

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday, February 1, 2024 at 5:00 P.M.**

PLEDGE OF ALLEGIANCE

LWRP Presentation – MJ Engineering

PUBLIC HEARING: LL # 1 of 2024

RESOLUTIONS:

1. Accept minutes of Board of Trustees Meeting
2. Accept Departmental Reports
3. Approve Warrant for February 2024
4. Authorize 2023–2024 Budget Amendments
5. Authorize Budget Transfers
6. Authorize Renewal - Cyber Security Insurance Policy
7. Approve Use of Village Marina - Power Squadron
8. Authorize Employee to Attend Courses
9. Accept Proposal from Fluid Imagery
10. Accept Proposal from AC Electrical & Lighting Supplies
11. Refer Special Exception to Planning Board-141 & 149 Montauk Highway
12. Approve 2024–2025 Revised Real Property Tax Exemptions
13. Appoint Planning Board Member
14. Appoint Community Housing Fund Advisory Board Member
15. Affordable Housing Income Limits
16. Accept Proposal – Tree Services
17. Authorize Purchase - DPW
18. Appoint Temporary Fire Administration Consultant
19. Authorize Transfer of Joint Ownership

PUBLIC COMMENT

EXECUTIVE SESSION-Personnel

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday, February 1, 2024 at 5:00 P.M.**

PLEDGE OF ALLEGIANCE

LWRP Presentation – MJ Engineering

PUBLIC HEARING: LL # 1 of 2024 Chapter 161 Taxation

RESOLUTIONS:

1. Accept minutes of Board of Trustees Meeting

RESOLVED, that the minutes of the Board of Trustees Meeting of January 4, 2024 are hereby accepted.

2. Accept Departmental Reports

RESOLVED, that the Treasurer’s report, for November and December 2023, Justice Court, Police Department’s and Building Inspector’s reports for December 2023, are hereby accepted.

3. Approve Warrant for February 2024

RESOLVED, that the warrant for February 2024 in the amount of \$402,545.55 for the General Fund and \$4,396.30 for the Capital Fund is hereby approved.

4. Authorize 2023–2024 Budget Amendments

RESOLVED, that the Board of Trustees hereby authorize the following 2023–2024 Budget Amendments:

GTSC-Highway Safety Grant

Increase Revenue Code	A4320	\$6,000.00
Increase Expense Code	A3120103 Police Overtime	\$6,000.00

Stop DWI Grant

Increase Revenue Code	A30891	\$7,500.00
Increase Expense Code	A3120103.1	\$7,500.00

Insurance Recoveries

Increase Revenue Code	A2680	\$8,001.61
Increase Expense Code	A3120.402 Equipment Repair	\$8,001.61

5. Authorize Budget Transfer

RESOLVED, that the Board of Trustees hereby authorizes a budget transfer in the amount of \$9,013.81 from G/L Revenue Account Code A1589 Other Public Safety Income to G/L Expenditure Account Code A3120.103 Police Department Overtime Personal Services received from the WHB School District for the SRO reimbursement for the 2023-2024 school year.

6. Authorize Renewal - Cyber Security Insurance Policy

RESOLVED, that the Board of Trustees hereby approves the renewal of the Cyber Security Insurance Policy in the amount of \$11,805.88, with no increase from previous year, to protect the Village against a Cyber incident, to be funded from A1990 Insurance Account.

7. Approve Use of Village Marina - Power Squadron

RESOLVED, that the U.S. Power Squadron applied for the use of the Village Marina for the 2024 District 3 Annual District Rendezvous from Friday July 26, 2024 starting at 5:00 pm through Sunday July 28, 2024, subject to tent permit, fees and SLA compliance, with music and activities is hereby authorized.

8. Authorize Employee to Attend Courses

RESOLVED, that Jennifer Gaudiello is hereby authorized to attend two (2) courses Governmental Accounting and Accounting Principles and Procedures through the NYS Office of State Comptroller at a cost of \$85 per course from G/L account code A1325.406 Clerk Office Expense.

