

**Village of Westhampton Beach
Board of Trustees Meeting
Thursday May 7, 2020 at 5:00 PM**

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

Special Exception Application-Outdoor Tables & Chairs and Music, Aji Authentic Mexican Food

RESOLUTIONS:

PUBLIC COMMENT

1. Accept minutes of Board of Trustees Meetings
2. Accept Departmental Monthly Reports
3. Schedule Public Hearing Local Law Amendment
4. Schedule Public Hearing-Special Exception Application
5. Schedule Public Hearing-Special Exception Application
6. Schedule Public Hearing-Special Exception Application
7. Appoint Satty, Levine and Ciacco to Audit 2019-2020 Financial Statements
8. Rescind Use of Village Property Permit
9. Accept Proposal for Engineering Services
10. Approve 2020 Beach Rates and Rules
11. Accept Proposal for Services-GASB 75
12. Authorize IRC Section 125 Plan
13. Appoint 2020 Seasonal Beach Personnel
14. Appoint 2020 Seasonal Marina Personnel
15. Appoint 2020 Seasonal Police Officers
16. Appoint 2020 Seasonal Traffic Control Officers
17. Appoint 2020 Election Inspectors
18. Authorize Annual Maintenance Agreement
19. Authorize Mayor to Sign Agreement

20. Authorize Mayor to Sign Agreement
21. Authorize Change Order for Main Street Improvement Project
22. Authorize Change Order for Main Street Improvement Project
23. Authorize Change Order for Main Street Improvement Project
24. Refer Special Exception Application to Planning Board
25. Refer Special Exception Application to Planning Board
26. Refer Special Exception Application to Planning Board
27. Authorize Unreserved Fund Balance Transfer
28. Authorize Purchase of DPW Equipment
29. Authorize Purchase of DPW Equipment
30. Approve Warrant for May 2020

PUBLIC COMMENT

EXECUTIVE SESSION

**Village of Westhampton Beach
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PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS:

Special Exception Application-Outdoor Tables & Chairs and Music, Aji Authentic Mexican Food

Approve Special Exception Application Ajis Authentic Mexican Food

WHEREAS, the applicant has applied for a Special Exception for Outdoor tables & chairs pursuant to the provisions of Chapter 196 of the Zoning Code of the Village of Westhampton Beach located at 77 Main Street, Westhampton Beach, SCTM # 905-11-2-9.

WHEREAS, the applicant submitted a sketch plan with placement of the tables and chairs; and

WHEREAS, this application was referred to the Planning Board on April 2, 2020, the Planning Board issued a report dated April 13, 2020 in which it recommended the approval of two (2) tables and four (4) chairs with conditions as below. A public hearing was held before the Board of Trustees on May 7, 2020, and this Board grants approval of this permit, subject to all conditions and limitations set forth by the Planning Board report dated April 13, 2020 which includes the following conditions:

- 1) The chairs must abut the building so there is no movement into the right of way or the fire zone or block the entrance.
- 2) The applicant must make sure the garbage is tended to and the patrons are utilizing the garbage receptacles.

RESOLUTIONS:

1. Accept Minutes of Board of Trustees Meeting

RESOLVED, that the minutes of the Board of Trustees Meeting of April 2, 2020, and Special Meeting of April 15, 2020 are hereby accepted.

2. Accept Departmental Monthly Reports

RESOLVED, that the Treasurer's reports for March 2020, Justice Court, Police Department's and Building Inspector's reports for April 2020, are hereby accepted.

3. Schedule Public Hearing Local Law Amendment

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Wednesday May 20, 2020 at 5:00 p.m. at the Village Hall on a Local Law Amending Chapter 178 of the Village Code entitled "Vehicles and Traffic".

4. Schedule Public Hearing-Special Exception Application

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday June 4, 2020 at 5:00 p.m. at the Village Hall on a Special Exception application filed by HCMC Holding LLC for a "Change of Use" for property located at 51 Old Riverhead Road.

5. Schedule Public Hearing-Special Exception Application

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday June 4, 2020 at 5:00 p.m. at the Village Hall on a Special Exception application to allow construction of a Hotel in the B-1 zoning district filed by Westhampton Inn, LLC for property located at 43 Main Street.

6. Schedule Public Hearing-Special Exception Application

RESOLVED, that the Village Clerk-Treasurer is hereby directed to publish and post a Notice of Public Hearing to be held on Thursday June 4, 2020 at 5:00 p.m. at the Village Hall on a Special Exception application filed by James Traynor for a "Change of Use" for property located at 91 Old Riverhead Road.

7. Appoint Satty, Levine and Ciacco to Audit 2019-2020 Financial Statements

RESOLVED, that the firm of Satty, Levine and Ciacco is appointed to audit the Village of Westhampton Beach's financial statements for the fiscal year 2019-2020 at a cost of \$22,600.00 from G/L code A1320.4 Auditing and an audit of the Village Justice Court at a cost of \$3,900.00 to be funded from A1110.4 Justice Court Contractual.

