023 from 5:00 p.m. to 9:00 p.m. for 35 cars provided there is the availability and with village issued parking passes.

35. Schedule Public Hearing Special Exception Application

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday August 3, 2023 at 5:00 p.m. at the Village Hall for a Special Exception Application filed by Pawcasso Art Studio for Outdoor Tables and Chairs.

36. Authorize 2023 Renewal of Funcho's Fajita Grill Outdoor Music Permit

RESOLVED, that the Board of Trustees hereby approves the renewal of the Funcho's Fajita Grill Outdoor Music Permit for 2023 subject to the same conditions as set forth in the Determination dated January 6, 2011, the provisions of Chapter 196-3 of the Village Code and the requirement that the volume of the amplification shall not be as excessive as to annoy or disturb a reasonable person of normal auditory sensitivity.

37. Authorize 2023 Renewal of Funcho's Fajita Grill Outdoor Tables, Chairs & Benches

WHEREAS, Funcho's Fajita Grill has applied to renew the Outdoor Tables, Chairs and Benches Permit for 2023 to place four (4) outdoor tables and sixteen (16) standard chairs pursuant to §196-2 of the Village Code; and

WHEREAS there were no substantiated incidents or reports filed with the Police Department concerning said use; now therefore be it.

RESOLVED, that the Board of Trustees hereby authorizes the placement of outdoor tables and chairs as shown on the submitted plan approved in 2006 and subject to the same set of conditions and plan attached to the 2023 application.

38. Authorize Purchase of Trash Receptacles

RESOLVED, that the Board of Trustees hereby authorizes the purchase of 15 S-45 Ironsites Series 45 gallon litter receptacles from Victor Stanley as a sole source vendor in the amount of \$21,627.00 from G/L account CM2915.4 Culture & Recreation.

39. Accept Proposal – Traffic Study

RESOLVED, that the quote submitted by Ron Hill, P.E. in the amount not to exceed \$4,800.00 for a parking study to examine the existing parking in the B-1 Business District to be funded from A1440.4 Engineering & Surveys is hereby accepted.

40. Appoint 2023 Seasonal Police Officer

RESOLVED, that Nil Narbay is appointed as a Seasonal Police Officer at an hourly rate of \$30.00 effective July 5, 2023 to work as directed by the Chief of Police.

**PUBLIC COMMENT
ADJOURN
EXECUTIVE SESSION**

DATED: July 3, 2023

**Elizabeth Lindtvit
Village Clerk-Treasurer**

**INVESTMENT POLICY
INC. VILLAGE OF WESTHAMPTON BEACH**

I. SCOPE

This investment policy applies to all monies and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order,
To conform with all applicable federal, state and other legal requirements (legal);
To adequately safeguard principal (safety);
To provide sufficient liquidity to meet all operating requirements(liquidity).
To obtain a reasonable rate of return (yield).

DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Treasurer, Deputy Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base of records incorporating description and amounts of investments, transaction dates and other relevant information and regulate the activities of subordinate employees.

PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village of Westhampton Beach to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process should refrain from personal business activity that could conflict **with** proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

DIVERSIFICATION

It is the policy of the Village of Westhampton Beach to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

INTERNAL CONTROLS

It is the policy of the Village of Westhampton Beach for all monies collected by any officer or employee of the government to transfer those funds to the chief fiscal officer within one day of deposit, or within the time period specified in law, whichever is shorter.

The Board of Trustees, Treasurer or Deputy Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly and are managed in compliance with applicable laws and regulations.

DESIGNATION OF DEPOSITORIES

The banks and trust companies authorized for the deposit of monies are:

COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law 10, all deposits of the Village of Westhampton Beach, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

- By a pledge of "eligible securities" with an aggregate "market value" as provided by GML 10, equal to the aggregate number of deposits from the categories designated in Appendix A to the policy.
- By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
- By an irrevocable letter of credit issued by a qualifying federal home loan bank with an aggregate value equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any. A qualifying federal home loan bank is one whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization.
- By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims - paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third-party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any cost or expenses arising out of collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Village of Westhampton Beach or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of the custodian for the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposits or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such Agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

10. PERMITTED INVESTMENTS

As authorized by General Municipal Law 11, the Village of Westhampton Beach authorizes the Treasurer, Deputy Treasurer to invest monies not required for immediate expenditures for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts.
- Certificates of deposit.
- Obligations of the United States of America

All investment obligations shall be payable or redeemable at the option of the Village of Westhampton Beach within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village of Westhampton Beach within one year of the date of purchase.

AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Village of Westhampton Beach shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be creditworthy. Banks shall provide their most recent Consolidated Report of Condition (CALL Report) at the request of the Village of Westhampton Beach. The Board of Trustees, Treasurer or Deputy Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositaries, trading partners and custodians. Such a listing shall be evaluated at least annually.

PURCHASE OF INVESTMENTS

The Treasurer, Deputy Treasurer is authorized to contract for the purchase of investments:

- directly, including through a repurchase agreement, from an authorized trading partner.
- By participation in a cooperative investment program with another authorized governmental entity pursuant to Article SG of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment.

All such transactions shall be confirmed in writing to the Village of Westhampton Beach by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General, Municipal Law 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such an agreement shall include all provisions necessary to provide the local government with a perfected interest in securities.

**VILLAGE OF WESTHAMPTON BEACH
BOARD OF TRUSTEES MEETINGS
2023-24**

WORK SESSIONS 5:00 P.M.

2023

Wednesday, July 19, 2023
 Wednesday, Aug. 16, 2023
 Wednesday, Sept. 20, 2023
 Wednesday, Oct. 18, 2023
 Wednesday, Nov. 15, 2023

2024

NO DECEMBER WORK SESSION
 Wednesday, Jan. 17, 2024
 Wednesday, Feb. 21, 2024
 Wednesday, March 20, 2024

Wednesday, April 17, 2024
 Wednesday, May 15, 2024
 NO JUNE WORK SESSION

REGULAR MEETINGS 5:00 P.M.

2023

Thursday, Aug. 3, 2023
 Thursday, Sept. 7, 2023
 Thursday, Oct. 5, 2023
 Thursday, Nov. 2, 2023
 Thursday, Dec. 7, 2023

2024

Thursday, Jan. 4, 2024
 Thursday, Feb. 1, 2024
 Thursday, March 7, 2024
 Wednesday, March 27, 2024 *
 Special Meeting of Tentative Budget
 With Trustees & Department Heads
 Thursday, April 4, 2024
 Budget Public Hearing*
 Thursday, May 2, 2024
 Thursday, June 6, 2024
 Monday July 1, 2024
 ORGANIZATIONAL MEETING



Incorporated Village Of Westhampton Beach
ARCHITECTURAL REVIEW BOARD
165 Mill Road
Westhampton Beach, New York 11978
(631) 288-2429 – Fax (631) 288-4332

GREGORY MINASIAN
Chairman

2023 – 2024 ARCHITECTURAL REVIEW BOARD MEETING SCHEDULE
Meetings are held on the 1st and 3rd TUESDAY of every month at 6:00 P.M.

| <u>Application Deadline Date</u> | <u>Meeting Date</u> |
|--|---------------------|
| June 30, 2023 | July 18, 2023 |
| July 17, 2023 | August 1, 2023 |
| July 31, 2023 | August 15, 2023 |
| August 21, 2023 | September 5, 2023 |
| September 4, 2023 | September 19, 2023 |
| September 18, 2023 | October 3, 2023 |
| October 2, 2023 | October 17, 2023 |
| November 6, 2023 | November 21, 2023 |
| November 13, 2023* | December 5, 2023 |
| *Early deadline & advertising due to Thanksgiving. | |
| December 4, 2023 | December 19, 2023 |
| December 29, 2023* | January 16, 2024 |
| January 22, 2024 | February 6, 2024 |
| February 5, 2024 | February 20, 2024 |
| February 19, 2024 | March 5, 2024 |
| March 4, 2024 | March 19, 2024 |
| March 18, 2024 | April 2, 2024 |
| April 1, 2024 | April 16, 2024 |
| April 22, 2024 | May 7, 2024 |
| May 6, 2024 | May 21, 2024 |
| May 20, 2024 | June 4, 2024 |
| June 3, 2024 | June 18, 2024 |