9. Accept Proposal from Fluid Imagery

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by Fluid Imagery Computing in the amount not to exceed \$8,010.00 for the Microsoft 365 Migration for the Village wide computers to be taken from G/L account code A1680.400 Data Processing Contractual.

10. Accept Proposal from AC Electrical & Lighting Supplies

RESOLVED, that the Board of Trustees do hereby accept the proposal submitted by AC Electrical & Lighting Supplies in the amount not to exceed \$8,850.00 for the lighting of the bocce ball courts in the Maria Z. Moore Community Park to be taken from G/L account code CM7110 Parks.

11. Refer Special Exception Application to Planning Board-141 & 149 Montauk Highway

RESOLVED, that the request to the Village Board to permit the establishment of a grocery store for property located on 141 and 149 Montauk Highway and identified by Suffolk County Tax Map # 905-5-2-6.1, 6.2 & 7 and 905-5-2-9.1 is hereby referred to the Village Planning Board for review.

12. Approve 2024–2025 Real Property Tax Exemptions

RESOLVED, that the Board of Trustees hereby approves the revised 2024-2025 Real Property Tax Exemptions for the 2024/2025 tax year as attached.

13. Appoint Planning Board Member

RESOLVED, that Donald Steinert is hereby appointed to fill the vacancy left by Michael Schermeyer and finish the five-year term as a member of the Village Planning Board to commence February 1, 2024 through to May 31, 2028.

14. Appoint Community Housing Fund Advisory Board Member

RESOLVED, that Cecilia Cunningham is hereby appointed to the Peconic Bay Region Community Housing Fund Advisory Board for a term to end on December 31, 2024.

15. Adopt Affordable Housing Maximum Monthly Rental Limits, Initial, Maximum Sales Price and Maximum Household Income Limits

WHEREAS, on December 7, 2023, the Board of Trustees of the Village of Westhampton Beach (the "Village") adopted Local Law No. 15 of 2023, which allows for the creation and administration of affordable housing units within the Village of Westhampton Beach; and

WHEREAS, in accordance with §40-5B(1), the Board of Trustees shall set by resolution the maximum monthly rental or initial maximum sales price for an affordable housing dwelling unit and the maximum household income for eligibility for occupancy of said units; and

WHEREAS, the Trustees have reviewed the attached document titled "Nassau/Suffolk County HUD Family Income Guidelines and Limits- Effective 2023-2024"; and

WHEREAS, the Trustees find that the attached document sets forth the appropriate maximum monthly rental or initial maximum sales price for an affordable housing dwelling unit and the maximum household income for eligibility for occupancy of said units in accordance with the Village's Affordable Housing Program set forth in Chapter 40 of the Village Code; and

NOW, THEREFORE, BE IT RESOLVED, the Village Board of Trustees hereby adopts income and rental/sale price limits as set forth in the attached document titled "Nassau/Suffolk County HUD Family Income Guidelines and Limits- Effective 2023-2024 as required pursuant to §40-5B(1).

16. Accept Proposal for Tree Insecticide Services

RESOLVED, that the Board of Trustees accepts the proposal submitted by Accent Estates Plant Health Care Company in the amount of \$1,715.00 for 1 (one) application of insecticide/fungicide for the trees on Main Street to be taken from G/L account A8560.416 Shade Tree Maintenance.

17. Authorize Purchase - DPW

RESOLVED, that the Board of Trustees hereby authorizes the purchase of 1 Case 590SN Backhoe in the amount of \$160,799.70 from NYS Contract PC69383 from Hoffman Equipment as per NYS Department of Transportation this is fully reimbursable from the Village's CHIPS allotment for 2024, and this expenditure to be taken from G/L account A5110.2 Equipment.