8. Rescind Use of Village Property Permit

RESOLVED, that the Board of Trustees hereby rescinds the permit authorization approved on March 5, 2020 for the Greater Westhampton Chamber of Commerce Maggie Burbank Art Show scheduled for May 24 and May 25, 2020 due to Governor Cuomo Executive Order # 202 prohibiting social gatherings.

9. Accept Proposal for Engineering Services

RESOLVED, that the Board of Trustees hereby accepts the proposal from H2M Engineers for Engineering Services to Prepare Detailed Plans and Specifications for the SC Sewer District No. 24 Gabreski STP Improvements to accommodate the Phase 1 Sewer System Service area for the Village of Westhampton Beach in an amount not to exceed \$210,000.00 from Capital Fund G/L account code H9900 Sewer District.

10. Approve 2020 Beach Rates and Rules

RESOLVED, that the attached Beach rates and rules for 2020 are hereby approved.

11. Accept Proposal for Services-GASB 75

RESOLVED, that the Board of Trustees hereby accept a proposal from Aquarius Capital to prepare an actuarial evaluation of post-employment benefits roll forward calculation under GASB no. 75 for fiscal year ending May 31, 2020 at a cost of \$1,500.00.

12. Authorize IRC Section 125 Plan

RESOLVED, that the Village Board of Trustees, retroactive to December 13, 2019, hereby adopts, for all employees the attached Village of Westhampton Beach Flexible Benefits Plan (also known as a "Flexible Spending" or "Cafeteria" Plan), pursuant to Internal Revenue Code Section 125 Plan, to include all pre-tax deferment plans permitted by Section 125.

13. Appoint 2020 Seasonal Beach Personnel

RESOLVED, that pending the staffing of the Village beaches, the following personnel are hereby appointed to the positions specified below at Rogers and Lashley Beaches for the 2020 season to be funded from A7310.100 Beach Managers, A7310.101 Lifeguards and A7310.103 Beach Attendants, A7180.1 Kitchen Manager, A7180.101 Asst. Kitchen Manager and A7180.102 Kitchen Staff:

Beach Attendants:

Shaun Johnson	Manager	\$29.00
Mike Polan	Assistant Manager	\$21.00
Josh Tuttle	Assistant Manager	\$21.00
Tom Betjemann	Fill-in Assistant	\$19.00
Max Mascia	Fill-in Assistant	\$19.00
Luke Farnan	Sr. Attendant	\$13.00
Marissa Cinque	Sr. Attendant	\$12.75
Spencer Moyle	Attendant	\$12.50
James Orłowski	Attendant	\$12.50
Marc Schlecht	Sr. Attendant	\$14.00
Jillian Watson	Attendant	\$12.50
Andrew Mastrole	Attendant	\$12.25
Emma McAuley	Attendant	\$12.50
Gavin VanDerSchaaf	Attendant	\$12.00

Lifeguards:

James Ridgely	Head Lieutenant	\$23.00
Kristin Webber	Lt. Lifeguard	\$18.75
Luke Dalton	Lifeguard	\$16.50
Daniel Qua	Lifeguard	\$16.50
Natalie Williams	Lifeguard	\$16.00
Leland Qua	Lifeguard	\$16.00
Brian Hunter	2nd Lt. Lifeguard	\$16.75
Timothy Fencel	Lifeguard	\$15.75
Chris Merle	Lifeguard	\$15.50
Frank Loria	2nd Lt. Lifeguard	\$16.75
Jason Montagna	Lifeguard	\$15.25
Jack Naglieri	Lifeguard	\$15.25
Cooper Brindle	Lifeguard	\$15.00

Thomas Abbatiello Sr.	Substitute Lifeguard	\$18.75
Drew Peters	Substitute Lifeguard	\$18.75
Rob Duca	Substitute Lifeguard	\$18.75
Timothy McAllister	Substitute Lifeguard	\$18.75
Caitlynn Webber	Substitute Lifeguard	\$16.25

Kitchen:

Mike Harpaul	Food Service Supervisor	\$25.00
John Buckley	Lead Food Service Worker	\$19.00
Marley Kosasih	Lead Food Service Worker	\$19.00
Zach Zaffuto	Food Service Worker	\$12.50
Jesse Alfano St. John	Food Service Worker	\$12.50
Carter Papagni	Food Service Worker	\$12.50
Tyler Crispino	Food Service Worker	\$12.25
Trevor Moyle	Food Service Worker	\$12.50

14. Appoint 2020 Seasonal Marina Personnel

RESOLVED, that pending the staffing of the Village Marina, Michael Rewinski is appointed as Dock Manager to be compensated at a rate of \$19.00 per hour, Evan Robinson and Alexander Lidonnici as Dock Attendants to be compensated at a rate of \$12.75 per hour effective May 8, 2020.