Incorporated Village Of Westhampton Beach

PLANNING BOARD

165 Mill Road

Westhampton Beach, New York 11978

(631) 288-2429 – Fax (631) 288-4332

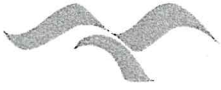
DAVID REILLY

Chairman

2023 / 2024 PLANNING BOARD SCHEDULE

Meetings are held on the 2nd and 4th Thursday of every month at 5:00 P.M.

| <u>Application Deadline Date</u> | <u>Meeting Date</u> |
|--|---------------------|
| June 30, 2023 | July 27, 2023 |
| July 17, 2023 | August 10, 2023 |
| July 31, 2023 | August 24, 2023 |
| August 21, 2023 | September 14, 2023 |
| September 4, 2023 | September 28, 2023 |
| September 18, 2023 | October 12, 2023 |
| October 2, 2023 | October 26, 2023 |
| October 16, 2023 | November 9, 2023 |
| There is only ONE MEETING in November due to Thanksgiving. | |
| November 13, 2023* | December 14, 2023 |
| There is only ONE MEETING in December due to Christmas. | |
| *Early advertising due to Holiday Deadlines | |
| December 11, 2023* | January 11, 2024 |
| *Early advertising due to Holiday Deadlines | |
| January 2, 2024 | January 25, 2024 |
| January 15, 2024 | February 8, 2024 |
| There is only ONE MEETING in February due to President's Week. | |
| February 19, 2024 | March 14, 2024 |
| March 4, 2024 | March 28, 2024 |
| March 18, 2024 | April 11, 2024 |
| April 1, 2024 | April 25, 2024 |
| April 15, 2024 | May 9, 2024 |
| April 29, 2024 | May 23, 2024 |
| May 20, 2024 | June 13, 2024 |



Incorporated Village Of Westhampton Beach

ZONING BOARD OF APPEALS

165 Mill Road

Westhampton Beach, New York 11978

(631) 288-2429 – Fax (631) 288-4332

Gerard Piering
Chairman

2023 – 2024 BOARD OF ZONING APPEALS SCHEDULE
(Meetings are held on the 3rd THURSDAY of every month at 5:00 P.M.)

| <u>Application Deadline</u> | <u>Notice To Paper</u> | <u>Notice In Paper</u> | <u>Meeting Date</u> |
|-----------------------------|------------------------|------------------------|---------------------|
| June 26, 2023 | June 30, 2023 | July 6, 2023 | July 20, 2023 |
| July 24, 2023 | July 28, 2023 | August 3, 2023 | August 17, 2023 |
| August 28, 2023 | September 1, 2023 | September 7, 2023 | September 21, 2023 |
| September 25, 2023 | September 29, 2023 | October 5, 2023 | October 19, 2023 |
| October 23, 2023 | October 27, 2023 | November 2, 2023 | November 16, 2023 |
| November 27, 2023 | December 1, 2023 | December 7, 2023 | December 21, 2023 |
| December 18, 2023* | December 22, 2023* | January 4, 2024 | January 18, 2024 |
| January 22, 2024 | January 26, 2024 | February 1, 2024 | February 15, 2024 |
| February 26, 2024 | March 1, 2024 | March 7, 2024 | March 21, 2024 |
| March 25, 2024 | March 29, 2024 | April 4, 2024 | April 18, 2024 |
| April 22, 2024 | April 26, 2024 | May 2, 2024 | May 16, 2024 |
| May 27, 2024 | May 31, 2024 | June 6, 2024 | June 20, 2024 |
| June 24, 2024 | June 28, 2024 | July 4, 2024 | July 18, 2024 |

*Early Deadline and Early Advertising for Christmas / New Year Holiday.