18.Appoint Temporary Fire Administration Consultant

RESOLVED, that Andrew Smith is hereby appointed to the position of Temporary Fire Administration Consultant, effective February 1, 2024 at a rate of \$50 per hour, up to a maximum of \$500 and for a period not to exceed 30 days, to be charged against Building & Zoning Account A3620.415: Education & Training.

19.Authorize Transfer of Joint Ownership

WHEREAS, the Village of Westhampton Beach acquired ownership of an historic windmill, the “New York State Governor John Adam Dix Windmill” (the “Windmill”); and

WHEREAS, the Village has placed the Windmill on the real property located at 35 Main Street, Village of Westhampton Beach, SCTM No. 905-11-1-1, commonly known as the “Great Lawn”; and

WHEREAS, the Great Lawn is owned jointly by the Village and the Town of Southampton (“Town”); and

WHEREAS, the Windmill requires restoration at significant expense; and

WHEREAS, the Village and the Town entered into an Inter-Municipal Agreement on June 1, 2023 (the “IMA”) which, among other things:

1. authorized the Town to landmark the windmill;
2. authorized the Village to act as a steward of the windmill; and
3. provided that funds from the Town’s Community Preservation Fund would be used to pay for the restoration, to the extent permitted by New York State Town Law Section 64-e, Southampton Town Code Chapter 140 and the Town of Southampton’s Rules and Regulations for CPF Acquisitions and Stewardship as enacted by the Southampton Town Board on January 25, 2011, by separate agreement between the Village and the Town; and

WHEREAS, the Village wishes to convey to the Town an undivided joint ownership interest in the Windmill so that the Town is authorized to pay the expenses therefor from the Town of Southampton Community Preservation Fund.

NOW, THEREFORE, BE IT RESOLVED That the Village shall transfer to the Town an undivided joint ownership interest in the Windmill so as to make the Town and the Village joint owners thereof; that the Mayor is authorized to execute all documents reasonably necessary to transfer an undivided joint ownership of the Windmill to the Town in form approved by the Village Attorney; that the IMA between the Village and the Town dated June 1, 2023 be amended to reflect joint ownership of the Windmill; and that the Mayor is authorized to execute an amendment to the aforesaid IMA to reflect joint ownership of the Windmill in form approved by the Village Attorney.

PUBLIC COMMENT

ADJOURN

DATED: February 1, 2024

EXECUTIVE SESSION-PERSONNEL

Elizabeth Lindtvit
Village Clerk-Treasurer



Incorporated Village of Westhampton Beach

165 Mill Road, Westhampton Beach, New York 11978

(631) 288-1654 * Fax: (631) 288-4332 * clerk@westhamptonbeach.org

Nassau/Suffolk County HUD Family Income Guidelines and Limits- Effective 2023-2024

Median Income								
Family #	1	2	3	4	5	6	7	8
50%	\$53,900	\$61,600	\$69,300	\$76,950	\$83,150	\$89,300	\$95,450	\$101,600
80%	\$71,400	\$81,600	\$91,800	\$102,000	\$110,200	\$118,350	\$126,500	\$134,650
100%	\$109,450	\$125,050	\$140,700	\$156,300	\$168,850	\$181,350	\$193,850	\$206,350
120%	\$131,300	\$150,050	\$168,800	\$187,600	\$202,550	\$217,550	\$232,550	\$247,600

HOME SALE PRICE CALCULATIONS 2023-2024

Middle Income:

2 ½ x 120% AMI (Area Median Income) for a family of four: 2 ½ x \$187,560¹= \$468, 900

Note: The initial sales price determination for income- eligible households shall be based upon a family of four, regardless of the applicant household size.

