

Village of Westhampton Beach
Board of Trustees Meeting
Thursday, February 1, 2024 at 5:00 P.M.

DRAFT

PLEDGE OF ALLEGIANCE

LWRP Presentation – MJ Engineering

PUBLIC HEARING: LL # 1 of 2024

RESOLUTIONS:

1. Accept minutes of Board of Trustees Meeting
2. Accept Departmental Reports
3. Approve Warrant for February 2024
4. Authorize 2023–2024 Budget Amendments
5. Authorize Budget Transfers
6. Authorize Renewal - Cyber Security Insurance Policy
7. Approve Use of Village Marina - Power Squadron
8. Authorize Employee to Attend Courses
9. Accept Proposal from Fluid Imagery
10. Accept Proposal from AC Electrical & Lighting Supplies
11. Refer Change of Zone Request to Planning Board-141 & 149 Montauk Highway
12. Approve 2024–2025 Revised Real Property Tax Exemptions
13. Appoint Planning Board Member
14. Appoint Community Housing Fund Advisory Board Member
15. Affordable Housing Income Limits
16. Accept Proposal – Tree Services
17. Authorize Purchase - DPW

PUBLIC COMMENT

EXECUTIVE SESSION-Personnel

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday, February 1, 2024 at 5:00 P.M.**

PLEDGE OF ALLEGIANCE

LWRP Presentation – MJ Engineering

PUBLIC HEARING: LL # 1 of 2024 Chapter 161 Taxation

RESOLUTIONS:

1. Accept minutes of Board of Trustees Meeting

RESOLVED, that the minutes of the Board of Trustees Meeting of January 4, 2024 are hereby accepted.

2. Accept Departmental Reports

RESOLVED, that the Treasurer's report, for November and December 2023, Justice Court, Police Department's and Building Inspector's reports for December 2023, are hereby accepted.

3. Approve Warrant for February 2024

RESOLVED, that the warrant for February 2024 in the amount of \$xxx,xxx.xx for the General Fund and \$xxx,xxx.xx for the Capital Fund is hereby approved.

4. Authorize 2023–2024 Budget Amendments

RESOLVED, that the Board of Trustees hereby authorize the following 2023–2024 Budget Amendments:

GTSC-Highway Safety Grant

| | | |
|-----------------------|--------------------------|------------|
| Increase Revenue Code | A4320 | \$6,000.00 |
| Increase Expense Code | A3120103 Police Overtime | \$6,000.00 |

Stop DWI Grant

| | | |
|-----------------------|------------|------------|
| Increase Revenue Code | A30891 | \$7,500.00 |
| Increase Expense Code | A3120103.1 | \$7,500.00 |

Insurance Recoveries

| | | |
|-----------------------|----------------------------|------------|
| Increase Revenue Code | A2680 | \$8,001.61 |
| Increase Expense Code | A3120.402 Equipment Repair | \$8,001.61 |

5. Authorize Budget Transfer

RESOLVED, that the Board of Trustees hereby authorizes a budget transfer in the amount of \$9,013.81 from G/L Revenue Account Code A1589 Other Public Safety Income to G/L Expenditure Account Code A3120.103 Police Department Overtime Personal Services received from the WHB School District for the SRO reimbursement for the 2023-2024 school year.

6. Authorize Renewal - Cyber Security Insurance Policy

RESOLVED, that the Board of Trustees hereby approves the renewal of the Cyber Security Insurance Policy in the amount of \$11,805.88, with no increase from previous year, to protect the Village against a Cyber incident, to be funded from A1990 Insurance Account.

7. Approve Use of Village Marina - Power Squadron

RESOLVED, that the U.S. Power Squadron applied for the use of the Village Marina for the 2024 District 3 Annual District Rendezvous from Friday July 26, 2024 starting at 5:00 pm through Sunday July 28, 2024, subject to tent permit, fees and SLA compliance, with music and activities is hereby authorized.

8. Authorize Employee to Attend Courses

RESOLVED, that Jennifer Gaudiello is hereby authorized to attend two (2) courses Governmental Accounting and Accounting Principles and Procedures through the NYS Office of State Comptroller at a cost of \$85 per course from G/L account code A1325.406 Clerk Office Expense.

9. Accept Proposal from Fluid Imagery

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by Fluid Imagery Computing in the amount not to exceed \$8,010.00 for the Microsoft 365 Migration for the Village wide computers to be taken from G/L account code A1680.400 Data Processing Contractual.

10. Accept Proposal from AC Electrical & Lighting Supplies

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by AC Electrical & Lighting Supplies in the amount not to exceed \$8,850.00 for the lighting of the bocce ball courts in the Maria Z. Moore Community Park to be taken from G/L account code CM7110 Parks.

11. Refer Special Exception Application to Planning Board-141 & 149 Montauk Highway

RESOLVED, that the request to the Village Board to permit the establishment of a grocery store for property located on 141 and 149 Montauk Highway and identified by Suffolk County Tax Map # 905-5-2-6.1, 6.2 & 7 and 905-5-2-9.1 is hereby referred to the Village Planning Board for review.

12. Approve 2024–2025 Real Property Tax Exemptions

RESOLVED, that the Board of Trustees hereby approves the revised 2024-2025 Real Property Tax Exemptions for the 2024/2025 tax year as attached.

13. Appoint Planning Board Member

RESOLVED, that Donald Steinert is hereby appointed to fill the vacancy left by Michael Schermeyer and finish the five year term as a member of the Village Planning Board to commence February 1, 2024 through to May 31, 2028.

14. Appoint Community Housing Fund Advisory Board Member

RESOLVED, that Cecilia Cunningham is hereby appointed to the Peconic Bay Region Community Housing Fund Advisory Board for a term to end on December 31, 2024.

15. Affordable Housing Income Limits RESOLUTION TO COME FROM VILLAGE ATTORNEY

16. Accept Proposal for Tree Insecticide Services

RESOLVED, that the Board of Trustees accepts the proposal submitted by Accent Estates Plant Health Care Company in the amount of \$1,715.00 for 1 (one) application of insecticide/fungicide for the trees on Main Street to be taken from G/L account A8560.416 Shade Tree Maintenance.

17. Authorize Purchase - DPW

RESOLVED, that the Board of Trustees hereby authorizes the purchase of 1 Case 590SN Backhoe in the amount of \$160,799.70 from NYS Contract PC69383 from Hoffman Equipment as per NYS Department of Transportation this is fully reimbursable from the Village's CHIPS allotment for 2024, and this expenditure to be taken from G/L account A5110.2 Equipment.

PUBLIC COMMENT

ADJOURN

DATED: February 1, 2024

Elizabeth Lindtvit
Village Clerk-Treasurer

EXECUTIVE SESSION - Personnel