15. Appoint 2020 Seasonal Police Officers

RESOLVED, that John Rankin, Jeffrey Platt, Robert Benjamin, Joseph E. Loria, Madeline Sganga, and Sabina Constantini are hereby appointed as Seasonal Police Officers in the Police Department at an hourly rate of \$26.00 to work as assigned by the Chief of Police effective May 8, 2020 to be funded from G/L account A3120.104 Seasonal Part Time.

16. Appoint 2020 Seasonal Traffic Control Officers

RESOLVED, that Louis Bancroft, Chase Rubio, John Sganga, Sean Johnson, and Maxwell Exposito are appointed as Seasonal Traffic Control Officers to be compensated at a rate of \$15.00 per hour to work as assigned by the Chief of Police effective May 8, 2020 to be funded from G/L account code A3120.109 Traffic Control Officers PS.

17. Appoint 2020 Election Inspectors

RESOLVED, that Bonnet Brophy is hereby appointed Chairperson of the Election Inspectors, Thomas Betjemann, Patricia Gonce and Jennie Beck are appointed as Election Inspectors and Carol Matthews is appointed as Poll Clerk and each are to perform the official duties of the Village General Election to be held on Tuesday September 15, 2020 and are to be compensated at a rate of \$15.00 per hour to be funded from G/L account A1450.1 Elections-Personal Service.

18. Authorize Annual Maintenance Agreement

RESOLVED, that the Board of Trustees hereby authorize the Mayor to sign a one (1) year (2020-2021) Preventative Maintenance Agreement with A+ Technology at a cost of \$8,900.00 from G/L account code A3120.2 Police Equipment.

19. Authorize Mayor to Sign Agreement

RESOLVED, that the Board of Trustees hereby authorizes the Mayor to sign the agreement with First Coastal, Proposal for Professional Consulting & Permitting Services Moniebogue Creek - Sediment Sampling - Dredging Project at a cost of \$13,126.00 from G/L account code A1440.4 Engineering & Surveying.

20. Authorize Mayor to Sign Agreement

RESOLVED, that the Board of Trustees hereby authorizes the Mayor to sign the agreement with Hexagon Safety and Infrastructure for software purchase and annual maintenance as a Spoke agency to the Suffolk County Police CAD system at a cost of \$4,374.00 from G/L account code A3120.2 Equipment.

21. Authorize Change Order for Main Street Improvement Project

RESOLVED, that the Board of Trustees hereby approves change order # PCO-11, (proposed change order) in the amount of \$14,464.47 to replace the pavers in front of the WH Performing Arts Center to be charged to the Capital Fund account H9500 Roads.

22. Authorize Change Order for Main Street Improvement Project

RESOLVED, that the Board of Trustees hereby approves change order # PCO-12, 13, 14, and 16 (proposed change order) in the amount of \$42,894.00 for the various curb adjustments on Main Street to be charged to the Capital Fund account H9500 Roads.

23. Authorize Change Order for Main Street Improvement Project

RESOLVED, that the Board of Trustees hereby approves change order # PCO-15, (proposed change order) in the reduced amount of \$14,000.00 for the removal of fencing at the Great Lawn to be charged to the Capital Fund account H9500 Roads.

24. Refer Special Exception Application to Planning Board

RESOLVED, that the Special Exception application filed by Barbara Rasmussen for Valero (Robert Chase) to allow a Convenience store accessory use for property located at 112 Montauk Highway is hereby referred to the Village Planning Board for review.

25. Refer Special Exception Application to Planning Board

RESOLVED, that the Special Exception application for Outdoor Displays and Sales filed by Joseph Musnicki for Ocean Spray Pools for property located at 97 Old Riverhead Road is hereby referred to the Village Planning Board for review.

26. Refer Special Exception Application to Planning Board

RESOLVED, that the Special Exception application filed by Krzysztof Zebrowski for a "Change of Use" for property located at 121 Main Street is hereby referred to the Village Planning Board for review.

27. Authorize Unreserved Fund Balance Transfer

RESOLVED, that the Board of Trustees hereby approves the transfer of \$400,000.00 from the 2019-2020 unreserved fund balance to increase the 2019-2020 "2017 Marina Bulkhead Project Principal" BAN Budget line A9710.65 to fund the BAN payoff.

28. Authorize Purchase of DPW Equipment

RESOLVED, that the Board of Trustees hereby approves the purchase of a 4500Z Kubota Ventrac Tractor and equipment at a cost not to exceed \$39,720.14 to be funded from G/L account A5110.2 Public Works Equipment.

29. Authorize Purchase of DPW Equipment

RESOLVED, that the Board of Trustees hereby approves the purchase of a 2020 Chevrolet Truck at a cost not to exceed \$76,000.00 to be funded from G/L account A5110.2 Public Works Equipment.

30. Approve Warrant for May 2020

RESOLVED, that the warrant for May 2020 in the amount of \$534,341.23 for the General Fund and \$72,869.30 for the Capital Fund is hereby approved.

PUBLIC COMMENT

ADJOURN

DATED: May 7, 2020

Elizabeth Lindtvit
Village Clerk-Treasurer

EXECUTIVE SESSION