RENTAL CALCULATIONS 2023-2024

Middle Income (80% to 120%)

30% of 80% of AMI (Area Median Income) minus the applicable utility allowance (UA) based on the unit size to those households making at or below 120% of AMI. All results are rounded up. The 30% multiplier used in all calculations is the recommended percentage of a family's income that should be allocated to housing. Current calculations without UA deductions are:

1. Studio	\$ 71,400 (80% AMI-1 ²) x 30% = \$21,420/ 12 mo. =	\$1,800/ month ³
2. 1 Bedroom	\$81,600 (80% AMI-2) x 30% = \$24,480/ 12 mo. =	\$2,050/ month
3. 2 Bedroom	\$91,800 (80% AMI-3) x 30% = \$27,540/ 12 mo. =	\$2,300/ month
4. 3 Bedroom	\$110,200 (80% AMI-5) x 30% = \$33,060/ 12 mo.=	\$2,800/ month
5. 4 Bedroom	\$126,500 (80% AMI-7) x 30% = \$37,950/ 12 mo.=	\$3,200/ month

Re-sale of Affordable Housing Unit:

For Affordable Housing Unit re-sales to a purchaser meeting the eligibility requirements and selected by the Village or its designee pursuant to Village Code §40-5E(4), the sales price shall be calculated as follows: the original purchase price, plus improvements approved by Village or its designee, and the month and year of purchase shall be entered into the U.S. Bureau of Labor Statistics CPI calculator to determine the current sale price. The calculator is available at:

https://www.bls.gov/data/inflation_calculator.htm.

¹ \$187,560 represents the actual number, \$187,600 in the table is rounded up to the nearest fifty dollars.

² Represents the number of people in the household from the chart above.

³ Rounded up to the nearest fifty dollars.

Resolved, that the Board of Trustees hereby approve the taxpayers below to receive exemptions for aged or disability with limited income, clergy, non-profit organization, veterans and volunteer ambulance/firefighter as indicated for the 2024/25 tax year

CLERGY EXEMPTIONS

<u>TAX MAP #</u>	<u>NAME & ADDRESS OF OWNER</u>	<u>AMOUNT</u>
5-3-25	BERNSTEIN, MORRIS 46 OAK ST	\$1,500.

VOLUNTEER AMBULANCE/FIRE DEPT. EXEMPTIONS

<u>TAX MAP #</u>	<u>NAME & ADDRESS OF OWNER</u>	<u>AMOUNT</u>
7-2-18.2	NEELY, JOHN (FD) 108 BEACH RD	10%
5-2-25	SCOTT, LEWIS (FD) 285 SUNSET AVE	10%
12-2-8	WACHENFELD, JEFFREY (FD) 17 WOODLAND	10%
4-1-20	BETTS, BARBARA 14 DEPOT RD.	10%
5-3-6	REUTTER, JASON 15 REDFIELD LN	10%
3-1-16	RICHMAN, ELYSE 78 ROGERS AVE	10%
8-3-29	KAMETLER, JAMES 24 OAK ST	10%

AGED EXEMPTIONS

<u>TAX MAP #</u>	<u>NAME & ADDRESS OF OWNER</u>	<u>AMOUNT</u>
4-1-20	BETTS, BARBARA 14 DEPOT RD.	50%
8-3-37	DEANGELIS, BERNADETTE	50%
3-1-25	DOWNS, SYLVIA 55 ROGERS AVE	50%

DISABILITIES & LIMITED INCOMES EXEMPTIONS

<u>TAX MAP #</u>	<u>NAME & ADDRESS OF OWNER</u>	<u>AMOUNT</u>
8-3-47	JESSUP, AUBREY 34 BROOK RD	50%
8-1-2	MARTIN, GARY & TRACY 70 ONECK LN	50%

NON-PROFIT ORGANIZATION

<u>TAX MAP #</u>	<u>NAME & ADDRESS OF OWNER</u>	<u>AMOUNT</u>
12-4-26	Westhampton Beach Performing Arts Center 22 Sunset Ave	100%

VETERANS EXEMPTIONS

22-2-23	Sokel, Randolph 15 Humphrey St	15%
---------	--------------------------------	-----