

**West Mead Township**  
**Supervisors Public Meeting**

**Minutes – March 12, 2024**

The March 12, 2024, Public Meeting of the West Mead Township Board of Supervisors was called to order at 7:00 p.m. at the Township Building. Present were Supervisors Bovard, Jordan and Shartle. Also present: Paul Martin, Chief Brown, Alan Shaddinger and Jill Dunlap.

Public Comment:

None

Regular Business:

Jordan moved, Shartle seconded to approve the February 13, 2024 Study Session and Regular Meeting Minutes, as presented. Vote - All Approved.

Shartle moved, Jordan seconded to accept the Treasurer's Report for February 2024 and approve payment of bills in the amount of \$153,635.11, subject to audit. Vote - All Approved.

Municipal Reports:

Chief Brown reviewed the Police Report.

Shartle gave the Road Report. He noted the Road Department provided 5 days of winter maintenance, trimmed trees and cut brush, cleaned ditches and replaced road signs during the past month.

Dunlap gave the Zoning Report.

New Business:

Shartle moved, Jordan seconded to reappoint John Kerr and James Bucci, each for a 4-year term, ending April 2028, on the West Mead Township Planning Commission. Vote – All Approved.

The Board considered approving the request to subdivide lands owned by Philip W. and Julie M. Passilla shown on Passilla 2024 – 1 Subdivision Plan, for property located on Townline Road. The subdivision involves establishing Lot #1 consisting of 5.188 vacant acres from Tax Parcel No. 3217-190-A to be transferred to Casey Passilla to construct a single family residential dwelling. The Solicitor provided an overview of the Plan.

Jordan moved, Shartle seconded to approve the request and authorize signing the Passilla 2024 - 1 Subdivision Plan, for property located on Townline Road, as presented, pending final signatures and any other necessary requirements. Vote – All Approved.

Shartle moved, Jordan seconded to award the contracts to Lincoln Recycling for metals and PRO Waste Services for trash items. The Secretary reviewed the Clean-up Day quotes. Vote – All Approved.

Bovard noted Clean-Up Day will be held at the Crawford County Fairgrounds on Saturday, May 18, 2024 from 7:00 a.m. to 3:00 p.m. He read the list of acceptable and unacceptable items and noted no propane tanks, loose shingles or uncontained small items will be accepted but batteries would be accepted. Computers, televisions and electronic items will NOT be accepted. They can be taken directly to Lincoln Recycling at a cost to the residents.

The Secretary reviewed the 2024-2025 Anti Skid and Aggregate quotes.

Shartle moved, Jordan seconded to award contract for AS2 Anti-Skid Delivered, AS2 Anti-Skid FOB, 2RC FOB, 2A Gravel Delivered, 2A Gravel FOB and AASHTO #57C 2B FOB to Hasbrouck Sand & Gravel; 2RC Gravel Delivered to Meadville Redi-Mix; 2A Limestone Delivered, 2A Limestone FOB, AASHTO #8A 1% LBW Delivered and AASHTO #8A 1% LBW FOB to Allegheny Mineral and AASHTO #57C 2B Delivered to Hillside Stone under PA State Contract. Vote – All Approved.

The Chairman noted the Judith's Jig Memorial 5K Run and Walk will be held on March 16, 2024 beginning at 10:00 a.m. They will be starting and ending at Diamond Park in the City of Meadville after traveling out Liberty Street to Ranz Bar and Grill and back. Please remember to slow down when in the area.

The Chairman noted between March 2024 and November 2024, PennDOT will be contracting with Tri-State Traffic Data to collect traffic data information on various roadways located in West Mead Township to update critical safety management inventory under the FHWA's Model Inventory of Roadway Elements (MIRE).

Final Public Comment:

None

Supervisors Final Comment:

Jordan had no further comment at this time.

Shartle recommended people make use of Clean Up Day.

Bovard had no further comment at this time.

Being no further business, Jordan moved, Shartle seconded to adjourn the meeting at 7:16 p.m. Vote - All Approved.

Respectfully Submitted,

Jill M. Dunlap  
Secretary